



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
814 RADFORD BOULEVARD SUITE 20302
ALBANY GA 31704-0302

MCLBAO 5112.1G
POSTAL
11 FEB 21

MARINE CORPS LOGISTICS BASE ALBANY ORDER 5112.1G

From: Commanding Officer
To: Distribution List

Subj: MAIL HANDLING INSTRUCTIONS

Ref: (a) DoD 4525.6-M, DoD Postal Manual
(b) DoD 4525.8-M, Official Mail
(c) MCO P5110.4
(d) MCO P5110.6B

Encl: (1) Authorized Personnel Duties and Responsibilities
(2) Military Mail Addressing Standards
(3) Guidelines for Preparing Official Mail
(4) List of Non-mailable Articles
(5) Official Mail Address Listings
(6) Mail Center Security Checklist
(7) Mail Distribution Instructions

1. Situation. The handling and processing of U. S. Mail requires special knowledge and training. Therefore, all personnel involved in the mail handling process must be familiar with this order.

2. Cancellation. BO 5112.1F

3. Mission. Upon signature, directors, supervisors, and tenant commands aboard MCLB Albany will comply with the provisions of this Order in order to provide proper guidance, knowledge, and expectations of mail procedures aboard MCLB Albany.

4. Execution

a. Commanders Intent. The Base Post Office will provide mail handling services to all military and civilian personnel aboard MCLB, Albany.

b. Concept of Operations. The Base Post Office is a branch of the United States Postal Service. This office established to provide personal, official, registered, certified, insured mail and express mail services. The Base Post Office operates under the control and administration of United States Postal Service.

c. Task

(1) Base Postal Officer. Will be designated in writing by the Commanding Officer and is responsible for the postal services at this Base. The Official Mail Manager (OMM) or the Assistant Official Mail Manager (AOMM) will be the approving official for authorized mail handlers. The Base Postal Officer will ensure the forwarding of all pertinent postal forms, to Headquarters, U. S. Marines Corps (MHP-50), to arrive quarterly.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

11 FEB 21

(2) Postal Staff Noncommissioned Officer in Charge (SNCOIC). The SNCOIC of the Base post office will compile and compute all information and forms needed to complete the quarterly postage expenditure report and then forwards the completed postage expenditure (NAVMC 11125) to CMC (MHP-50). Report symbol MC-5110-02 assigned to this report

(3) Authorized Mail Handlers

(a) Appointment. Authorized mail handlers appointed by proper authority to receive and deliver incoming/outgoing official mail at a post office or mailroom for the section for which the individual designated. Appointments affected by the OMM or AOMM upon receipt of nomination from the individual's work section and after indoctrination in mail handling procedures and responsibilities. Individual nominations will attend the Indoctrination Course held every second Monday of the month, except on holidays. Assignment of personnel will be a maximum of five individuals per work section, to ensure the proper handling of official mail. Personnel designated to handle registered mail must be U.S. citizens. Personnel appointed shall be allowed sufficient time to perform their assigned duties in accordance with the provisions of reference (b). Personnel with six months or less remaining on station or in service will not be assigned mail duties.

(b) Duties and Responsibilities. Authorized mail handlers guided in the performance of their duties and responsibilities by enclosure (1). All military personnel and civil service employees responsible for mailing official mail correspondence will comply with the guidelines for preparing official mail outlined in enclosures (2) and (3).

(c) Qualifications of Authorized Mail Handlers. Selected personnel for mail handling duties must meet the qualifications as stated in Chapter 3 of reference (b), and as indicated below:

1. Be trustworthy in character. Personnel who have no record of the following:

a. Conviction by a court-martial

b. Punishment under the Uniform Code of Military Justice during the last 12 months, or disciplined for any reason reflecting unfavorable upon their integrity.

c. Civil convictions not minor traffic violations.

2. Personnel having a history of psychiatric disorder, alcoholism, or drug abuse designates if medical evaluation determines the condition no longer exists.

3. Have not been relieved for postal duties for cause.

d. Coordinating Instructions

(1) Base Post Office. The operation of the Base Official Mail Center (BOMC) is a command function, designated for the receipt, dismantle and distribution of incoming personal and official U.S. Mail for Base office's and military personnel. Civilian employees and military service members working aboard this base not authorized to use official military addresses

11 FEB 21

for receipt of personal mail. The BOMC is not a post office and therefore provides limited postal services.

