



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
814 RADFORD BLVD SUITE 20302
ALBANY GEORGIA 31704-0302

MCLBAO 3070.1
CO0001

JUL 20 2018

MARINE CORPS LOGISTICS BASE ALBANY ORDER 3070.1

From: Commanding Officer
To: Distribution List

Subj: COMMANDER'S CRITICAL INFORMATION REQUIREMENTS

Ref: (a) MCIEASTO 3070.1

Encl: (1) Marine Corps Logistics Base Albany CCIRs

1. Situation. In accordance with the reference, this Order establishes the Marine Corps Logistics Base (MCLB) Albany Commander's Critical Information Requirements (CCIRs). The Department of Defense defines CCIRs as "information requirements identified by the commander as being critical in facilitating timely decision making." In order for the Commanding Officer (CO) MCLB Albany to make timely decisions on critical events, the staff must understand what information is important to the CO and the process by which he receives the information.

2. Mission. Establish and disseminate CCIRs in order to identify information that must be passed to the CO in order to facilitate timely decisions on critical matters.

3. Execution

a. Commander's Intent. Ensure all leaders and managers recognize the importance of critical information in order to report it expediently to the CO and to aid in the decision making process.

b. Concept of Operations. MCLB Albany CCIRs are provided in the enclosure. The CCIRs cover a wide gamut of scenarios, however there may be occasions or events that occur that are not included among these CCIRs. In this event, all MCLB Albany staff should look at the situation or event that occurs and ask the question: "What do I know and who needs to know it?"

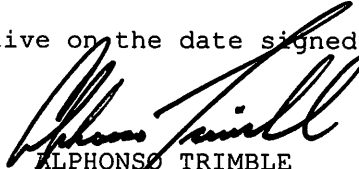
c. Tasks. All MCLB Albany leaders and managers will familiarize themselves with the enclosure. If they become aware that any of the CCIRs have occurred, or have the immediate potential to occur, they are to notify the CO via their chain of command. While this Order is not directive in nature to the tenants of the base, it is requested that the CO be notified if their organizations encounter any of the CCIRs in this Order.

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4. Administration and Logistics. The first contact should be with the Executive Officer (XO), MCLB Albany who will verify the CCIR and direct further action (e.g. call the CO, recall staff members, execute OPREP-3/SIR procedures). In the event the XO cannot be immediately reached, the Executive Director, followed by the Director of Operations and Training will be notified. The primary means of reporting a CCIR is via voice communications with email as a secondary and text as tertiary. In the event primary contact is unsuccessful and alternate measures are utilized, then the sender must follow-up until they are certain the CO received the message.

5. Command and Signal

- a. Command. This Order is applicable to all MCLB Albany personnel.
- b. Signal. This Order is effective on the date signed.



ALPHONSO TRIMBLE

DISTRIBUTION: A

MCLB Albany Commander's Critical Information Requirements

-CCIRs ARE ISSUES THAT MUST BE BROUGHT TO THE COMMANDER'S ATTENTION IMMEDIATELY. (I.E. INFORMATION THAT YOU WOULD WAKE THE CO TO TELL HIM).

-CCIRs ARE LISTED BELOW AS: PRIORITY INTELLIGENCE REQUIREMENTS, FRIENDLY FORCE INFORMATION REQUIREMENTS AND ESSENTIAL ELEMENTS OF FRIENDLY INFORMATION. CONSIDER THESE CCIRs COMMON TO MCIEAST AND MCICOM AS WELL.

-Per the reference, there are time constraints associated with reporting to MCIEAST and higher. These constraints are noted in parenthesis following each CCIR. (Immediately/12 Hours/24 Hours)

PRIORITY INTELLIGENCE REQUIREMENTS (PIR)

PIR-1: HOSTILE ACT OR PHYSICAL THREAT. (Immediately)

-EXAMPLES: REPORT OF TERRORIST ATTACK, PHYSICAL INFILTRATION, AND CRIMINAL SUBVERSION.

PIR-2: HOSTILE INFORMATION THREAT. (Immediately)

-EXAMPLES: SUSPICIOUS/HOSTILE SURVEILLANCE OF THE INSTALLATION AND FACILITIES WITHIN, COMPUTER NETWORK ACTIVITY THAT ISOLATES MCLB ALBANY FACILITIES OR TENANTS, IMPEDES MISSION PERFORMANCE, OR AFFECTS/PLACES AT RISK SYSTEMS OR CLASSIFIED DATA.

PIR-3: ENVIRONMENTAL THREAT. (Immediately)

-EXAMPLES: ENVIRONMENTAL CONDITIONS SUCH AS DESTRUCTIVE WEATHER, EPIDEMICS OR DISEASE THAT WILL HAVE A SIGNIFICANT AND DEGRADING IMPACT ON MCLB ALBANY AND TENANT COMMAND ACTIVITIES WITHIN THE NEXT 72 HOURS.

FRIENDLY FORCE INFORMATION REQUIREMENTS (FFIR)

FFIR-1: FATALITY OR INCIDENT RESULTING IN INPATIENT HOSPITALIZATION, EXPERIENCED BY MCLB ALBANY PERSONNEL. (Immediately)

-EXAMPLES: DEATH OR INJURY TO A SERVICE MEMBER, FAMILY MEMBERS, CIVILIAN MARINES AND CONTRACTORS, TO INCLUDE TENANT ORGANIZATIONS.

FFIR-2: INCIDENT RESULTING WITH INCARCERATION OR DETAINING OF AN MCLB ALBANY MARINE. (IMMEDIATELY)

-EXAMPLES: WHEN AN MCLB ALBANY MARINE IS DETAINED OR INCARCERATED BY BASE OR CIVILIAN LAW ENFORCEMENT AGENCIES.

