



# **Marine Corps Logistics Base Albany**

## **Commanding Officer's Quarterly Safety Council**

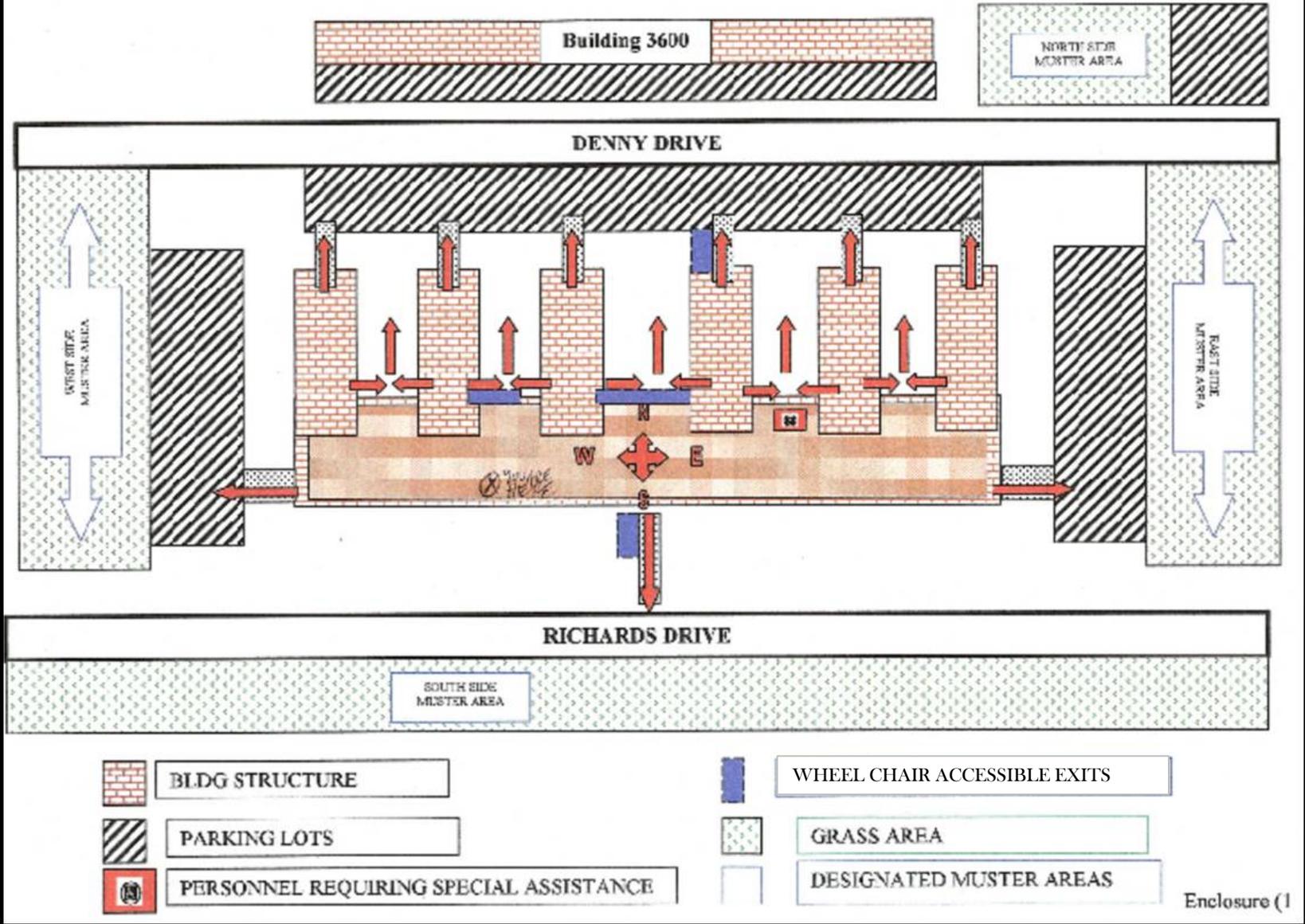
**FY13 3<sup>rd</sup> Quarter**

**07 Aug 13**

# Emergency Evacuation



## COFFMAN HALL EVACUATION ROUTES





# PURPOSE



**The purpose of the Safety Council is to review the installation and tenant safety performance and program effectiveness, and to recommend changes to reduce unsafe practices and to strengthen the overall program.**

(NAVMC DIR 5100.8 Chap. 4 Para. 4001)

**This meeting serves as the command:**

- 1. Safe Driving Council** (MCO 5100.19F, Chap. 2, Para. 1)
- 2. ORM Program Oversight Meeting** (MCO 3500.27B.4.b.1)
- 3. Ergonomics Committee Meeting** (NAVMC DIR 5100.8 Chap. 19 Para. 19003)



# **AGENDA**



## **Safety Goals**

### **Safety Performance Metrics**

**Review of Taskers**

**Safety Inspections**

**Unit Safety Reports**

**GOV Fleet Safety**

**Fire & Emergency Services**

**Traffic Safety**

**Ergonomics**

**Radiological Affairs Safety**

**Substance Abuse Control Officer**

**Safety Training**

**Open Discussion**

**CO Guidance**



# Safety Goals



# CY13 Command Safety Program Goals

## MCLB Albany



### GOAL #1: Reduce Fire Hazards by 20%

**Background:** Fire Prevention Inspectors cited over 600 fire prevention hazards during their FY12 formal inspections. These hazards put our personnel and facilities at risk and compromise our ability to accomplish our mission. In addition, many of these findings could have been identified and corrected by employees.

**References:** 29 CFR 1910 Subpart F, NFPA 101, MCO 11000.11, and UFC 3-600-01 each requires compliance with establish fire safety standards in order to preserve the safety and health of employees and protect facilities.

**Goal:** Reduce fire hazards by 20% (No more than 480 in CY13 as reflected in ESAMS).

**Target Date:** 6 November 2013

**Goal Leader:** Command Safety Officer

**Goal Progress Reporting:** Division Directors will brief the progress of this goal at the Commanding Officer's Quarterly Safety Council.

	Objective	Objective Leader	Completion Date
1	90%of workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024). <b>(85% completed as of 18 Jul 13)</b>	Division Directors and Special Staff	1 May 13
2	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.	ISM	7 Aug 13
3	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.	Division Directors and Fire Chief	6 Nov 13

Assessment Criteria		
No Action	In-Progress	Completed



# CY13 Command Safety Program Goals

## MCLB Albany



### GOAL #2: Train Workforce on GHS

**Background:** Effective 25 May 2012, OSHA updated the Hazard Communication Standard in 29 CFR 1910.1200 to align with the United Nation's *Globally Harmonized System of Classification and Labeling of Chemicals (GHS) Revision 3*. The revision is designed to replace the various standards used in different countries with common criteria for classifying and labeling chemicals according to their health, physical and environmental hazards. Implementation of GHS requires mandatory training on the new label elements and safety data sheet (SDS) format.

**References:** Federal Register Volume 77, No 58, Paragraph XIII(j)(1)

**Goal:** Train workforce on GHS

**Target Date:** 6 November 2013

**Goal Leader:** Command Safety Officer

**Goal Progress Reporting:** Division Directors will brief the progress of this goal at the Commanding Officer's Quarterly Safety Council.

	Objective	Objective Leader	Completion Date
1	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.	Installation Safety Manager	5-13 Mar 13
2	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format. <b>(86% as of 01 Aug 13)</b>	Division Directors and Special Staff (OTD, HQ/Staff)	6 Nov 13