(a) Location. The Base Post Office is located on the east side of Building 3600, and provides the following services:

1. Handling of delivery confirmation, signature confirmation, registered, certified, insured, and express mail.
2. Posting classes of domestic and international mail.
3. Click and Ship

(b) Hours. Hours of operation are as follows:

Monday through Friday: 0900 - 1600

Mail Call: 0900 - 1130, 1300 - 1400

Official Mail accepted: 0900 - 1400

Closed for Lunch: 1130 - 1300

Closed for Training: Thursday 1300 - 1600

(2) Military Personnel. Military personnel reporting or detaching will check in and out at the Base post office, building 3600, to provide information on previous, current, or future address. In addition, the Individual will instructed be to furnish a new address to correspondents.

(3) Tenant Activities. Division Directors; Special Staff Officers; and Commanders/Officers in Charge of Tenant Activities are required to ensure that all personnel under their cognizance have a thorough knowledge of and comply with this order.

5. Administration and Logistics

a. Administration. Recommendations for changes; forward to Base Adjutant, MCLB Albany via the Base Post Office. Electronic copies of this can be found at the following: for public access <https://www.albany.marines.mil/Resources/MCLB-Offices-Staff/Adjutant/> or for Sharepoint users <https://eis.usmc.mil/sites/alby/Adjutant/Pages/default.aspx>

b. Logistics. None.

6. Command and Signal

a. Command. This order is applicable to all tenants and commands aboard MCLB Albany, Georgia.

b. Signal. This order is effective the date signed.



M. J. FITZGERALD

Distribution: A

11 FEB 21

AUTHORIZED PERSONNEL DUTIES AND RESPONSIBILITIES

1. Authorized personnel duties and responsibilities consist of, but not limited to, the following:

a. Mail will be picked up at least once a day, Monday through Friday, between the hours of 0900-1130 or 1300-1400. The mail clerk sign-in log must have printed name, payroll signature, and time of pickup.

b. Upon receipt of mail, the authorized appointee will immediately check the mail to ensure that it belongs to their work section and return to the postal clerks any mail that may not be deliverable during that business day.

c. Mail for personnel in the status of unauthorized absence, deserter, confinement, or in the hands of civil authorities will have a piece of paper attached stating such status. These endorsements not made on the mail itself.

d. No mail will be retained overnight. All non-deliverable mail returned to the BOMC by 1400 on the date of receipt.

e. All U.S. Mail, personal and official, will be delivered to addressee at mail call. Under no circumstance, mail placed on bunks, tables, in open boxes, desks, or similar places, otherwise left unprotected while awaiting delivery. (**Note:** It is illegal to deliver USPS mail through the base guard mail. Those caught violating this order will have their mail authorization privileges revoked and may face disciplinary actions).

2. While in the custody of authorized appointee, U.S. Mail be considered inviolate and will not be subject to delay, interception, seizure, rifling, or confiscation by any person, but will be delivered only to the addressee. Authorized appointee held directly responsible for any loss brought about by their failure of properly handle mail entrusted to their care.

11 FEB 21

MILITARY MAIL ADDRESSING STANDARDS

1. To ensure the most efficient delivery of mail, a correctly formatted, current mailing address be used. The following mail addressing standards are required on all official mail prepared for mailing:

a. Use complete official mailing address (including the ZIP code) in both the return address and the delivery address.

b. Return/delivery addresses are typewritten or machine printed in black ink using UPPER CASE LETTERS. Address characters must be equally spaced. The preferred print size for address characters is 10 to 12 points. Except for activities engaged in field exercises or hostilities that prevent following these standards. In addition, the attention line may contain handwritten characters to identify section, code, or person.

c. Use only authorized punctuation. The hyphen is part of the nine digit ZIP code and will be used to separate the four digit add on from the five digit ZIP code. No other punctuation is authorize.

d. Use correct address format. Official mailing addresses (both delivery and return) are limited to five lines and formatted with uniform left margin. The attention line is and optional line, which may be used when the name of the activity does not adequately identify addressee or if the correspondence is directed to a specific person or section. Whenever possible, a person's title/billet will be used vice a person's name. This prevents official mail intended for the command from be forwarded to the person after they transfer to a new command.

