



UNITED STATES MARINE CORPS

MARINE CORPS LOGISTICS BASE

814 RADFORD BOULEVARD

ALBANY, GEORGIA 31704-1128

BO 3440.2D

501

9 Sep 96

BASE ORDER 3440.2D

From: Commanding General  
To: Distribution List

Subj: INSTRUCTIONS FOR OCCUPANTS OF GOVERNMENT QUARTERS IN THE  
EVENT OF DESTRUCTIVE WEATHER

Encl: (1) Destructive Weather Definitions and Warnings  
(2) Evacuation Centers  
(3) Destructive Weather Telephone Listings

1. Purpose. To publish instructions for occupants of government quarters in the event of destructive weather. These procedures are set forth to prevent injury to personnel and minimize damage to government and personal property.

2. Cancellation. BO 3440.2C.

3. Background. This Base lies in an area where destructive weather occurs constituting a threat to both personnel and property. The different types of destructive weather which the Base may experience and the warning system used by the National Oceanic and Atmospheric Administration (NOAA) are contained in enclosure (1), Destructive Weather Definitions and Warnings.

4. Summary of Revision. This Order was totally rewritten and updated to incorporate necessary changes.

5. Responsibility. Securing of the Base in the event of destructive weather is the responsibility of all hands. The occupants of each set of quarters are primarily responsible for themselves, their personal property, and the government quarters and property assigned to them. However, it is also the traditional responsibility of one family to look out for and help another, as needed.

6. Action. The following actions will be taken by occupants of government quarters in the event of a destructive weather condition warning or occurrence:

Note

Assigned quarters are the safest place to be during destructive weather conditions except for occupants of mobile homes. Enclosure (2) provides detailed instructions to be followed in the event that evacuation becomes necessary.

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a. Thunderstorms

(1) Seek cover indoors. Stay away from doors, windows, chimneys, and electrical appliances.

(2) Stay away from, and lower than, high or conductive objects if you are caught outside. Do not get into drainage areas which may be subject to flash flooding.

b. Tornado Watch

(1) Stay informed of conditions as follows:

(a) Observe local weather conditions.

(b) Listen for sirens or announcements by the PMO.

(c) Tune in to NOAA Weather Radio, Pelham, which broadcasts weather information over frequency 162.550 Mhz (WXK 53).

(d) Listen to local AM/FM radio or TV.

(2) Be alert to the following danger signs.

(a) Severe thunderstorms with frequent lightning, heavy rain, strong winds, or power failure.

(b) Hail.

(c) Roaring noise.

(d) Funnel shaped cloud.

c. Tornado Warning

(1) If you are in a mobile home, evacuate immediately!

(a) Seek the nearest available shelter.

(b) If there is no shelter nearby, lie flat in the nearest ditch, ravine, or culvert with your hands shielding your head.

(2) Stay away from windows, doors, and outside walls.

(3) Go to interior portion of the housing unit at the lowest level. Try to get into a closet, bathroom, or interior hall.

(4) Face away from the approaching tornado.

(5) Get under something sturdy.

(6) Protect your head, and if time permits, cover body with a mattress.

d. Hurricane Condition IV

(1) Ensure a supply of food that can be eaten uncooked or is simple to prepare is on hand in the event of power outages or other weather damage to utilities.

(2) Ensure adequate supplies of candles, flashlights, batteries, and a portable transistor radio are on hand.

(3) Ensure adequate supplies of necessary/prescribed medicines are on hand.

(4) Do not call the telephone operator or the Communications Office to ask routine questions about storm conditions. Changes in Hurricane Conditions will be announced in housing areas by Military Police patrols via the PA systems mounted on their cruisers.

(5) Occupants with house guests notify the Base Adjutant, telephone 439-5264.

e. Hurricane Condition III

(1) Ensure that all actions specified under Condition IV are completed.

(2) Secure or stow all outside movable objects.

(3) Prepare containers for drinking water (bath tubs, plastic bottles, etc.).

(4) Check and/or secure all TV/FM antennas where necessary.

(5) Check all air vents, insuring that hoods and dampers are operational.

(6) Make arrangements for care of household pets.

(7) Fill vehicle fuel tanks in event power outages occur or the need arises to move to an evacuation center.

f. Hurricane Condition II

(1) Ensure that all actions specified under Conditions IV and III are completed.

(2) If flooding is expected, raise all property off the floor as much as possible.

(3) Tape cracks around windows, doors, etc., to help prevent water seepage. Windows to be used to vent quarters should be left unsealed.

(4) Tape unshuttered windows diagonally (especially large or picture windows) to prevent breakage by wind.