Assessment Criteria		
No Action	In-Progress	Completed

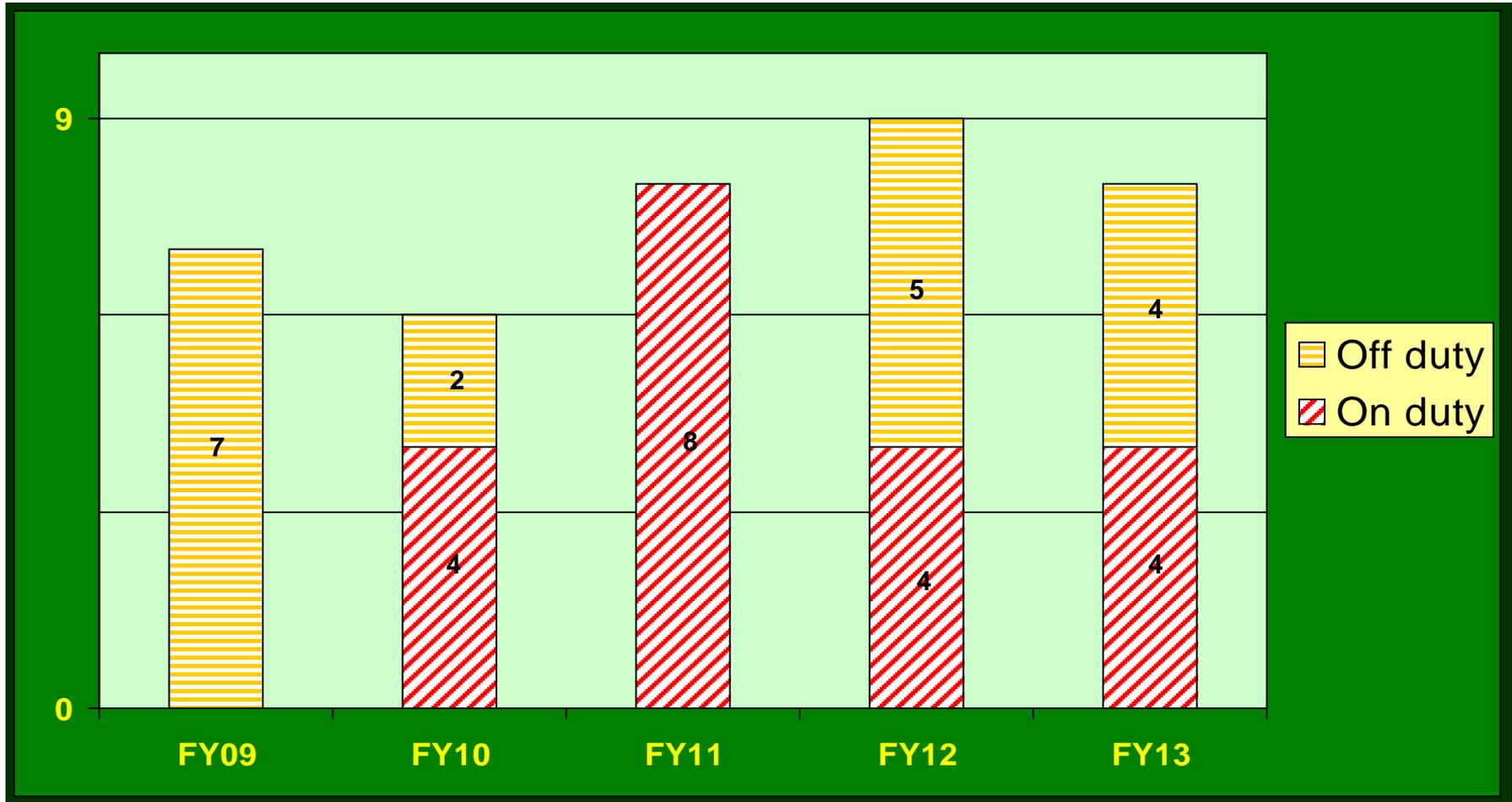


# Safety Performance Metrics

As of 30 Jun 13



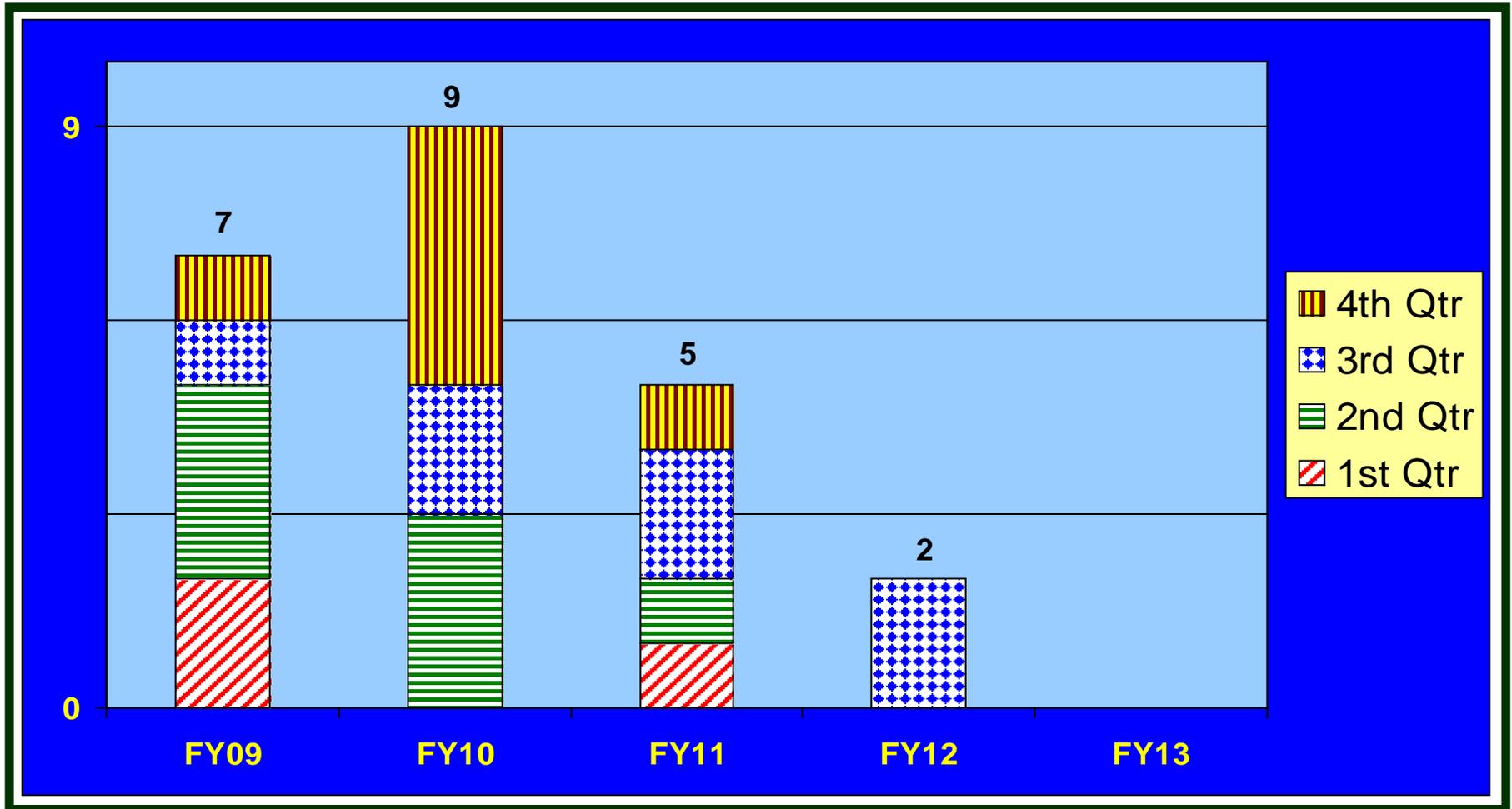
# FY09-FY13 Military WESS Reportable Cases MCLB Albany



Per MCO P5102.1B, a "Reportable mishap" is any mishap which causes \$50,000 or more total cost of damage to DoD or non-DoD property, a fatality, permanent total or partial disability, 3 or more personnel hospitalized, loss of time from work, light/limited/restricted duty, job transfer, or medical treatment beyond first aid including prescription drugs.



# FY09-FY13 Civilian Lost Day Cases MCLB Albany

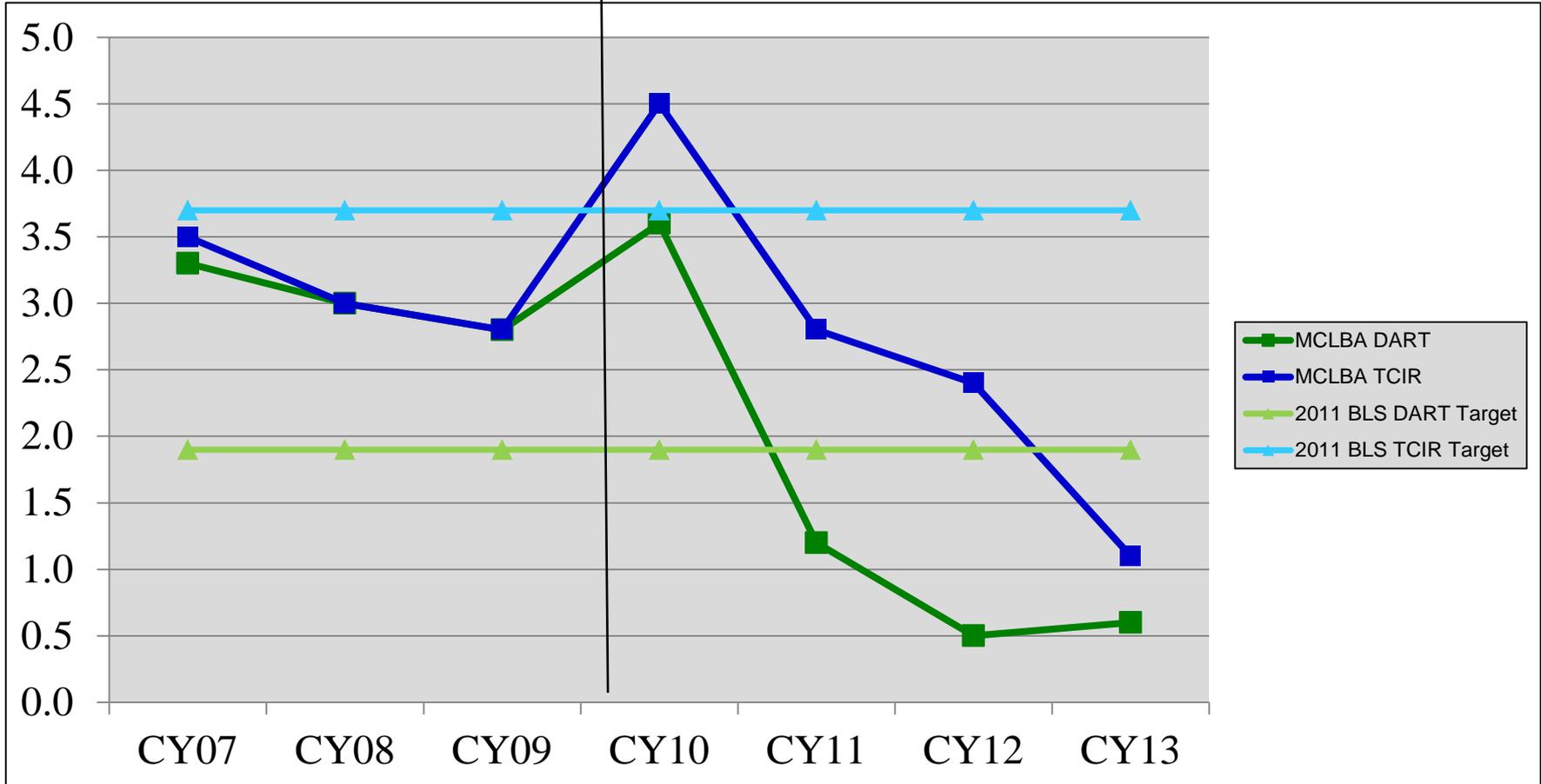


# Injury Rate History - Marine Corps Logistics Base Albany

as of 31 July 2013



## VPP Baseline Assessment





# Taskers



# Taskers From The 01 August 2012 Commanding Officer's Quarterly Safety Council



	Commanding Officer's Taskers	Status
1	Director, I&E Division: Investigate establishing an employee break room in Coffman Hall equipped with mats on which employees can stretch.	<b>Open.</b> Break room will be located in Wing 300 RM 312. Renovations are expected to be completed by 13 September 2013.
2	Executive Director: Coordinate with MCLC, IE&S to publish a command Health and Wellness Program.	<b>Closed.</b> 7 June 2013 with publishing of MCLBAO 6000.2, <i>Civilian Health and Wellness Program</i> .
3	All Division Directors and Special Staff: On a regular and continuous basis, review the VPP FAQ's during routine meetings with their leadership and workforce.	<b>In-Progress.</b>



# Taskers From The 01 May 2013 Commanding Officer's Quarterly Safety Council



	Commanding Officer's Taskers	Status	
1	Installation Safety Manager: Investigate safety of use for Gemini 7555 Post Office X-Ray Inspection system.	Closed 3 May 2013. Performed radiation survey of Gemini 755 on 2 May. System safe for use. Command may want to consider funding PM service on system.	
2	Police Chief: Ensure a system is in place to notify supervisors of base employees who have had their license suspended for failing to show up at Base Traffic Court.	Closed 21 May 2013. Upon the completion of Base Traffic Court, the supervisor of each person who fails to show up for court is provided a copy of the violator's suspension letter. The letters are hand carried by the Chief Accident Investigator and delivered to the supervisor.	
3	Director, LSD: Investigate the purchase of back-up camera systems for the large trucks and vehicles in the GOV fleet.	Open. In-progress. \$5K P1 funds received from HQMC. RM ordered via Purchase Card 17 Jul 13. GME to manage installation portion when they arrive.	
4	Director, LSD: Develop a policy or change to BO P11240.16A to initiating a personal liability investigation for vehicle mishaps due to suspected gross negligence.	Open. Revisions to BO P11240.16A are being made by Division.	
5	Installation Safety Manager: Investigate reorienting the high dive at the base pool so it can be put in service for recreational use.	Closed. 20 May 2013 Via email to CO from MCCS Safety Officer and Installation Safety Manager.	
6	Division Directors and Special Staff: Ensure at least 75% of your workforce is AED/CPR certified.	<b>PSD - 89%</b> <b>LSD - 15%</b> <b>OTD - 50%</b> <b>CISD - 17%</b>	<b>MCCS - 83%</b> <b>I&amp;E - 27%</b> <b>Comp - 100%</b> <b>BPO - 100%</b> <b>Manpower - 100%</b>



# Safety Inspections



# Inspections Completed



<b>FY13 Inspections 3<sup>rd</sup> Quarter</b>
<b>I &amp; E</b>
<b>MCLB Albany HQ &amp; Staff</b>
<b>Comptroller</b>
<b>Manpower</b>
<b>Operations and Training Division</b>
<b>DMC/FSD</b>
<b>DDAG/DLA/A-MCC</b>
<b>CDC/Youth Center (Quarterly)</b>