11 FEB 21

GUIDELINES FOR PREPARING OFFICIAL MAIL

1. Postage and Fees Paid, DON, franked envelopes are now obsolete for mailing of matter or material that relates exclusively to the business of the U.S. Government.

2. To offset cost increases and at the same time receive faster, safer and more reliable mail service, all personnel on this Base who address mail, insert letters, or other items into envelopes, or prepare any type of "self-mailer" for delivery by the USPS will comply with guidelines set forth herein:

a. Use an envelope that is only slightly larger than the material mail and that will provide a clear contrast to the address.

b. Do not use "letter-size" mail with clasps, staples, strings and buttons or similar securing devices, or "open-window" envelopes (without transparent covering).

c. Provide for at least $\frac{1}{4}$ inch clearance between the address and the left, right, and bottom edges of the window when window envelopes are used. This distance is necessary regardless of any shifting of the insert containing the address.

d. Enter accounting numbers, subscription codes, etc., above the address, if practical. Otherwise, they enter in a single line to the right of any address line, skipping at least seven typewritten spaces (6/10 inch). Attention lines will typed below first line of the address.

11 FEB 21

LIST OF NON-MAILABLE ARTICLES

1. Articles incorrectly or illegible addressed.
2. Containers with poison, drugs, and narcotics.
3. Poisonous animals, insects, and reptiles.
4. Diseases, germs, and scabs.
5. Explosives, flammable material, infernal machines and mechanical, chemical or other devices or compositions which may explode or ignite to include matches, firearms, and ammunition. (NOTE 1)
6. Intoxication liquors containing more than 3.2 percent alcohol by weight.
7. Obscene and indecent matter and publications listing sources for such matter. (NOTE 2)
8. Printed matter containing threats to the President of The United States or advocating or using treason, insurrection or forcible resistance to any law of the United States.
9. Misappropriated U.S. Government Property.
10. Lottery material.

Note 1: Some items included in the above are authorized mail under certain conditions. Contact the local postmaster when in doubt.

Note 2: Personnel receiving unsolicited obscene or indecent matter may stop such mailing by taking the matter along with the envelope to the postmaster located at the Base Post Office in Building 3600, and filling out a form that will place their name on a "do not mail list" in Washington D.C. Further mailings will be illegal and the senders will be subject to prosecution.

OFFICIAL MAIL ADDRESS LISTINGS

COMMANDER
ATTN (OPTIONAL)
814 RADFORD BLVD STE (**)
ALBANY GA 31704-(**)

SUITE LISTINGS FOR MCLB ALBANY ARE AS FOLLOWS:

<u>DESCRIPTION:</u>	<u>STE-ZIP+4:</u>
MARCORLOGCOM G-1	STE 20201-0201
OFFICE OF COUNSEL	STE 20207-0207
LOGISTICS OPS CENTER	STE 20210-0210
QUALITY MANAGEMENT CENTER	STE 20220-0220
LOGISTICS SERVICES MANAGEMENT CENTER	STE 20225-0225
RADCON	STE 20227-0227
MAINTENANCE MANAGEMENT CENTER	STE 20230-0230
LOGCOM PROGRAM SUPPORT CENTER	STE 20240 -0240
MARINE FORCE STORAGE CENTER	STE 20250-0250
TVCD	STE 20260/20262/20318-0318
CONTRACTS DEPARTMENT	STE 20270-0270
G-6	STE 20280-0280
MCLB COMMANDING OFFICER (CO/XO/ SGTMAJ)	STE 20302-0302
BASE ADJUTANT/ MILPERS	STE 20303-0303
OFFICE OF THE SJA	STE 20304-0304
ENVIRONMENTAL HEALTH AND SAFETY	STE 20305-0305
COMM STRATEGY & OPERATIONS (COMMSTRAT)	STE 20306-0306
PUBLIC SAFETY DIVISION/RISK MANAGEMENT	STE 20308-0308
EQUAL EMPLOYMENT OPPORTUNITY (EED)	STE 20309-0309
PROVOST MARSHALL (MCPD)	STE 20310-0310
MARINE CORPS COMMUNITY SERVICE	STE 20311/20322-0322
BASE OPERATIONS AND TRAINING DIVISION	STE 20312-0312
FMS 12	STE 20313-0313
COMPTRROLLER	STE 20314-0314
IED & PUBLIC WORKS	STE 20315/20316-0316
GARRISON MOBILE EQUIPMENT	STE 20317-0317
CHRO-SE	STE 20319-0319
OPERATIONS DIV.	STE 20323-0323
MDMC	STE 20325-0325
DEFENSE LOGISTICS AGENCY (DLA)	STE 20326/20341-0341
COMMISSARY	STE 20327-0327
NAVAL BRANCH HEALTH CLINIC	STE 20328-0328
HAP	STE 20331-0331
BASE INSPECTOR	STE 20332-0332
DLA INFORMATION OPERATIONS	STE 20334-0334
FAMILY HOUSING OFFICE STE 20336	STE 20336-0336
INSPECTOR INSTRUCTOR 4 TH FSSG	STE 20338-0338
(G-4) MFR	STE 20339-0339
SECURITY MANAGER (DISA)	STE 30340-0340
MARCORSYSCOM	STE 20342/20343-0343
JOINT ENTERPRISE FIELDING AND SURVEILLANCE (JEFS)	STE 20344-0344
NAVY/MARINE CORPS RELIEF SOCIETY	STE 20345-0345
MCLB FIRE AND EMERGENCY SERVICES	STE 20346-0346
DEFENSE CONTRACT MANAGEMENT AGENCY (DCMA)	STE 20347-0347