(5) Upon notification that evacuation centers are open, evacuate as required in accordance with the instructions in enclosure (2).

(6) If remaining in quarters, ensure the Destructive Weather Telephone Listing (enclosure 3) is readily available.

g. Hurricane Condition I

(1) Ensure all actions under Conditions IV, III, and II are completed.

(2) Allow no one outside.

(3) Vent quarters by opening windows on the leeward (away from the wind) side of the building.

(4) Ensure doors and windows are secured (except to vent quarters). Stoves and main electric switches can be turned off, as required.

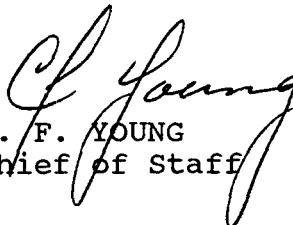
(5) Stay away from doors and windows.

(6) Let blinds down and draw drapes.

(7) Report damage or injury to the Destructive Weather Control Center, telephone 439-5601 or 5602.

(8) Remain indoors until official word has been passed, by Military Police patrols going through the quarters area, to "Secure from Hurricane Condition I."

7. Applicability. This Order is not applicable to the Blount Island Command.

  
C. F. YOUNG  
Chief of Staff

DISTRIBUTION: E

Copy to: Occupants Govt Qtrs

## DESTRUCTIVE WEATHER DEFINITIONS AND WARNINGS

### 1. Types of Destructive Weather Phenomena

#### a. Thunderstorms

(1) Thunderstorms may develop within sight of a locale and not have a destructive appearance until shortly before passing. They may be accompanied by extremely strong winds, lightning, torrential rainfall, hail, and tornadoes. These storm winds are usually of short duration and personnel should seek cover indoors, away from electrical appliances. If caught outside, stay away from, and lower than, high or conductive objects, and out of storm drainage areas which may be subject to flash floods.

(2) Severe thunderstorms contain the same destructive elements and are characterized by winds in excess of 57 mph or hail 3/4 inch or more in diameter.

b. Tornadoes. A tornado is a rotary storm and is one of the most violent types of storms known. This phenomenon usually causes total destruction of anything in its path.

c. Hurricanes. Hurricanes affect wide areas and have a life history of days. Hurricane winds have a minimum speed of 64 knots (75 miles per hour) and may range upwards to 200 knots.

2. Destructive Weather Warning System. The U.S. Weather Bureau usually initiates all weather warnings. These are generally warnings to large areas and for this Base are supplemented by more detailed, precise local warnings issued through official channels.

a. Thunderstorms. The National Oceanic and Atmospheric Administration (NOAA) monitors conditions and issues watches and warnings for severe thunderstorms.

(1) Severe Thunderstorm Watch. Severe thunderstorms with winds in excess of 57 mph or hail 3/4 inch or more in diameter are possible.

(2) Severe Thunderstorm Warning. Severe thunderstorms with winds in excess of 57 mph or hail 3/4 inch or more, have been sighted or indicated by radar.

b. Tornadoes. The NOAA monitors conditions and issues watches and warnings based on threatening conditions in the atmosphere.

ENCLOSURE (1)

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(1) Tornado Watch. Tornadoes and severe thunderstorms are possible.

(2) Tornado Warning. Tornadoes detected, take shelter immediately.

c. Hurricane Warnings. These warnings will be officially disseminated throughout the Base as progressive "conditions of readiness" are set.

(1) Setting of Conditions of Readiness

(a) The Marine Corps Logistics Base, Albany, is located in Storm Area B-II. Commander, Disaster Preparedness Group 6.3, (CDPG 6.3) will direct the setting of appropriate conditions of readiness for Storm Area A-II.

(b) The Commanding General may order the setting of a lower hurricane condition of readiness than that directed by CDPG 6.3 when the Base is not threatened. Should local conditions indicate the onset or renewal of danger, the Commanding General will establish the appropriate condition of readiness.

(2) Conditions of Readiness

(a) Hurricane Condition IV. A hurricane may strike this area within 72 hours.

(b) Hurricane Condition III. A hurricane may strike this area within 48 hours.

(c) Hurricane Condition II. A hurricane may strike this area within 24 hours.

(d) Hurricane Condition I. A hurricane and its destructive effects are imminent.

ENCLOSURE (1)

## EVACUATION CENTERS

1. Evacuation Centers may be activated during Hurricane Condition II. Centers will be activated on orders of the Destructive Weather Officer (DWO). Opening of the evacuation centers will be announced by Military Police patrols passing through the housing areas using PA systems.