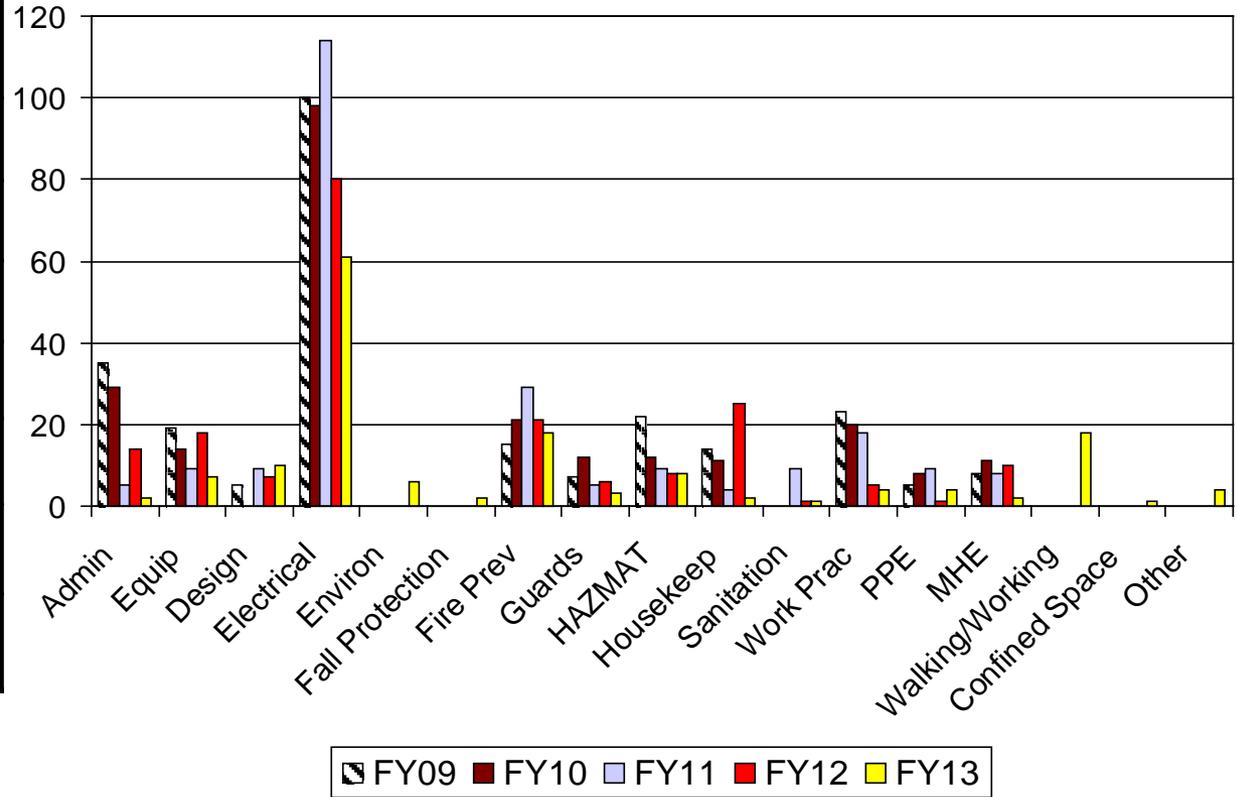


# FY09-FY13 Inspection Findings (Includes all Organizations)

Data Date: 30 Jun 13



Risk Assessment Code for all findings					
	FY 09	FY 10	FY 11	FY 12	FY 13
RAC 1	1	1	0	0	0
RAC 2	8	14	4	1	2
RAC 3	18	29	38	18	10
RAC 4	188	171	170	131	118
RAC 5	39	42	29	43	19
<b>Total</b>	<b>254</b>	<b>257</b>	<b>241</b>	<b>193</b>	<b>149</b>





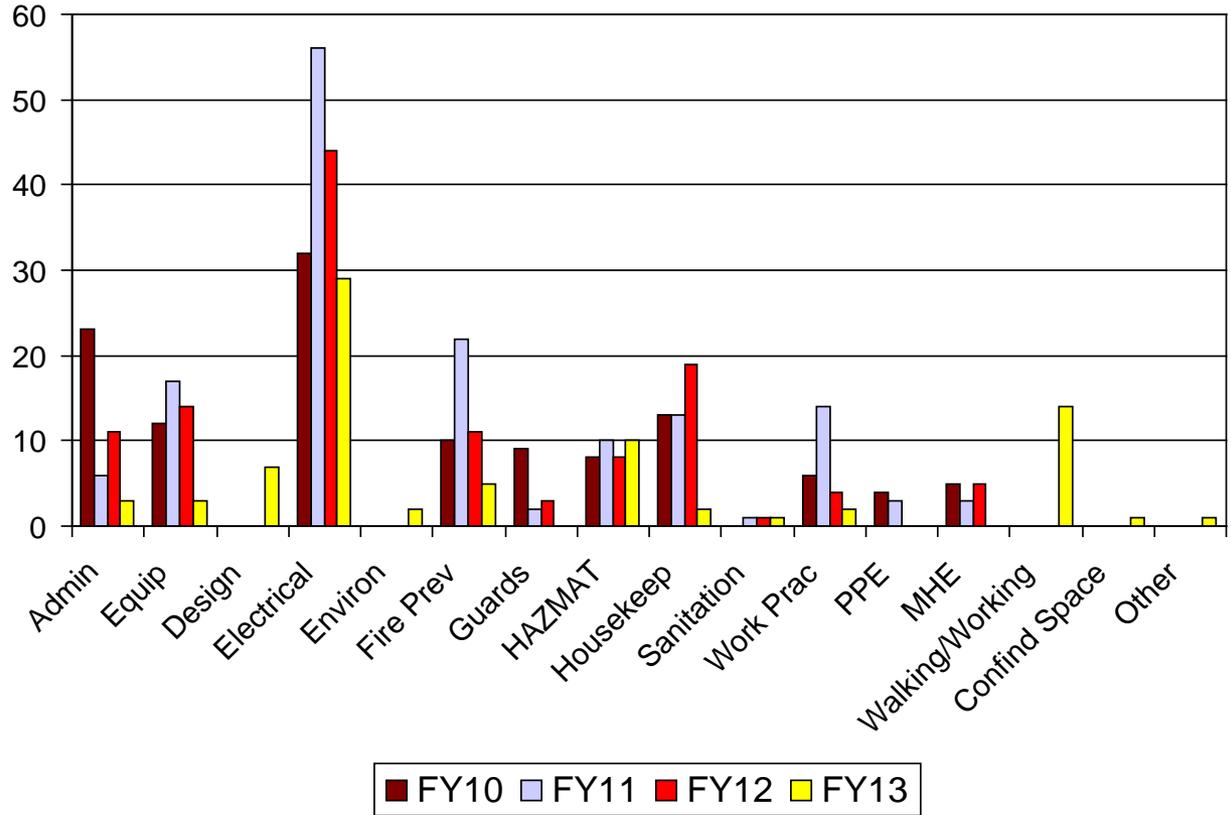
# FY10-FY13 Inspection Findings

## MCLB Albany

Data Date: 30 Jun 13



Risk Assessment Code for all findings				
	FY 10	FY 11	FY 12	FY 13
RAC 1	0	0	0	0
RAC 2	3	1	0	0
RAC 3	11	20	8	4
RAC 4	78	84	79	60
RAC 5	30	28	33	15
<b>Total</b>	<b>122</b>	<b>143</b>	<b>120</b>	<b>79</b>





# Inspections FY13

## Safety and Occupational Health Inspections



**Abatement Efficiency Index: 73%**

27% (40) of the 149 Findings identified by Safety & Occupational Health Inspections during FY13 are not documented as abated within 30 days.

NAVMC Dir 5100.8, Chap. 7, Para 7004.4.f: Supervisor responsibilities. “Provide for or ensure abatement of all identified workplace OSH deficiencies”.

It is the Unit Safety Officer’s responsibility to maintain a hazard abatement log and monitor the corrective actions (Work Requests) taken and report the status to the Risk Management.

Open Findings as of 30 June 2013		
UNIT	Number	RAC
DLA Document Services	1	4
CISD	5	4
PPA	8	4,5
PPA	1	3
PPA	1	2
MCLC/FSD	2	3
MCLC/FSD	12	4
OTD-Military Training	3	4
DLA/DDAG	1	3
DLA/DDAG	5	4,5
PSD-MCFD	1	5
<b>Total</b>	<b>40</b>	



# Reports of Near Miss By Hazard Type



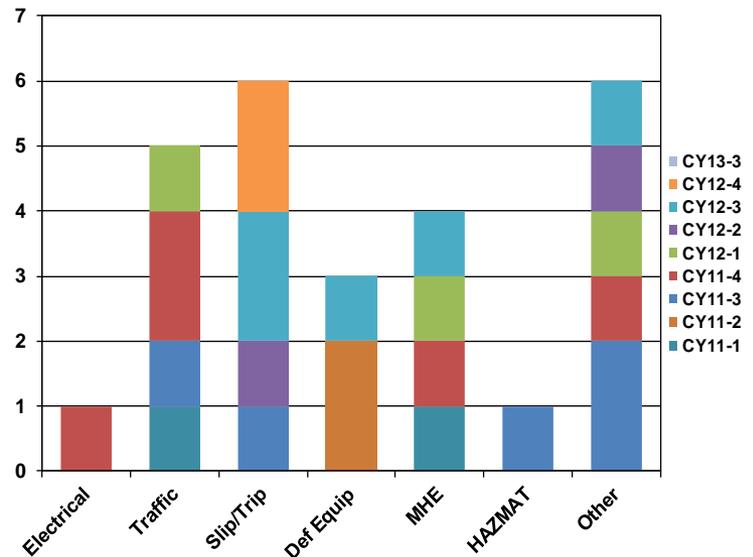
**ESAMS recorded 4 Valid Near Miss\* Reports for this quarter**

\*A Near Miss is defined as: unsafe or unhealthful action, behavior, or working condition that did not result in a mishap or property damage.

## 3<sup>rd</sup> Quarter CY13

ID#/Date	Report by	What	RAC	Corrective Action
78384 8 Apr 13	MCCS	Two people while serving food almost collided. The view of both employees was impaired by a blind spot in the passageway.	4	Recommend that mirrors be installed so that employees can see around blind spot.
78724 28 May 13	I&E	Commercial truck driver was possibly speeding and did not stop at the "STOP" sign. As a result the driver almost collided with another vehicle.	4	DLA Traffic manger was notified to inform commercial truck drives to comply with posted speed limits and sign while driving aboard the installation.
79173 5 Jun 13	I&E	Employee almost collided with a 16,000 lbs. weight that was placed near the intersection and blocking the view of on-coming traffic.	4	Responsible supervisor was notified, and the 16,000 lbs. weight was relocated sufficient distant away from the intersection to provide clear view and possible future collision of on-coming traffic.
81053 20 Jun 13	MCCS	Several employees stumbled and almost fell while exiting the Theater. The floor slopes, but it's not marked to identify the change in level.	4	Reported incident to Marine Corps Community Service for action.

## CY11-CY13





# Unit Safety Reports



# Unit Safety Reports



## Briefing Order:

**H&S Company**  
**MCLBA HQ and Staff**  
**Comptroller**  
**OTD**  
**BPO**  
**MANPOWER**  
**LSD**  
**CISD**  
**I&E**  
**PSD**  
**MCCS**  
**DDAG**



# H&S Company (Garrison)



FY13 Total Injuries (On-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	1	0	0	2	0	1	1	1			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	1			2			3					
Rate	5.1			7.5			10.1					
FY13 Lost Time Injuries (On-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	1	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	1			0			0					
Lost Time Rate	5.1			2.5			1.7					

FY13 Total Injuries (Off-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	2	0	0	1	0	0	1	1	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			1			2					
Rate	5.4			4.0			4.5					
FY13 Lost Time Injuries (Off-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	1	0	0	0	0	0	1	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	1			0			1					
Lost Time Rate	2.7			1.3			1.8					

Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
Oct 2012	95%

Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
Reduce Fire Hazards by 20%	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
Train Workforce on GHS	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Narrative of Military WESS Reportable Cases FY13



Date	Narrative	Status	Results
1 <sup>st</sup> Qtr FY13	3 Mishaps	Off-Duty	2 day Lost time
		Off-Duty	30 days light duty
		On-Duty	1 day Lost time
2 <sup>nd</sup> Qtr FY13	3 Mishaps	Off-Duty	No lost time, no light duty
		On-Duty	7 days light duty
		On-Duty	5 days light duty
3 <sup>rd</sup> Qtr FY13	13 Apr 13 Marine was playing football on the beach, broke his big right toe.	Off-Duty	5 days lost time
	19 Apr 13 Marine was running during PT, rolled ankle on a curb. Sprained right ankle.	On-Duty	14 days light duty
	5 May 13 Marine was riding four-wheeler, hit a mud hole and sprained his left wrist.	Off-Duty	7 days light duty
	24 Jun 13 Marine was conducting pugil sticks training, he was hit with a horizontal butt-stroke to left side of his head, Resulting in a neck injury.	On-Duty	No lost time, no light duty