11 FEB 21

COMMUNICATIONS & INFORMATION SYSTEMS
DIVISION
H CO 148TH BSB
LOGISTIC SUPPORT DIVISION
NCIS
NAVY FEDERAL CREDIT UNION
SECOND FORCE STORAGE BATTALION

STE 20349-0349
STE 20350-0350
STE 20352-0352
STE 20355-0355
STE 20356-0356
STE 20357-0356

MAIL CENTER SECURITY CHECKLIST

1. If you receive a suspicious, letter or package:
 - a. Handle with care. Do not shake or bump.
 - b. Don't open, smell, touch, or taste.
 - c. Isolate it immediately.
 - d. Treat it as suspect. Call Provost Marshall's Office (PMO) at **(229)639-5911**.
2. If a letter/parcel is open and/or a threat identified:
 - a. For a Bomb
 - (1) Evacuate Immediately.
 - (2) Call PMO **(229)639-5911**.
 - (3) Contact Postal Inspectors if necessary.
 - b. For Radiological
 - (1) Limit Exposure - Don't Handle.
 - (2) Distance (Evacuate Area).
 - (3) Shield Yourself from Object.
 - (4) Call PMO **(22)639-5911**.
 - (5) Contact Postal Inspectors if necessary.
 - c. For Biological or Chemical
 - (1) Isolate - Don't Handle.
 - (2) Wash Your Hands with Soap and Warm Water.
 - (3) Call PMO **(229)639-5911**.
 - (4) Contact Postal Inspectors if necessary.

MAIL DISTRIBUTION INSTRUCTIONS

1. Incoming mail received to Base Post Office from the main Post Office, Albany, Georgia, by 0845, Monday thru Friday, excluding holidays.

a. Personal, registered, certified, insured, and express mail will deliver through sections; a PS Form 3883 will utilize to deliver Official accountable mail. Mail of this type will deliver to the addressees or their authorized representative by the clerk at the BOMC upon presentation of the receipt and proper photo identification.

b. All other incoming U.S. Mail, Official and personal, is distinct and separate and not to be confused with guard mail. Routing of said U. S. Mail through the guard mail system strictly prohibited. Mail pickup effected once daily. The Base Post Office is not responsible for forwarding and distributing guard mail.

c. Military service members and civilian personnel employed at this base will not receive personal mail through their work addresses.

2. Personal Mail. Incoming mail for personnel residing in base housing and the trailer court, to include registered, certified, insured, and express mail is delivered once daily, excluding Sundays and holidays, by a civilian mail carrier from the main Post Office in Albany. To expedite mail delivery, personal mail for personnel living in base housing is addressee to the individual's home address. Mail for personnel living in the barracks should addressed to their Suite (STE) number for delivery. Recently transferred personnel to the Base may use the General Delivery address until they establish permanent quarters; however, they should notify correspondents of a permanent address within 90 days after joining the command. After 90 day, the base post office will return such unauthorized mail to the sender.