2. Evacuation Center locations and telephone numbers are as follows:

a. Evacuation Center No. 1 is located at the Naval Hospital JAX Branch Clinic No. 2, Building 7200. The telephone number is 439-5540.

b. Evacuation Center No. 2 is located at the Base Headquarters, Building 3500. The telephone number is 439-5625, located in the Office of the Director, Facilities and Services Division.

c. Evacuation Center No. 3 is located at the Gymnasium, Building 7360. The telephone number is 439-5246.

3. Evacuation Centers will provide:

- a. Medical aid and advice.
- b. Food from the Base Mess Hall when necessary and feasible.
- c. Emergency rations, if required.
- d. Mattresses, if available.
- e. Toilet facilities (male and female).
- f. Drinking water.
- g. Soap and paper towels.
- h. Receptacles for trash.

4. Occupants of Family Housing in Boyett Village or Hill Village are to follow these instructions in the event that evacuation of assigned quarters becomes necessary.

### Note

Assigned quarters are the safest place to be during a hurricane except for occupants of mobile homes.

ENCLOSURE (2)

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a. Notify Headquarters Battalion at telephone number 439-5101 that you plan to use an evacuation center. You may also obtain additional information that may make your stay in the evacuation center more comfortable.

b. Gather and bring to the evacuation center a 48-hour supply of necessary health and comfort items. The following are suggested articles to include:

- Food (that requires no cooking)
- Necessary/prescribed medicines
- Toilet articles
- Blankets (1 per person)
- Sanitary napkins
- House slippers
- Clothing (1 set per person)
- Small (2-cell) flashlight
- Small transistor (battery-portable) radio

Mothers with infants should also bring the following additional items:

- Diapers
- Baby soap
- Night clothes
- Baby blankets
- Baby clothes
- Towels
- Powder
- Bottles
- Nipples
- Baby food
- Baby formulas
- Baby oil
- Safety pins
- Toys to keep child entertained

c. Makes arrangements for care of household pets.

d. If transportation is required telephone the Garrison Mobile Equipment Branch at 439-5639.

e. Place the master electric switch in the "off" position and vent quarters before evacuating where practical.

5. All evacuees will check in with the evacuation center registrar and present identification.

a. The registrar will record the name, age and relationship of all evacuees seeking shelter.

ENCLOSURE (2)



b. The registrar will designate areas within the evacuation center to which various evacuees as groups or individuals will go.

c. Evacuees who constitute a family will remain together as a group within the designated area. Children will be controlled and appropriate decorum maintained.

6. Health and welfare messages worldwide will be provided by the MARS Station, MCLB.

7. The Officer in Charge of each evacuation center will be in charge of all evacuees present regardless of rank/rate, dependency or other status.

8. Evacuees will remain in an Evacuation Center until released by the Officer in Charge.

ENCLOSURE (2)

DESTRUCTIVE WEATHER TELEPHONE LISTINGS

Emergency Numbers

Fire Department	439-5911
Military Police	439-5911
Ambulance (MCLB)	439-5911

Destructive Weather Support

Destructive Weather Command Center - Building 3500

Hurricane Conditions III & IV	Duty Hours	439-5601
	Non-Duty Hours	439-5206
Hurricane Conditions I & II	24 Hour/Day	439-5601 or 5602

Officer of the Day 439-5206

Destructive Weather Officer (Director, Facilities and Services  
Division)

Hurricane Conditions III & IV	439-5601 or 5602
Hurricane Conditions I & II	439-5601 or 5602 and 5700, 5800 or 5900

Commanding Officer, Headquarters Battalion 439-5101

Evacuation Center #1, NavHospJAXBrClinic No. 2, Building 7200	439-5540
Evacuation Center #2, Building 3500	439-5625
Evacuation Center #3, Gymnasium, Building 7360	439-5246

Provost Marshal Office 439-5181 or 5182

Head, Garrison Mobile Equipment Branch	439-5606 or 5607
Operations Dispatcher	439-5665 or 5639

Head, Maintenance Branch	439-5661 or 5662
Emergency Service Desk	439-5419 or 5643

Head, Public Works Branch 439-5692 or 5652

ENCLOSURE (3)

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Destructive Weather Support

Communications Electronics Officer	439-5658
Chaplain	439-5282 or 5283
Base Security Manager	439-5210 or 5263
Head, Direct Support Stock Control Branch	439-5835
Head, Housing Branch	439-5962 or 5963
Head, Property Control Branch	439-6267 or 5644
Director, Morale, Welfare and Recreation Division	439-5234 or 5235
Marine Corps Exchange	888-6801 or 435-1471
Commissary Store	435-1721
Public Affairs Office	439-5215, 5216 or 5479

ENCLOSURE (3)