On-duty
Off -Duty

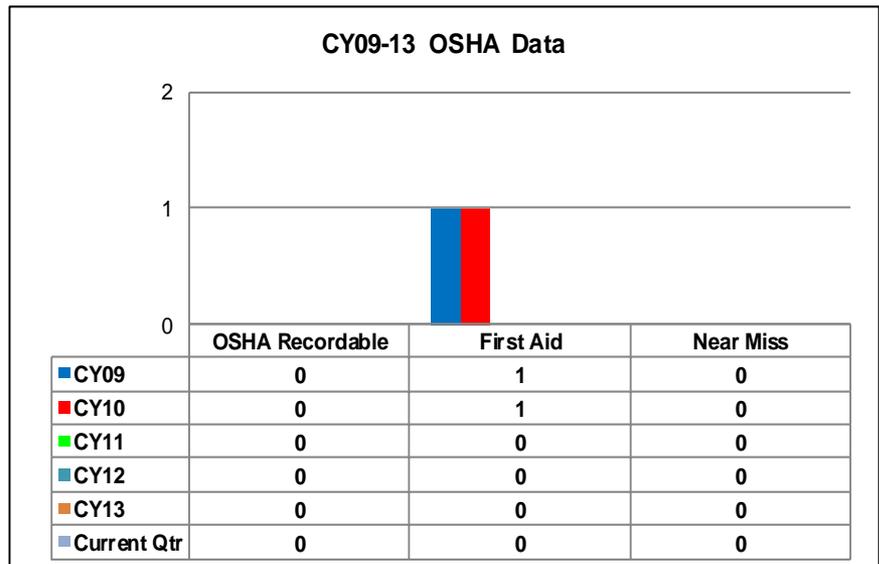
Lost time
Restrict
Other
FA only



# MCLB Albany Headquarters and Staff



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0					
Rate	0.0			0.0			0.0					
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
<b>Apr 2013</b>	<b>97%</b>

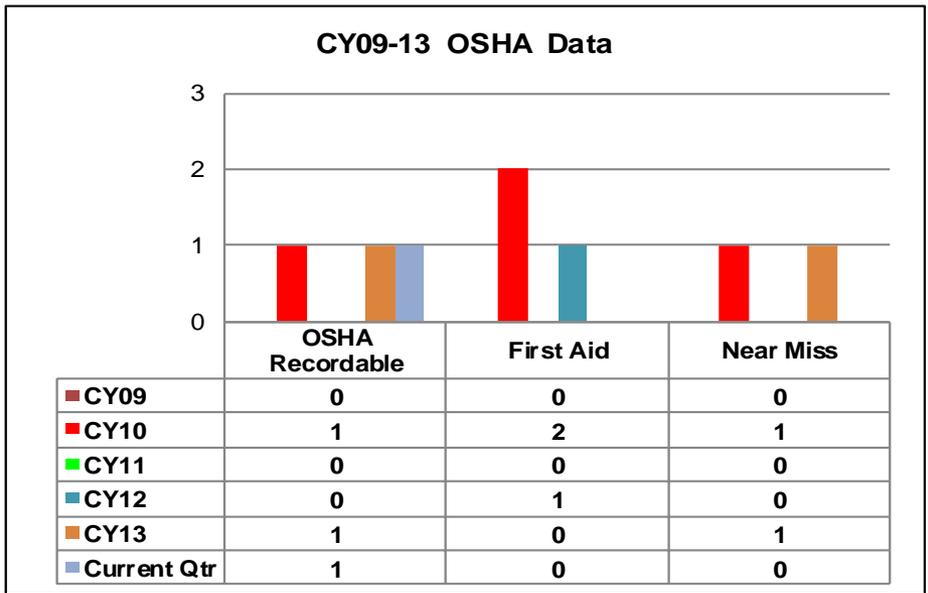
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Comptroller



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	1			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			1					
Rate	0.0			0.0			7.4					
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

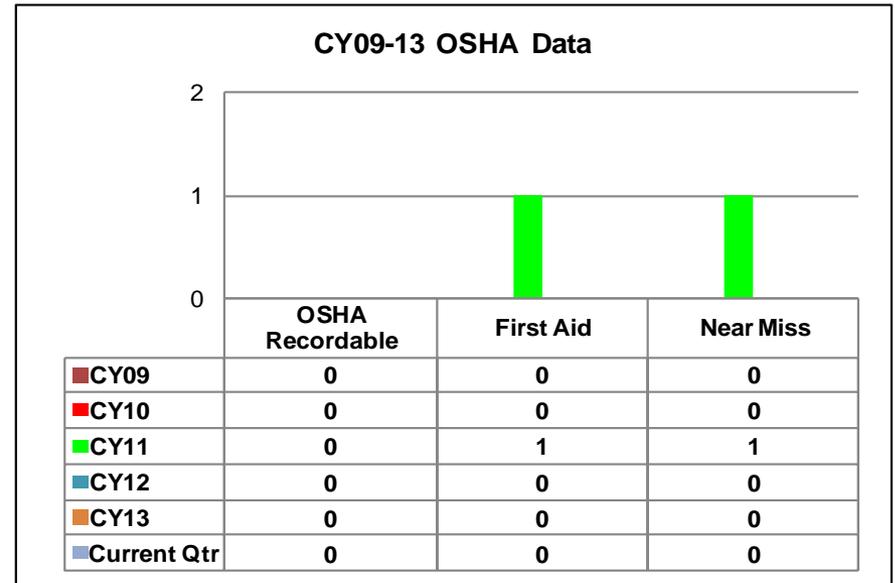
Inspection Results	
<b>Apr 2013</b>	<b>100%</b>

Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
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	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		

# Operations and Training Division



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0					
Rate	0.0			0.0			0.0					
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
<b>Apr 2013</b>	<b>91%</b>

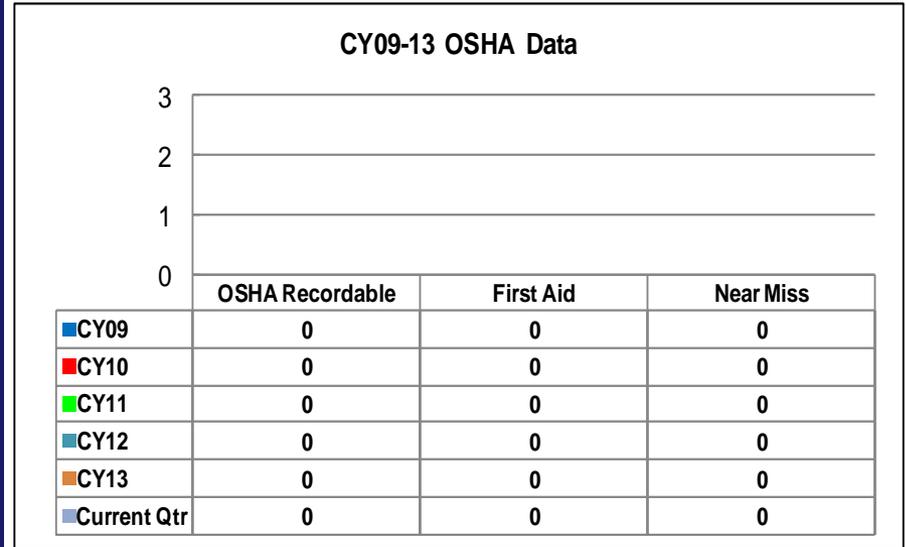
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
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# Business Performance Office



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0					
Rate	0.0			0.0			0.0					
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
<b>Apr 2013</b>	<b>99%</b>

Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
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# Manpower



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0					
Rate	0.0			0.0			0.0					
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					

CY09-13 OSHA Data			
	OSHA Recordable	First Aid	Near Miss
■ CY09	0	0	0
■ CY10	0	0	0
■ CY11	0	0	0
■ CY12	0	0	0
■ CY13	0	0	0
■ Current Qtr	0	0	0

Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
Apr 2013	99%

Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
Reduce Fire Hazards by 20%	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
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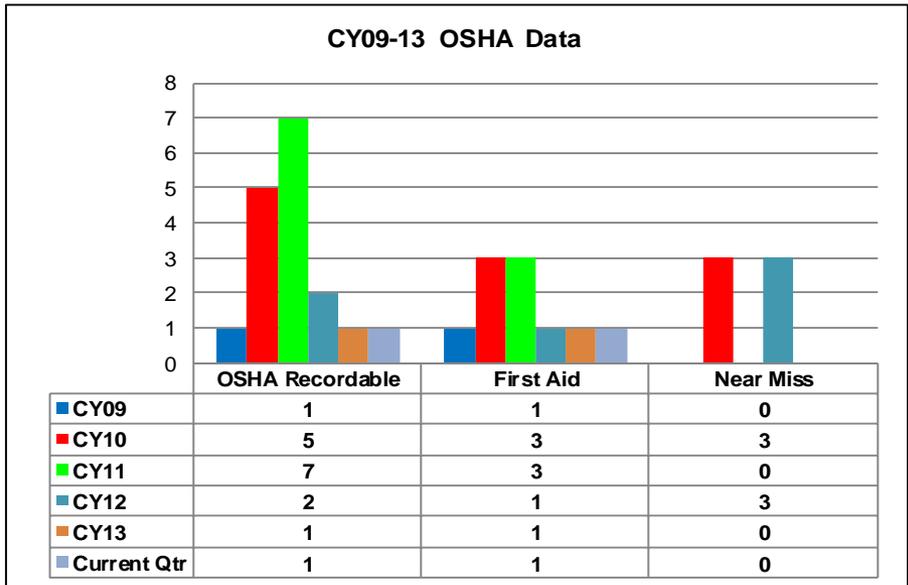


# Logistics Support Division



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	1	0	1	0	1	0	0	1	1			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			1			2					
Rate	9.9			7.3			8.2					

FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					



Property Damage		
1st Qtr	1 property damage	\$1,838.00
2nd Qtr	1 property damage	\$830.00
3rd Qtr	GME- Semi tractor/trailer, Torn trailer brake/service lines	\$121.27
	GSB-Forklift hit door on security cage damaged fenced sliding door.	\$1,950.00
	GME-Semi tractor, Hit/run, Front fender/bumper	\$2,980.28
4th Qtr		
<b>Total</b>		<b>\$5,769.55</b>

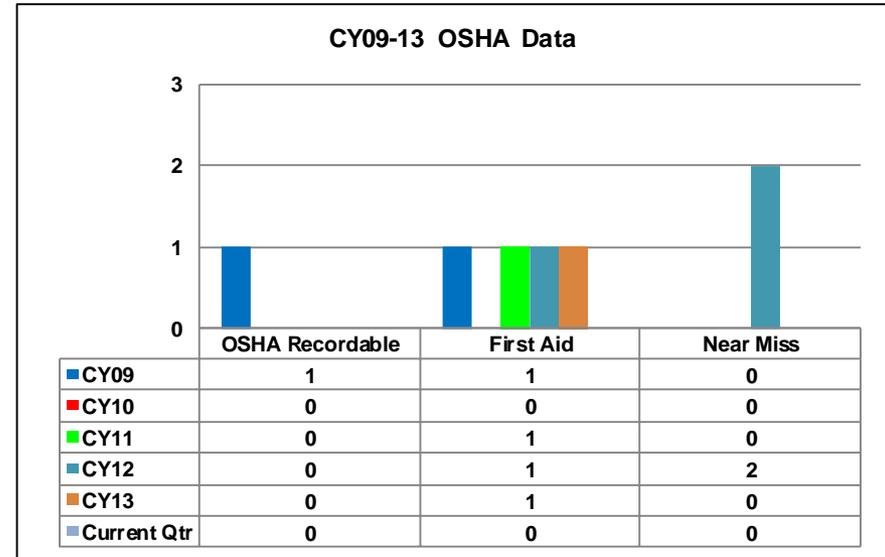
Inspection Results	
Jan 2013	96%

Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		

# Communications and Information Systems Division (CISD)



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	1	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			1			0					
Rate	0.0			5.3			3.5					
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	GOV side-swiped a POV (POV minor dents and scratches to RT quarter panel)	GOV \$0.00 POV ?
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
Mar 2013	95%