3. Sample Mail Address

Official Mail

COMMANDING OFFICER
ATTN: (OPTIONAL)
814 RADFORD BLVD SUITE 20 _ _ _
ALBANY GA 31704- _ _ _ _ (LAST FOUR OF SUITE NUMBER)

MARINES LIVING IN BARRACKS

SGT JOHN DOE
SUITE _ _ _ _ _
ALBANY GA 31704

HOUSING

JOHN DOE
01775 WILLIAMS BLVD
ALBANY GA 31705

Note: The ZIP code for housing is 31705; the ZIP code for all personnel residing in the barracks, as well as for all official correspondence, is 31704. The name of the Base not used for a housing address.

4. Mail Call. Mail call hours are from 0900-1130 and 1300-1400. All undeliverable mail is return to the Post Office no later than 1600. Undeliverable official mail is retain in any work section overnight.

11 FEB 21

5. Unmailable Articles. Materials classified by Federal Law as not to mail. This includes, but is not limited to libelous, defamatory or obscene materials; contraceptives; poisonous animals, explosive devices or ammunition; firearms (except as authorized by current regulations); and letters advocating/urging treason, insurrection or forcible resistance to the laws of the United States (see enclosure (4)).

6. Outgoing Mail

a. Personal mail accepted from Base post office to USPS employees. Official and personal mail not authorized to place in the guard mail system for delivery to the BOMC.

b. It is the originator's responsibility to ensure that all outgoing official U. S. Mail directed to the Base post office for dispatch. Routing of outgoing official mail through the guard mail system is a violation of regulations cited in Chapter 3 of reference (b).

c. Congress directed the DoD to develop a precise method of accounting for postage costs by its various components. Accordingly, MCLB Albany now meters all official mail formerly mail under DoD Indicia 317.

d. The Base post office, building 3600, has the responsibility of verifying all accountable mail presented at the post office. This is to ensure that regulations contained in reference (d), pertaining to the official mail program.

e. Military and civil service personnel will ensure that replies to official correspondence directed to an official address as previously listed in this order. The requirement for metering of official mail limits the mailing of all official mail to the BOMC, Building 3600, Fleet Support Division, and Defense Logistics Agency where metered mail equipment has been installed. Official mail entered into the postal system through a point other than on base, it will return to the sender for postage due.

7. Postal Cost Management Program. The postal cost management program designed to provide increased effectiveness and economics through prudent use of metered mail services to include the following:

a. Specific Prohibitions and Limitations of Official Mail

(1) Special Delivery, Special Handling and Insured Mail are not authorized for the transmission of official mail where cost of mailing is borne by the Marine Corps.

(2) First-Class Mail not authorized for items in excess of 13 ounces unless an item qualifies as part of the consolidated correspondence program or unless specifically authorized by CMC (MHP-50).

(3) Military Official Mail authorized for material having a critical required delivery date. This category also includes issue priority groups 1 and 2.

(4) Registered Mail provides proof of mailing and delivery, and only authorized to use in the following instances

11 FEB 21

(a) Mail of Secret Material in CONUS. Classified material mailed to FPO and APO addresses mailed to a facility cleared for access to classified information under the DoD Industrial Security Program.

(b) Transmission of high-value items which are readily negotiable; i.e., currency, narcotics, and negotiable instruments mailed to Headquarters Marine Corps.

(c) Mailing of weapons to a licensed manufacturer of firearms (use registered mail with a return receipt (PS Form 3811). If mailed to a military activity or other federal agency, use registered mail, enclosing a Record of Receipt (OPNAV 5511/10).

(d) Mailing of promulgation packages concerning court-martial proceeding, as defined in reference (e). Use registered mail with a return receipt (PS Form 3811) under each of the circumstances listed in references (c) and (e).

8. Certified Mail. Is restricted for use within the domestic postal system, provides proof of mailing and delivery only for first-class mail of no intrinsic value, does not provide a chain of receipts while in transit, and handled as ordinary mail from time of acceptance until delivered. Certified mail will not merely to obtain proof of mailing or receipt. If proof of mailing is required, a Certificate of Mailing Receipt (PS Form 3817) or similar form obtained from the Base Post Office.

