



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
814 RADFORD BOULEVARD SUITE 20308
ALBANY, GA 31704-0308

MCLBAO 5100.19A
SAFETY
4 DEC 20

MARINE CORPS LOGISTICS BASE ALBANY ORDER 5100.19A

From: Commanding Officer
To: Distribution List

Subj: MARINE CORPS LOGISTICS BASE (MCLB) ALBANY
DRIVER EDUCATION PROGRAM (DEP)

Ref: (a) MCO 5100.19F
(b) MCLBAO 5560.9E

Encl: (1) Driver Education Courses
(2) Course Registration Form "Arrive at 25"

1. Situation. Privately owned motor vehicle mishaps are the single largest category of preventable mishaps in the Marine Corps. According to Commandant of the Marine Corps Safety Division, traffic crashes are the number one cause of death to Marines and Sailors. Risks to new drivers include; inexperience, distraction, fatigue, speed, seatbelt noncompliance, and alcohol use. New drivers often fail to manage these risks due to poor decision-making. The purpose of the Driver Education Program (DEP) is to improve the judgment and decision-making skills of new or inexperienced drivers in order to reduce the risk of experiencing a motor vehicle mishap.

2. Cancellation. Base Order 5100.19

3. Mission. Effective immediately MCLB Albany will execute the DEP to provide quality driver training to new or inexperienced vehicle operators and vehicle operators who require remedial driver training in order to reduce or eliminate motor vehicle mishaps.

4. Execution

a. Commander's Intent. I expect all MCLB Albany Division Directors, Special Staff, and Marine leadership to integrate driver education into their safety programs to help reduce motor vehicle mishaps and injuries. Leadership in our tenant commands and organizations are encouraged to take advantage of the driver education opportunities detailed in this Order as part of their traffic safety mishap reduction efforts. The end state of this program is to improve vehicle operator decision-making skills.

b. Concept of Operations. The Driver Education Program consists of two courses developed by the National Safety Council. Enclosure (1) is a brief description of the courses. The Traffic Safety Manager (TSM) in the MCLB Albany Risk Management Office will deliver these courses based on demand in order to meet the requirements established by references (a) and (b).

c. Tasks

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

4 DEC 20

(1) Installation Safety Manager (ISM) will provide management oversight to the TSM to ensure effective program management and professional delivery of the training.

(2) TSM will:

(a) Develop and publish a schedule for the DEP courses offered aboard MCLB Albany.

(b) Maintain National Safety Council instructor certification for the *Alive at 25* and *Attitudinal Dynamics of Driving* courses.

(c) Prepare for and professionally deliver the driver education courses described in enclosure (1).

(d) Provide a certificate of completion to drivers who successfully complete either course.

(e) Maintain a student roster and accompanying course documentation for each driver education course presented in accordance with reference (a).

(f) Provide a letter to the Base Traffic Court Adjudicator listing the names of those who have successfully completed the *Attitudinal Dynamics of Driving* course.

(g) Provide a letter to the Supervisor, Military Personnel Branch listing the names of Marines who have successfully completed the *Alive at 25* course.

(3) Supervisor, Military Personnel Branch will:

(a) Screen the service records of newly assigned Marines during in processing to identify Marines under the age of 26 who have not attended an approved Driver Improvement Course. Direct Marines who need to attend a Driver Improvement Course to register for the next available *Alive at 25* course with the TSM.

(b) Provide the ISM and TSM a list of Marines required to attend the *Alive at 25* course.

(c) Enter the certificate of completion into the Marines' Service Record Book.

(4) Marines. Take a copy of the completion certificate to the Military Personnel Branch for service record entry.

(5) Base Traffic Court Adjudicator. Provide the TSM a list of individuals directed by the court to attend the *Attitudinal Dynamics of Driving* course.

5. Administration and Logistics

a. Administration. Registration forms for the *Alive at 25* course are located on the MCLB Albany Risk Management Office webpage below or by calling the TSM at 639-7050. See enclosure (2). Request for updates or changes please forward to the Base Adjutant, MCLB Albany via Safety Office.

4 DEC 20

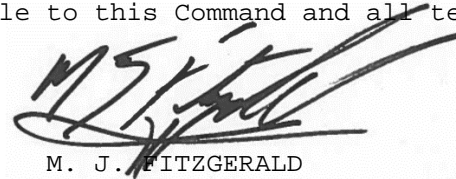
(<https://www.albany.marines.mil/Resources/MCLB-Offices-Staff/Risk-Management-Office/>)

b. Logistics. The location for all DEP courses is the Human Resource Office (HRO), building 3010.

6. Command and Signal

a. Signal. This Order is effective the date signed.

b. Command. This Order is applicable to this Command and all tenant organizations aboard MCLB Albany.



M. J. FITZGERALD

Distribution: A

DRIVER EDUCATION COURSES

	Drive Improvement Course	Remedial Driver Course
Curriculum	National Safety Council's <i>Alive at 25</i> .	National Safety Council's <i>Attitudinal Dynamics of Driving</i> .
Duration	4 hours, 0800-1200, usually on the 4 th Saturday of the month or an as needed basis.	8 hours, 0800-1700, usually on the 4 th Saturday of the month or an as needed basis.
Objective	Identify actions drivers can take to stay in control as a driver or passenger to become a safer driver.	Provide instruction on understanding to risky and dangerous driving habits and instill a positive attitude towards safe driving.
Required For	Marines under age 26 who have not already attended an approved driver improvement course.	Drivers designated by the Base Traffic Court Adjudicator.
Available For	Marines, Civilian Marines, and family members ages 15-25.	Marines, Civilian Marines, and family members on a voluntary basis.
Dress/Uniform	Marines: Uniform of the day Civilians: Business casual	Marines: Uniform of the day Civilians: Business casual
Classroom Location	Human Resource Office, Building 3010	Human Resource Office, Building 3010