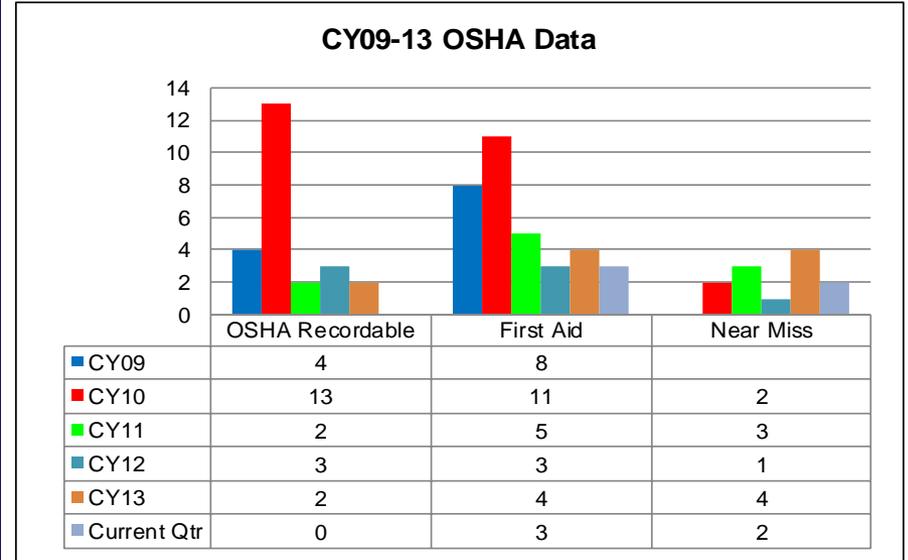
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Installation & Environment Division



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	1	0	1	1	0	0	0	2	1			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			1			3					
Rate	5.2			3.8			5.1					
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	2 property damages	\$1,371.00
3rd Qtr	Boiler truck driver struck a stop sign.	\$442.00
	Truck driver backed into a barricade.	\$1,807.00
	Truck driver struck a yellow bollard.	\$200.00
4th Qtr		
<b>Total</b>		<b>\$3820.00</b>

Inspection Results	
<b>May 2013</b>	<b>98%</b>

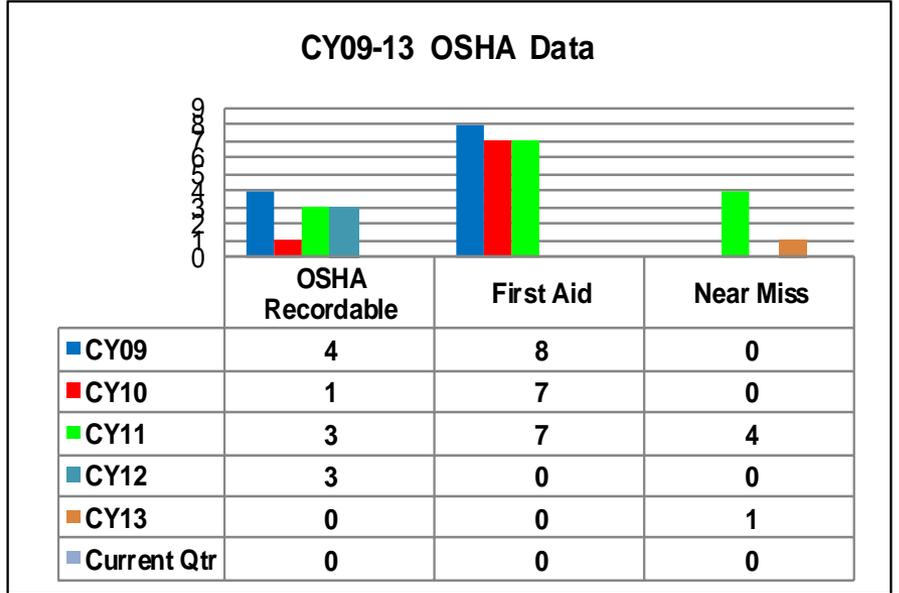
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Public Safety Division



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	1	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			1			0					
Rate	0.0			1.6			1.0					
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



### Property Damage

1st Qtr	1 property damage	\$903.00
2nd Qtr	1 property damage	\$392.00
3rd Qtr	MCPD backed into post	\$430.00
4th Qtr		
<b>Total</b>		<b>\$1,725.00</b>

### Inspection Results

<b>Jul 2013</b>	<b>92%</b>
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### Progress toward CY13 Command Safety Goals

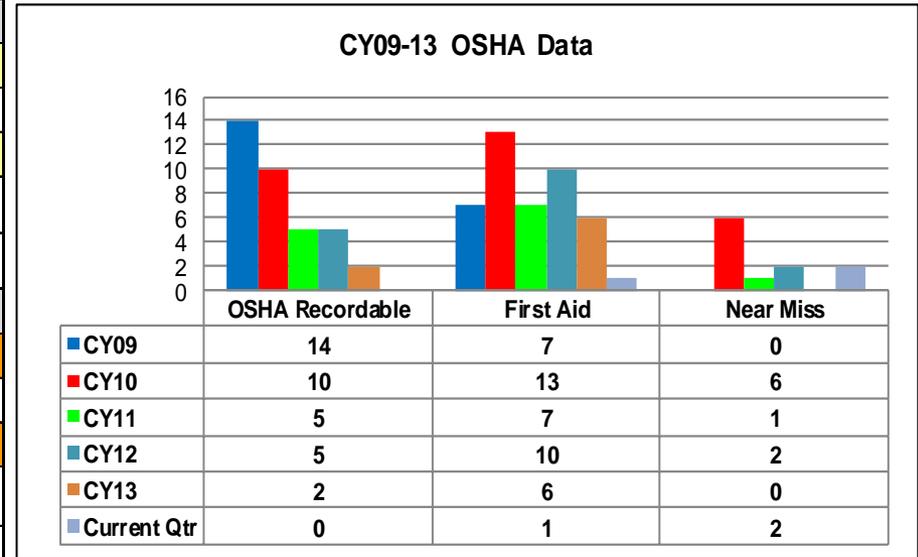
Goal	Objective	Objective	Goal
Reduce Fire Hazards by 20%	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).	Green	Yellow
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.	Yellow	Yellow
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.	Yellow	Yellow
Train Workforce on GHS	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.	Green	Yellow
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.	Yellow	Yellow



# Marine Corps Community Services



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	1	1	1	0	3	1	1	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	3			4			1					
Rate	6.6			7.4			5.8					
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
Mar 2013	98%

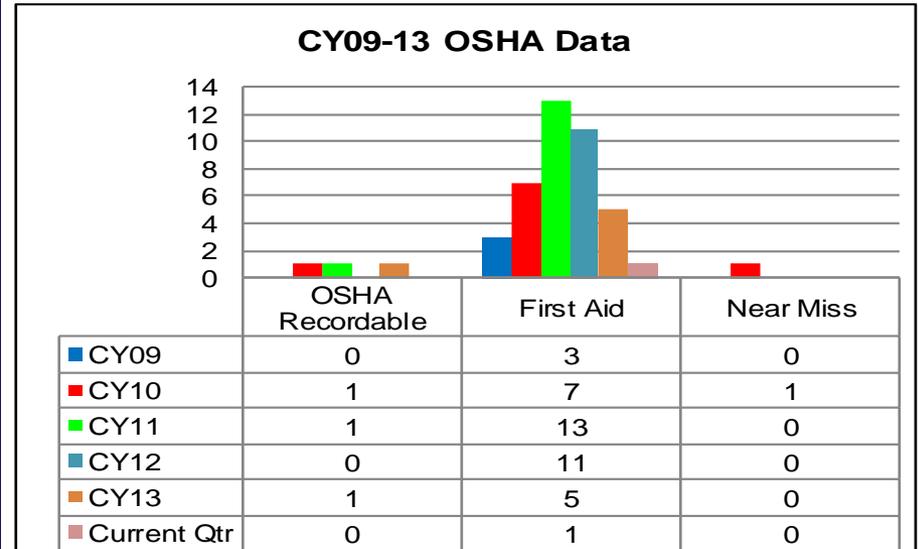
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
Reduce Fire Hazards by 20%	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
Train Workforce on GHS	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Defense Depot Albany Georgia DLA



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	1	1	3	1	1	1	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			5			1					
Rate	7.3			12.8			9.8					
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	1	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			1			0					
Lost Time Rate	0.0			1.8			1.2					



Property Damage		
1 <sup>st</sup> Qtr	None	\$0.00
2 <sup>nd</sup> Qtr	None	\$0.00
3 <sup>rd</sup> Qtr	None	\$0.00
4 <sup>th</sup> Qtr		
<b>Total</b>		<b>\$0.00</b>

Most Recent Inspection
<b>Jun 2012</b>

- ### Successes, Initiatives, and Concerns
1. We weather stripped all outside steps preventing slips and falls during inclement weather.
  2. We updated exit route signs in all our warehouses.
  3. We conducted our monthly safety brief, covering proper warehouse storage to prevent falling objects on personnel working in the warehouse areas. We also completed our Base Safety Annual Inspection, July 2, 2013.



# GOV Fleet Safety

*Logistics Support Division  
Bart Rigg*



# GOV Damage Cases

## 3<sup>rd</sup> Qtr FY13



Division	Date	Narrative	Results
1 <sup>st</sup> Qtr		2 Property Damage Mishaps	\$2,741.00
2 <sup>nd</sup> Qtr		4 Property Damage Mishaps	\$2,594.00
3 <sup>rd</sup> Qtr	8 Apr 13	Van, Hit and Run-Dent/Scratch rear fender (NR-Not Repaired)	\$339.00
	20 Apr 13	I&E/PW - Pickup, Scrape R/R bed (NR)	\$442.00
	4 May 13	CISD - Van, Scuff rear bumper, no damage, unknown damage to POV.	\$0.00
	14 May 13	MCPD - Sedan, Dent rear bumper (NR)	\$430.00
	15 May 13	GME - Semi tractor/trailer, Torn trailer brake/service lines	\$121.00
	16 May 13	GME - Semi tractor, Hit/run, Front fender/bumper	\$2,980.00
	20 May 13	I&E/PW- Pickup, Yellow mark/scratch on driver's side wheel well	\$200.00
	27 May 13	I&E/PW - Pickup, Dent behind passenger door (NR)	\$1,807.00
	4 Jun 13	I&E/PW- Pickup, POV backed into GOV bent bumper	\$0.00
<b>Qtr Total</b>			<b>\$6,319.00</b>
4 <sup>th</sup> Qtr			
<b>Total</b>			<b>\$11,654.00</b>