9. First Class or Priority Mail. This class of mail is not be authorized for periodicals and directives. These items will mail as standard mail, as applicable. However, publications be sent to activities having a Hawaii address will be sent as first-class mail.

10. Express Mail. This class of mail used only when it is the most effective way to accomplish a mission within time, security, and accountability constraints. A letter from the Commanding Officer need to explain why such service be needed over priority mail. Proper planning utilized to avoid the expensive service.

11. Cost Management Measures

a. Local Mail. The intra-command guard mail service or electronic mail is to be used to the maximum extent possible in lieu of U.S. Mail.

b. Consolidated Mail. In accordance with reference (d), the BOMC is to form a central mail collection center where mail addressed to individual agencies be consolidated and mailed in the most economical manner.

12. Mail Endorsements

a. Items weighing 13 ounces or less will be sent first-class.

b. Items placed in the mail that weigh in excess of 13 ounces, and do not have a critical delivery date, will be marked Standard mail.

c. Marketing of mail for specific postal handling is prohibited except where specifically authorized elsewhere in the order.

11 FEB 21

d. Standard bulk rate will be used when the items for mailing are identical in size and weight, addressed to different addresses, and the volume total is at least 50 pieces or not less than 200 pieces. This endorsement requires a permit from the USPS in accordance with reference (b) and be originated by the Base Postal Officer or the Assistant Postal Officer only upon establishment of appropriate justification.

e. Controlled circulation publication rates will be used when a publication contains at least 24 pages, or at least 25 percent non-advertising material and is issued at a regular interval of four or more times a year. This endorsement also requires a permit.

13. Postal Service Mail Size Standards

a. The U.S. Postal Service established minimum size regulations for mail containers as indicated in paragraph 4002 of reference (d). The purpose was to increase the amount of mail that be mechanically processed. Mailing of small flimsy pieces, which cause jams and disruptions in mail processing equipment, prohibited. Mail that is a quarter in or less in thickness must be at least three and a half inches in height and at least five inches in length, rectangular in shape, and at least .007 inches in thickness.

b. A surcharge will be levied on certain oversize pieces of mail, which must be processed using more expensive manual procedures. First-class mail weighing one ounce or less, and single piece standard mail weighing two ounces or less will be considered nonstandard and subject to surcharge when measurements exceed six and one eighth inches in height, eleven and a in length, and quarter inch in thickness.

c. Only those containers meeting U.S. Postal Service standards are to be used for official mail.

15. Mail addressed to the "Commander or Commanding Officer" and other Official Mail for the Base. Mail in these categories will be delivered to the cognizant office and/or authorized representative who is designated, in writing, to receive official mail.

16. Security of Mail. Suspected mail thefts or complaint pertaining to U. S. mail brought to attention of the Base Postal Officer or the Postal Chief and unauthorized personnel. All authorized mail handlers, in accordance with reference (b), are responsible for protecting the accountability of U. S. mail, and be familiar with the following:

a. Loss of Mail. Mail handlers and authorized personnel are liable for any loss caused by their failure to handle mail properly.

b. Delivery of Mail. Mail delivered only to authorize addressees, agents named in writing by addressees, or the serving postal activity. Mail service personnel will not remove stamps from mail entrusted to them.

c. Access. The only personnel authorized to enter the Base post office are those conducting official business.

11 FEB 21

d. Transporting Mail. A closed body vehicle equipped with lockable doors is to transport mail to and from mail service areas. If such a vehicle is unavailable and another kind is used, mail handlers and authorized personnel will ride in the compartment that holds the mail, if practical, and the following regulations too followed:

(1) Privately owned vehicles used to transport mail. If an emergency occurs where a privately owned vehicle is used, request in writing and approved from Base Postal Officer.

(2) All mail except oversize pieces are to transport in USPS mailbags.

17. International Mail and Customs Regulations. All official mail addressed to foreign addresses (non-APO/FPO) is considered to be international mail. International mail sent to those countries with whom the USPS has established service agreements. Upon request, the Base post office can provide information on applicable service restrictions and custom regulations, as contained in the International Mail Manual. All international mail weighing in excess of 13 ounces must have a customs declaration form attached (PS Form 2976).

18. Emergency Disposition of Mail and Postal Effects. Destruction plans for the Base post office for the disposition of mail and postal effects during emergencies conducted in accordance with reference (c).