

**COMMANDING OFFICERS
STATEMENT ON PROHIBITED ACTIVITIES AND CONDUCT
PREVENTION & RESPONSE**



All leaders bear the responsibility to ensure our teams are led well and cared for physically, emotionally, and spiritually. “Taking care of Marines” means vigorously enforcing our high standards of performance and conduct. We will hold each other accountable and address violations expeditiously, at the lowest appropriate level.

MARINE CORPS ORDER 5354.1F outlines the Marine Corps policy, procedures, and responsibilities for preventing and responding to prohibited conduct involving sexual harassment, prohibited discrimination, harassment, hazing, bullying, dissident and protest activities, and wrongful distribution or broadcasting of intimate images. These behaviors are referred to collectively as prohibited activities and conduct (PAC).

Misconduct, inappropriate behavior, and/or discrimination, to include sexual harassment, sexual orientation discrimination, and hazing are unacceptable within this command. Violators will be subject to immediate administrative and/or disciplinary action.

All Marines, Sailors, and civilians aboard Marine Corps Logistics Base Albany will treat one another with dignity, care, and concern. Prohibited activities and conduct as outlined in the order above are corrosive and we share a collective responsibility to prevent and respond to them appropriately. We will take care of our Marines and Sailors to ensure that we uphold our high professional standards of performance, conduct, and discipline.

The preferred method to identify and correct discriminatory practices is through the Informal Resolution System (IRS) via the chain of command. The IRS is the most expeditious means to attempt resolution and restore the trust necessary for unit cohesion. In cases where the IRS is not possible, Request Mast is the preferred method for filing a formal complaint. All members have the right to report incidents of discrimination, sexual harassment, and sexual orientation discrimination without fear of reprisal. If you believe you have been the subject of reprisal based on sexual orientation, your avenue for redress and resolution is the Command Inspector General's Office.

If you believe, you have been the subject of (or witness to) acts of discrimination, to include sexual harassment and hazing, you should report it to your immediate chain of command or contact the Equal Opportunity Representative at (229) 639-5129.

**MATTHEW J. MCKINNEY
COLONEL, UNITED STATES MARINE CORPS
COMMANDING OFFICER
MARINE CORPS LOGISTICS BASE ALBANY**