Total reimbursable: \$0.00

No injuries to any of the involved personnel were reported

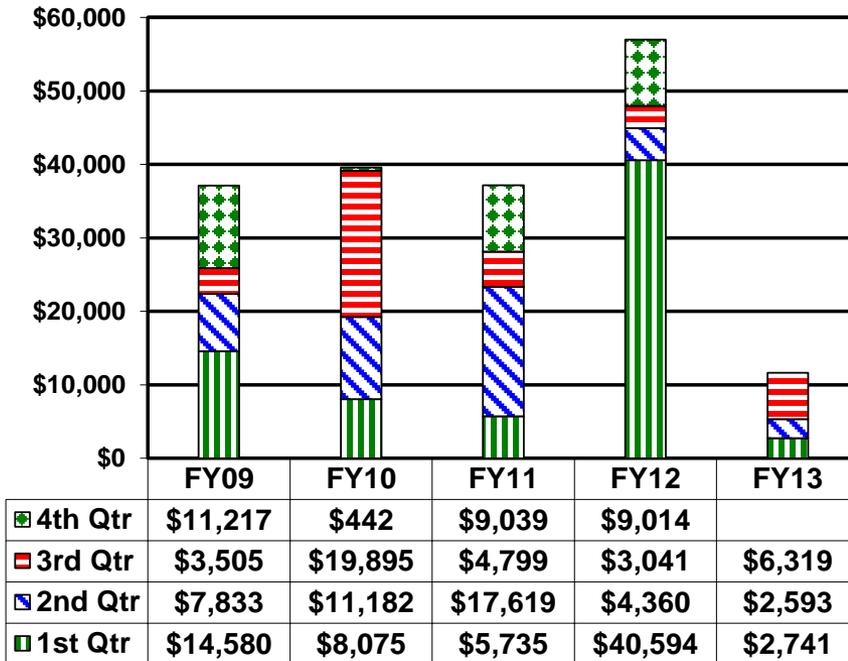


# GOV Fleet Safety

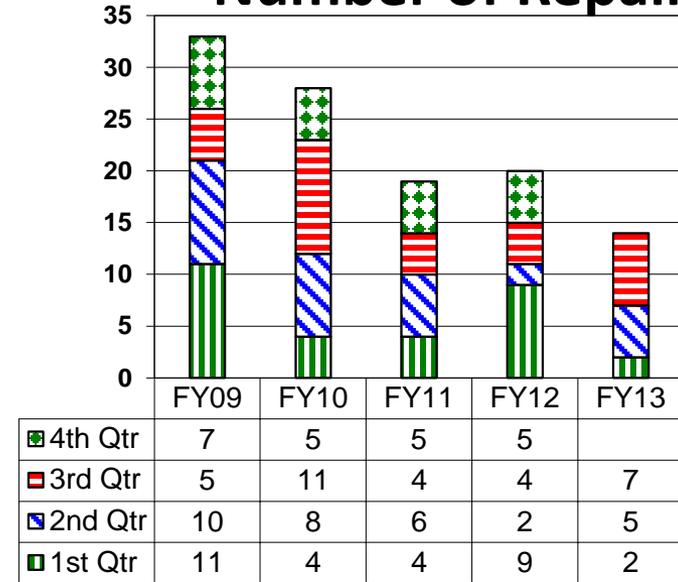
## Cost of Repairs – GOV Mishaps



### Cost of Repairs



### Number of Repairs



Total	
FY09	\$37,135
FY10	\$39,595
FY11	\$37,193
FY12	\$53,085
FY13	\$11,654



# GOV Damages



**I&E/PWB: \$442**

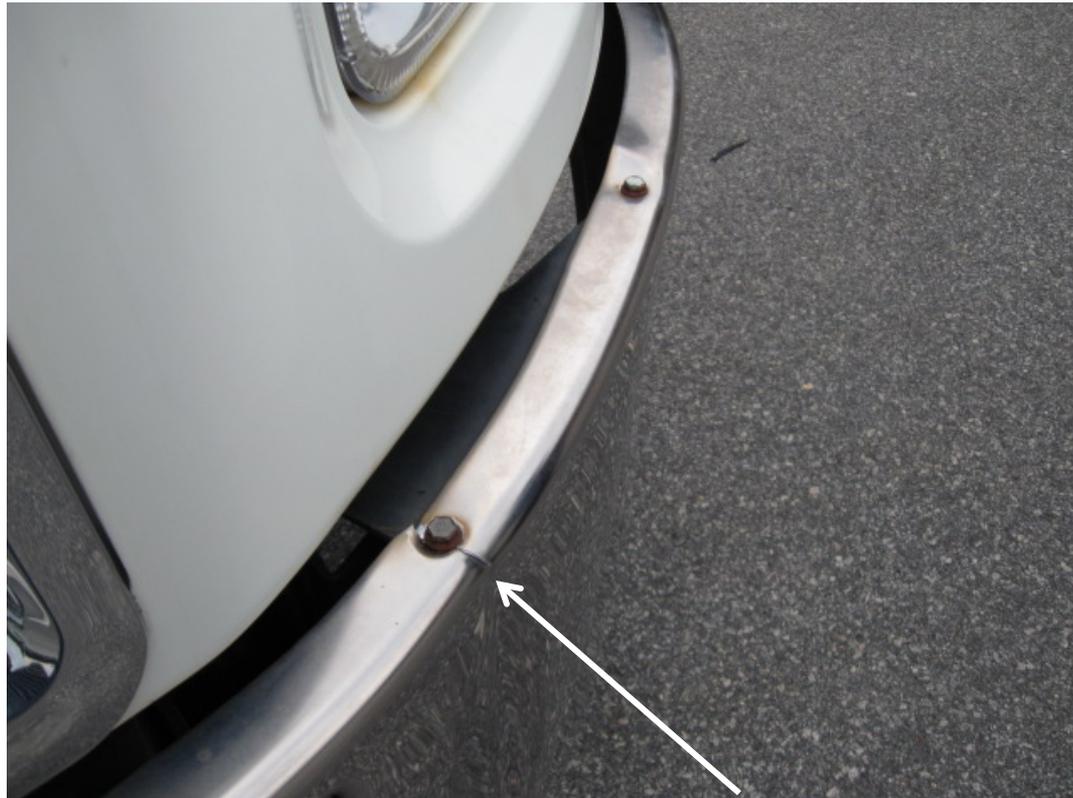
# GOV Damages



**I&E/PWB: \$1,807.00**



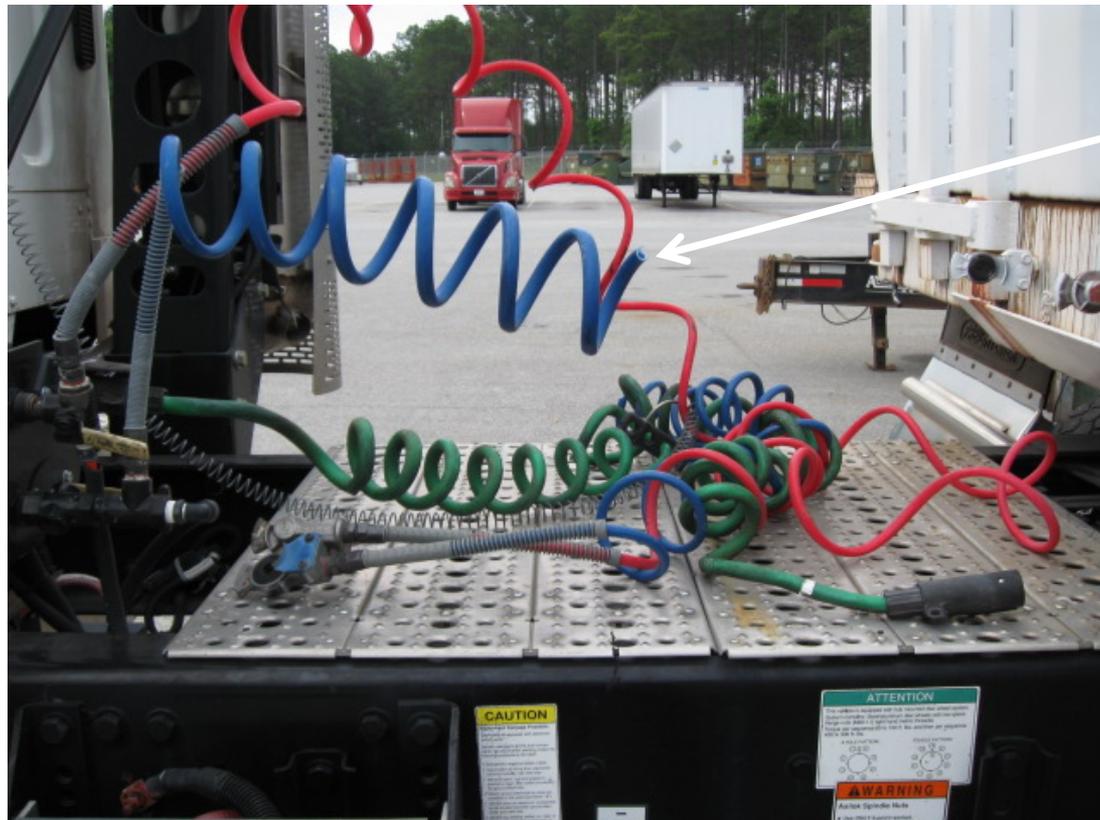
# GOV Damages



**LSD/GME: \$2980**



# GOV Damages



LSD/GME: \$121



# GOV Damages



**PSD/MCPD: \$430**



# Fire & Emergency Services

***Jack Colby***  
***Fire Chief***

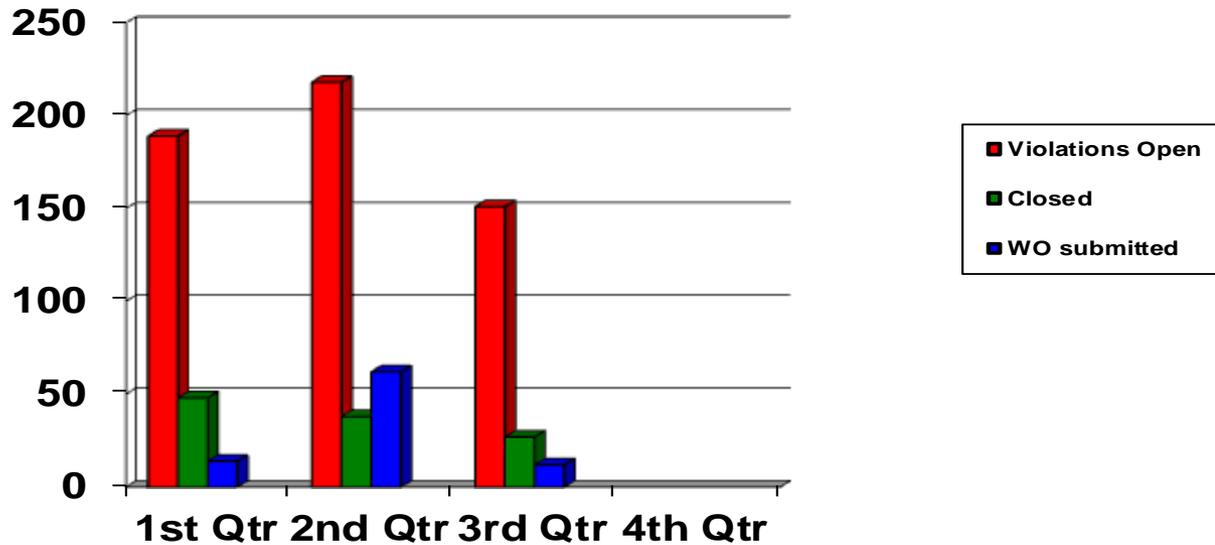




# MCLB Fire Department Activity



Prevention Section		
FY-2013	Total 3rd QTR	YTD
Inspections	195.54	550.17
Violations Open	151	558
Violations Closed	104	190

