



MARINE CORPS LOGISTICS BASE ALBANY (MCLBA)

ALBANY, GA

TITLE: Police Officer, GS-0083-06/07

JOB OPEN: 11 Jan 2024

JOB CLOSE: 29 Feb 2024

SALARY RANGE: \$44,117 - \$63,733

APPOINTMENT TYPE: PERMANENT

WORK SCHEDULE: FULL TIME

RELOCATION EXPENSES AUTHORIZED: NO

LOCATION(S): ALBANY, GEORGIA

The selectee for this position will serve as a Police Officer for Public Safety Division, Marine Corps Police Department, Marine Corps Logistics Base. This position can be hired at the GS-0083-06 target 07 level or the GS-0083-07 level.

DUTIES: (not all-inclusive list)

- *Performs law enforcement duties at fixed posts such as interior and exterior gates throughout the installation, utilizing a system of identification cards, badges on MCLB Albany, GA.*
- *Conducts investigative stops, questions, detains, and issues traffic citations as required.*
- *Processes visitors by determining purpose of visit.*
- *Performs general law enforcement activities such as apprehending offenders, preparing detailed police reports, assists in investigating crimes, processing accident scenes, taking measurements, collects evidence, running radar equipment, using several types of cameras, operating blood alcohol machines, use of personnel or electronic surveillance aids; responds to radio calls or report of unusual situations.*
- *Must be able to operate a variety of motor vehicles under all conditions.*

HOW TO APPLY: Submit your resume and any supporting documentation via e-mail to MCLBAmanpower@usmc.mil Annotate "Police Officer 6/7" in the subject line. **Resumes must be received by midnight on 29 Feb 2024.**



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YOUR RESUME

- Your work experience **must** include:
 - Employer's name
 - Employer's address
 - Your job title
 - Start and end date
 - Your duties, skills and accomplishments
 - Average hours per week you worked and if full-time or part-time
- It is **recommended** that your work experience include:
 - Salary
 - Currency of your salary
 - Salary rate (is it bi-weekly, monthly, yearly, etc?)
 - Whether or not we can contact your supervisor
- Resumes **must** be submitted in Adobe PDF format or using Microsoft Office **2007 or newer**.
- Omit **Personally Identifiable Information (PII)** from your resume (i.e. SSN, DOB, Age, Race, etc...)

CONDITIONS OF EMPLOYMENT/ELIGIBILITY

- ✓ Must be a U.S. Citizen
- ✓ Must be able to pass a background check and meet suitability requirements (physical requirements and mandatory drug screening)
- ✓ Must be able to obtain and maintain an interim and/or final security clearance prior to entrance on duty.
- ✓ Must possess a current State of Georgia Driver's License. **MUST provide a copy of your Driver's License, with picture and DOB redacted,** with resume for employment consideration.
- ✓ This position often requires irregular hours, evening and weekend work and is subject to nights, weekends, and holidays to meet mission requirements. Overtime or unusual duty hours may be required.
- ✓ Education: Must have High School diploma or equivalent.

- ☐ **THIS IS A DIRECT HIRE ANNOUNCEMENT.** Section 1125 of the National Defense Authorization Act for Fiscal Year 2017 authorizes the Secretary of Defense to recruit and appoint qualified candidates directly to positions in the competitive service at any domestic Defense Industrial Base Facility or Major Range and Test Facilities Base. Competitive rating and ranking of applicants is not required under the Direct Hire process.
- ☐ **Military Retirees.** Within the Department of Defense (DoD), the appointment of retired military members within 180 days immediately following retirement date to a civilian position is subject to the provisions of 5 United States Code 3326.
- ☐ **Qualifications:** Applicants will be rated in accordance with the OPM Qualification Standards. You must meet any minimum experience or training requirements per OPM qualifications standards and show thorough experience and training that you possess the quality level of knowledge and skill necessary to perform the duties of the position at the level for which applying. Qualification requirements emphasis is on the quality of experience, not necessarily the length of time. (Classification standards can be found at opm.gov)
- ☐ **How You Will Be Evaluated:** You will be evaluated for this job based on how well you meet the qualifications above and your experience performing duties same/similar to those annotated on the flyer. Your submitted resume will be used to determine your qualifications and experience.