FFIR-3: DEFENSE SUPPORT TO CIVIL AUTHORITIES. (12 Hours)

-EXAMPLES: REQUESTS FOR DEPARTMENT OF DEFENSE SUPPORT TO CIVIL AUTHORITIES.

-FEDERAL OR STATE AGENCY CONSIDERING THE USE OF MCLB ALBANY AS AN INTERMEDIATE STAGING BASE.

FFIR-4: CHANGE IN SECURITY/READINESS/PROTECTIVE POSTURE. (Immediately)

-EXAMPLES: CHANGES IN INSTALLATION FORCE PROTECTION CONDITION (FPCON), DESTRUCTIVE WEATHER CONDITION, OR LOCAL/REGIONAL/NATIONAL HOMELAND SECURITY ALERT LEVELS.

FFIR-5: INSTALLATION READINESS DEGRADATION. (24 Hours)

-WHEN THE COMMANDER'S OVERALL MISSION ASSESSMENT OR ANY COMMAND TASK IS DEGRADED IN ASSESSMENT TO NON MISSION CAPABLE WITHIN DEFENSE READINESS REPORTING SYSTEM.

FFIR-6: HIGH INTEREST REPORTS. (Immediately)

-EXAMPLES: HAVING GREAT POTENTIAL FOR PUBLIC/MEDIA INTEREST. ANY MISHAP, INCIDENT, CONGRESSIONAL INQUIRY OR ALLEGATION OF CRIMINAL ACTIVITY WITH SIGNIFICANT IMPACT ON MORALE, SECURITY, SAFETY, AND SUSTAINABILITY ON THE MISSION.

FFIR-7: OFF BASE INFLUENCE. (24 Hours)

-EXAMPLES: REPORT ANY ACTIVITY OR EVENT (CIVIL UNREST, NATURAL DISASTER, MEDIA REPORTING, ETC.) FROM THE IMMEDIATE COMMUNITY OR AN ADJACENT MILITARY INSTALLATION THAT WILL HAVE A DIRECT IMPACT ON MCLB ALBANY'S MISSION OR MANPOWER.

FFIR-8: SAFE HAVEN REQUESTS. (Immediately)

-Examples: ANY MILITARY INSTALLATION OR COMMAND EXPRESSING INTEREST IN EXECUTING A "SAFE HAVEN" MISSION AT MCLB ALBANY.

FFIR-9: AVIATION MISHAP WHICH OCCURS ABOARD THE INSTALLATION (Immediately)

-Examples: Any mishap which involves aircraft occurs aboard the installation.

ESSENTIAL ELEMENTS OF FRIENDLY INFORMATION (EEFI)

EEFI-1: CRITICAL INFRASTRUCTURE PROTECTION. (Immediately)

-EXAMPLE: REPORT DEGRADATIONS OR THREATS TO CAPABILITIES THAT PROVIDE CRITICAL SUPPORT TO OPERATING FORCES; (CRITICAL ASSETS, UTILITIES, TASK CRITICAL ASSETS, RAILROADS, ENTRY CONTROL POINTS, FINAL DENIAL APPARATUS, ACCESS CONTROL SYSTEMS, OFF-BASE POWER, WATER, AND COMMUNICATION SUPPORTING INFRASTRUCTURE, ETC.)

EEFI-2: COMMUNICATIONS SYSTEMS. (Immediately)

-EXAMPLES: EXPLOITATION OR ATTACKS AGAINST THE DESIGN, CONFIGURATION, TO COMMUNICATIONS SYSTEMS ABOARD MCLB ALBANY. INCLUDES MULTIPLE SYSTEM ATTACKS, DENIAL OF SERVICE ATTACKS, ROOT LEVEL INTRUSION OR MALICIOUS LOGIC (VIRUS) ATTACKS THAT ISOLATE MCLB ALBANY OR TENANTS, IMPEDE MISSION PERFORMANCE OR AFFECT/PLACE AT RISK MCLB ALBANY SYSTEMS.

EEFI-3: OPERATIONAL SECURITY (OPSEC). (Immediately)

-EXAMPLE: ADVERSARIES GAINING INFORMATION ABOUT MCLB ALBANY AND TENANT ORGANIZATION'S CAPABILITIES AND INTENTIONS. THIS CAN BE IDENTIFICATION OF PLANNING AND EXECUTION OF SENSITIVE ACTIVITIES AND OPERATIONS OR RELEASING INAPPROPRIATE INFORMATION ON SOCIAL MEDIA WEBSITES AND FORUMS. AN ADVERSARY CAN BE ANYONE OR ANY COUNTRY WHOSE OBJECTIVES CONFLICT WITH OURS, INCLUDING ECONOMIC COMPETITORS, TERRORISTS, HACKERS (CYBER THREAT), CRIMINALS, AND INSIDERS (ESPIONAGE).

EEFI-4: LOSS OR COMPROMISE OF CLASSIFIED INFORMATION. (Immediately)

-EXAMPLE: IMMEDIATELY ON SUSPECTED LOSS, REPORTED LOSS, COMPROMISE, OR SUSPECTED COMPROMISE OF CLASSIFIED INFORMATION SHALL BE REPORTED.

EEFI-5: PROPERTY DAMAGE. (Immediately)

-EXAMPLE: DAMAGE RESULTING IN \$200,000 OR MORE IN TOTAL PROPERTY DAMAGE. DIVISIONS AND SPECIAL STAFF SHOULD NOT DELAY REPORTING PENDING AN OFFICIAL DETERMINATION OF COST; IF THE INCIDENT HAS THE POTENTIAL TO CROSS THE THRESHOLD A REPORT IS REQUIRED.