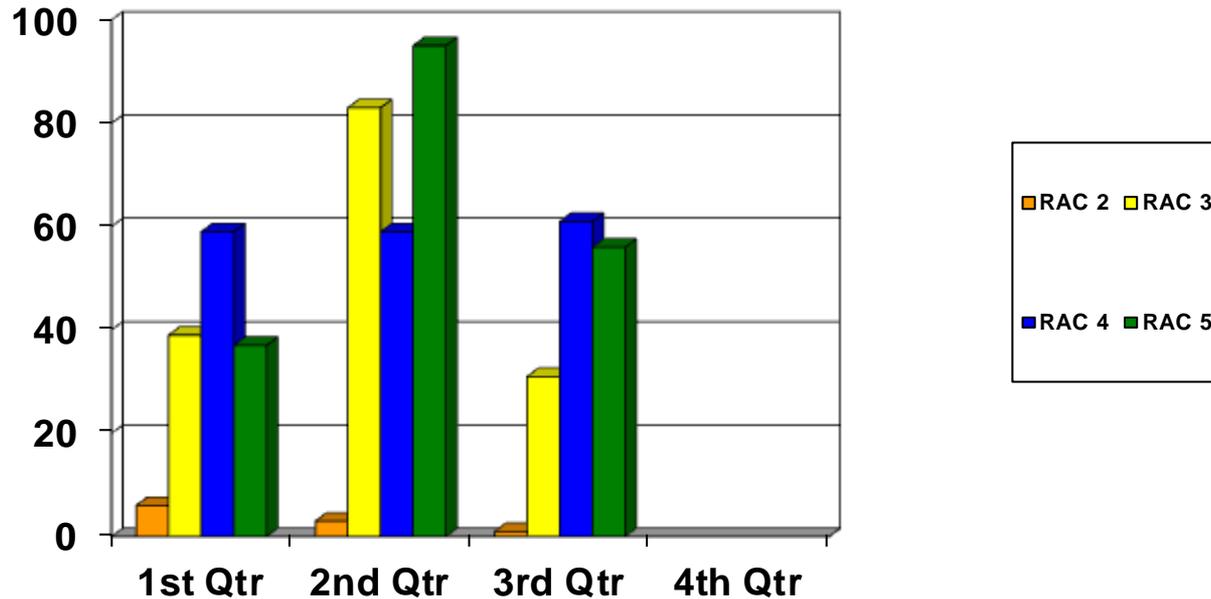




# MCLB Fire Department Activity



Prevention Section		
Open RAC Violations by Group YTD		
Risk Assessment Value	Violations	Percentages
RAC 1	0	0
RAC 2	1	.67
RAC 3	31	20.81
RAC 4	61	40.94
RAC 5	56	37.58



# Traffic Safety



# Marine Corps Police Department



***Randy Jack***  
***Police Chief***



# Traffic Safety

## 3<sup>RD</sup> QTR, FY13

### Reported Traffic Collisions



#### GOV

VEHICLE TYPE	Quarter	YTD
GOV - GOV	1	2
GOV - POV	4	4
GOV - Fixed Object	2	10
GOV - Animal	0	0
GOV - Pedestrian	1	1
GOV - Bicycle	0	0
GOV - Rollover	0	0
Hit & Run (GOV)	0	0
<b>Total</b>	<b>8</b>	<b>17</b>

#### POV

VEHICLE TYPE	Quarter	YTD
POV - POV	7	17
POV - GOV	0	0
POV - Fixed Object	4	6
POV - Animal	1	3
Hit & Run (POV)	1	2
POV - Bicycle	0	0
POV - Rollover	0	1
Motorcycle	0	0
<b>Total</b>	<b>13</b>	<b>29</b>

**Traffic Collisions for 3<sup>rd</sup> Qtr FY13 = 21**



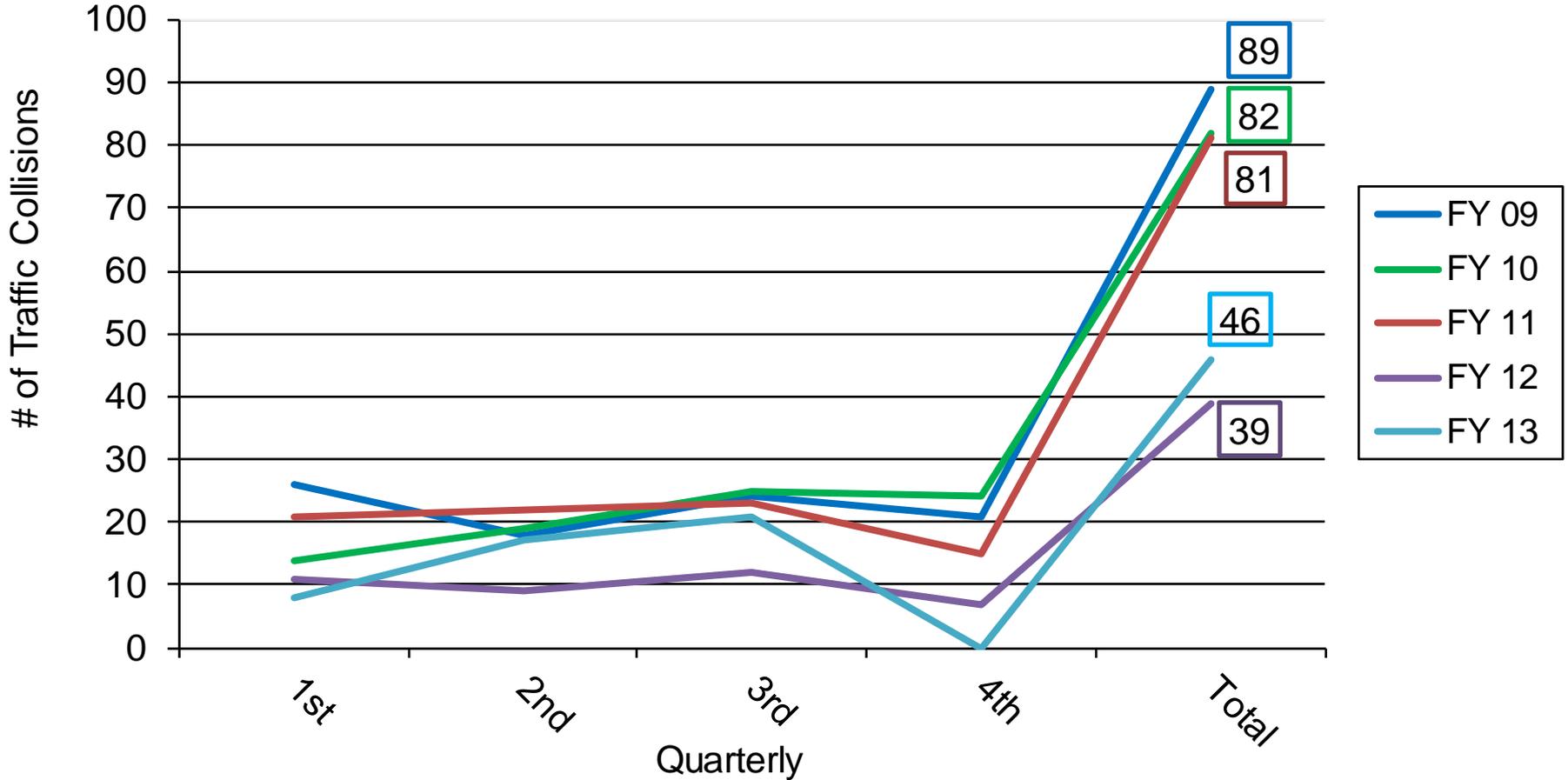
# Traffic Safety

3<sup>RD</sup> QTR, FY13

## Traffic Collision Comparison by FY Quarters



Trend Analysis FY09 - FY13 by QTR





# Traffic Safety

3<sup>RD</sup> QTR, FY13

Traffic Summary



- **MCLB TRAFFIC SAFETY INITIATIVES**

- *Use caution on roadways in areas with standing water due to recent rainfall.*
- *MCPD currently engaging in a traffic device study (stop signs/yield signs) throughout the entire Marine Corps Logistics Base.*
- *Continuing the Click-it or Ticket and Child Safety campaigns throughout 2013*
- *MCPD currently at 2,521 days (6.9yrs) without a lost time incident.*



**Use it to TALK  
or  
"WALK"**

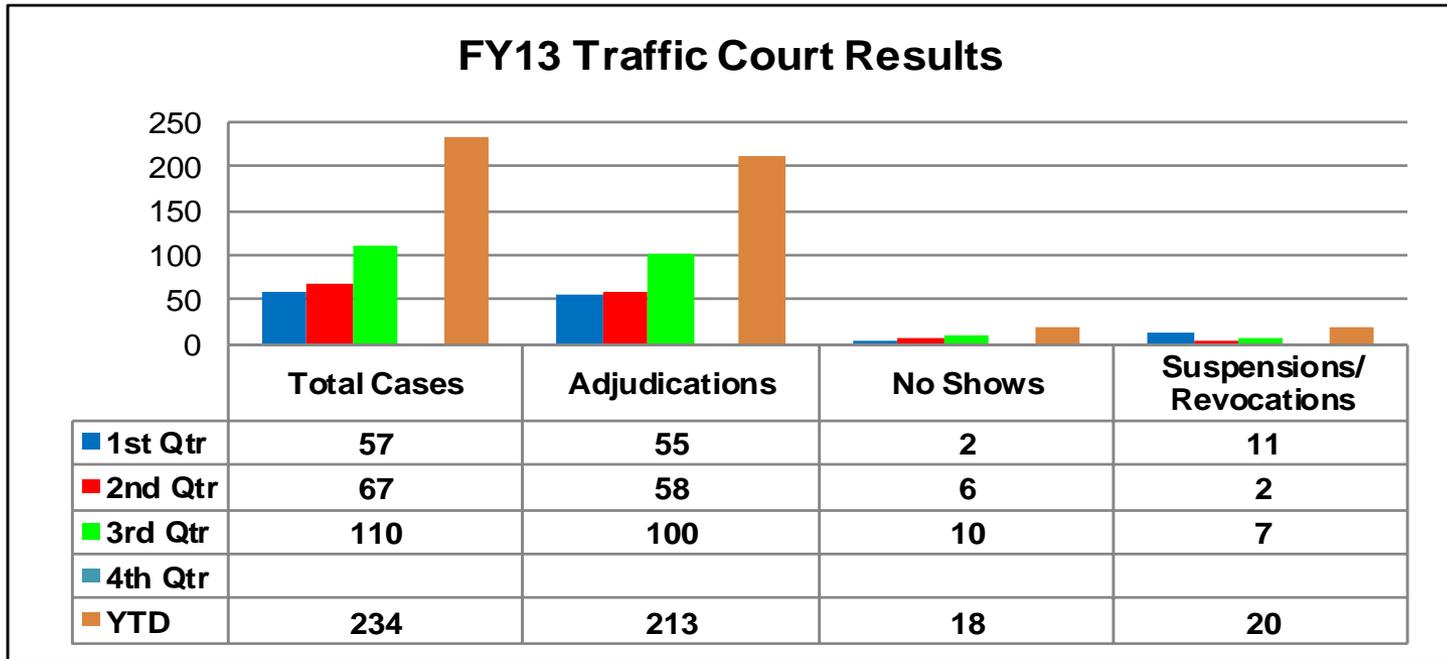


# Base Traffic Court

## 3<sup>rd</sup> Qtr FY13 Court Results



	Court Date	Total Cases	Adjudications	No Shows	Suspensions/ Revocations
Apr 2013	16th	41	38	3	1
May 2013	21st	34	30	4	2
Jun 2013	18th	35	32	3	4





# Ergonomics

## Ergonomic Equipment Accommodations Process Pathway for Success

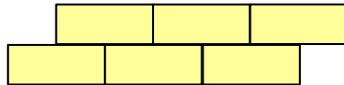
BO 6260.4 Ergonomics Program

Donna Chalmers  
Ergonomics Coordinator  
639-6215



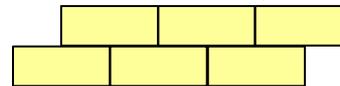
# Ergonomics Accommodations

The following steps have proven to be successful when accommodating your employee's ergonomic needs.



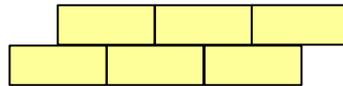
## Step 1

Employee presents doctor's report to his/her Supervisor requesting specific piece of ergonomic equipment.



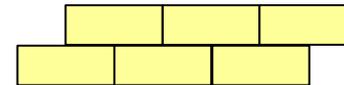
## Step 2

Supervisor conducts initial assessment for ergonomic needs with doctors recommendations.



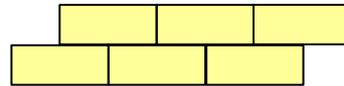
## Step 3

Supervisor conducts research to find a vendor that meets the doctor's recommendations.



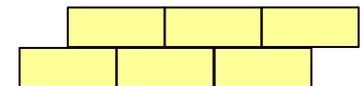
## Step 4

Employee presents product information to his/her doctor for approval to ensure the piece of equipment meets the doctor's recommendations.



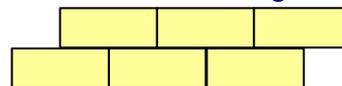
## Step 5

Upon receiving doctor's approval the supervisor will present the approval, vendor information and equipment information to LSD, Garrison Supply Branch for purchase.



## Step 6

Division Directors secure funding to purchase ergonomic equipment.



**For further assistance contact your Ergonomics Coordinator:**  
  
Donna Chalmers: MCLB Albany (Base Side)  
Kay Mull: Marine Corps Logistics Command  
Elsa Acevedo: Production Plant Albany



# Radiological Affairs Safety Program (RASP)

William Young  
Installation Radiation Safety Manager  
639-7272



# Radiological Affairs Safety Program (RASP)



## Accomplishments:

- Assist CBRNE and Fire Department with semi-annual audit/inventory of permitted instruments 12 March 2013
- Completed audit and survey of post office X-ray facility. Audit rated Satisfactory 2 May 2013
- Completed annual self-audit of RASP. One item requires attention. BO 5104.3B requires revision to accommodate changes to references 10 July 2013
- Completed Bi-annual survey of LLRW 19 July 2013
- USMC RADCON conducted audit of RASP. No findings, no corrective actions required 18 July 2013

## Current Activity:

- Receive and maintain inventory for unwanted radioactive material in Low Level Radioactive Waste (LLRW) warehouse. Currently have 2,390 items in storage
- Review and revise BO 5104.3B



# **Substance Abuse Control Officer (SACO)**

***GySgt Dan G. Aikens***  
***daniel.g.aikens@usmc.mil***  
***(229) 639-8799***



# Substance Abuse Program Information



- 0 = Alcohol Related Incidents (ARI) for 3<sup>rd</sup> Qtr
- 0 = Drug Related Incidents (DRI) for 3<sup>rd</sup> Qtr
- Monthly Urinalysis test for 3<sup>rd</sup> Qtr are complete
- Command Sweep Urinalysis test was conducted in July
- All Base Marines have completed annual Substance Abuse training



# Marine Corps Alcohol Screening Program MARADMIN 709/12

- The purpose of the ASP is to provide Commanders an additional tool to identify Marines and Sailors within their commands who are at risk for the adverse effects of alcohol abuse/misuse. The ASP accomplishes this through deterring Marines and Sailors from reporting to duty under the influence of alcohol.
- The ASP will be administered by all commands currently executing the random urinalysis program. Timing of alcohol breathalyzer testing via the ASP shall be conducted by random unit testing throughout the year. However, Commanders shall ensure that all Marines and Sailors in their commands are tested twice per year (semi-annually).
- Additionally, the ASP provides an opportunity for Commanders to identify those individuals in need of alcohol abuse/misuse training, counseling and/or treatment.
- Complete implementation of the ASP Marine Corps wide is expected by Summer 2013.



# MCLB Albany Bowhunter Safety Course



## Phase 1



Phase 1 is a four hour online training course that must be completed prior to registering for Phase 2. Bowhunters can register for Phase 1 by visiting <http://www.bowhunter-ed.com/>, and clicking on the “Florida” icon. You can then complete the free account registration and begin the course.



## Phase 2



Upon successful completion of Phase 1, MCLB Albany bowhunters will register for the four hour Phase 2 Field Day course by contacting the Game Warden at 639-5188/6261. The course will begin at Bldg 5500, I&E Conference Room for the administrative portion and move to the Game Warden building for the practical application.



Phase 2 Field Day Course Dates			
Course	Day/Date	Time	Duration
1	Sunday, July 21 <sup>st</sup>	1300-1630	One Day, 4 Hrs
2	Sunday, July 28 <sup>th</sup>	1300-1630	One Day, 4 Hrs
3	Tuesday/Wednesday, August 6 <sup>th</sup> & 7 <sup>th</sup>	1730-1930	Two Days, 2 Hrs each
4	Sunday, August 18 <sup>th</sup>	1300-1630	One Day, 4 Hrs
5	Tuesday/Wednesday, September 3 <sup>rd</sup> & 4 <sup>th</sup>	1730-1930	Two Days, 2 Hrs each



# Motor Vehicle Safety Training



**Wes Taliaferro**

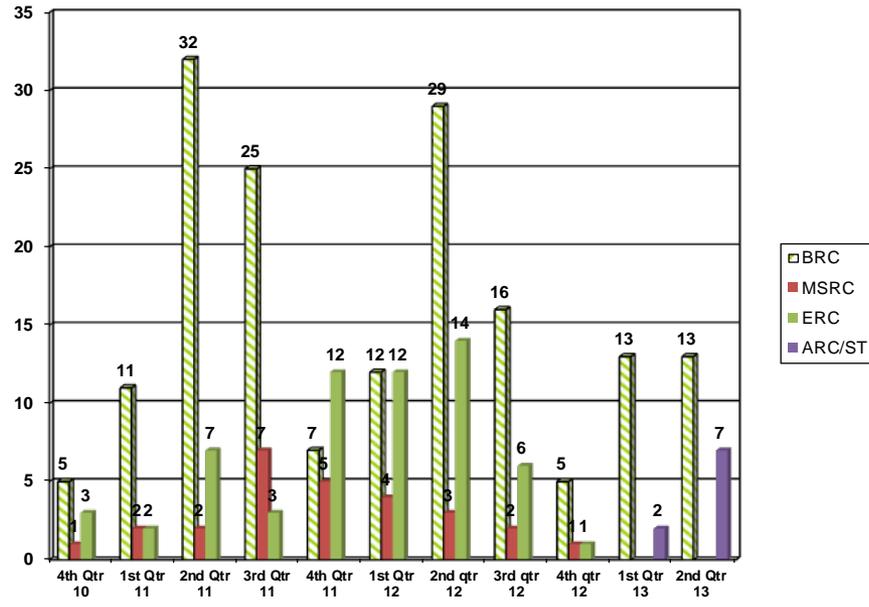
**MCLB Albany**

***Traffic Safety Instructor***

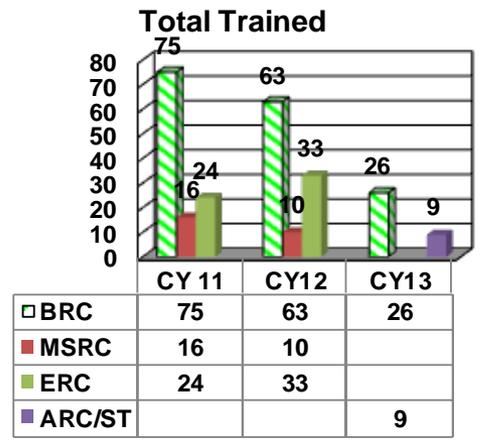




# Motorcycle Safety Training



CY13 Motorcycle Courses						
Course	Marines	Other Military	Civilian	Retiree	Dependent	Totals
BRC	18	0	8	0	0	26
ERC/BRC2	0	0	0	0	0	0
ARC/ST	7	0	2	0	0	9
<b>Totals</b>	<b>25</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>35</b>





# Driver Education Program

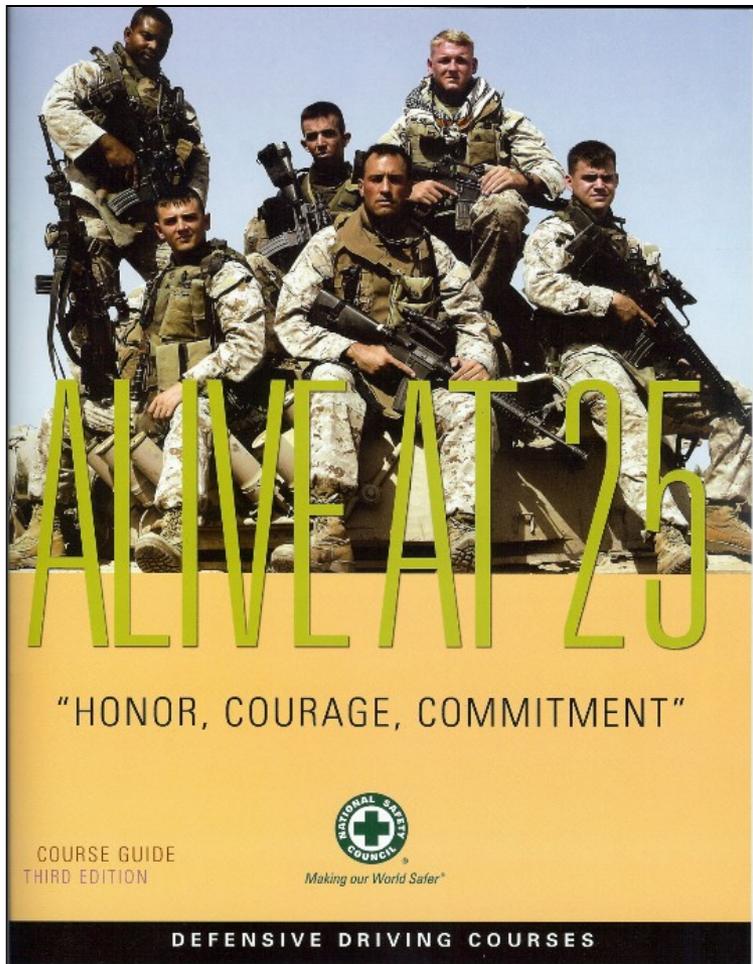


## CY13

Course	Driver Improvement Course	Remedial Driver Course
<b>Curriculum</b>	National Safety Council's <i>Alive at 25</i> . 4 hour course: Hours 0800-1200	National Safety Council's <i>Attitudinal Dynamics of Driving</i> . 8 hour course: Hours 0800-1700
<b>Objective</b>	Identify actions drivers can take to stay in control as a driver or passenger to become a safer driver.	Provide instruction and understanding to risky and dangerous driving habits and instill a positive attitude towards safe driving.
<b>Required For</b>	<b>Marines under age 26 who have not already attended a drive improvement course.</b>	<b>Drivers designated by The Base Traffic Court Adjudicator.</b>
<b>Available For</b>	<b>Marine and Civilian Marine, family members ages 15-26.</b>	<b>Drivers designated by The Base Traffic Court Adjudicator.</b>
<b>Dress/Uniform</b>	Marines: Uniform of the day. Civilians: Business casual	Marines: Uniform of the day. Civilians: Business casual
<b>Classroom Location</b>	HRO Class Room Bldg 3010	HRO Class Room Bldg 3010

<b>DIC CY13</b>	6 Marines
	1 Civilian
	1 Dependent

<b>RDC CY13</b>	1 Marine
	7 Civilians
	0 Retirees
	0 Dependents



Courses are offered Monthly, usually on the 3rd Friday for Driver Improvement and 4th Saturday for Remedial Driver Course.



# OSHA



## FEDTARG12

- ◆ I&E, MCCS and LSD Directors signed Abatement Certificates. Sent to OSHA on 8 Apr 13
- ◆ Telephone Closing Conference held Tuesday 4 Jun 13
- ◆ OSHA accepted all abatement certificates and reclassified them to medium or low hazard
- ◆ OSHA Compliance notified OSHA VPP that we were released from enforcement action effective 4 Jun 13
- ◆ A very good experience for all involved and made us more prepared for VPP On-Site

## VPP PROGRESS

- Notified 28 Jun 13 by OSHA VPP that our application was accepted !
- We can expect the OSHA On-Site early next CY



# Status of Formal Safety Officer Training



Unit	Safety Officer	Trained	Remarks	Class Schedule
HQ MCLBA	LtCol Daniel Bates			<b>CY12-13 GSM at Camp Lejeune</b> 09-20 Sep 13 09-20 Dec 13
HQ and Staff	SSgt Daniel G. Walters	18 May 12		
Comptroller	Ms. Sandra Rickert		Scheduled : 09-20 Dec 13	
H&S Garrison	SSgt Daniel G. Walters	18 May 12		
LSD	Robert Bryant	3 Dec 07		
CISD	Mr. Joe Robinson	20 Aug 10	Monique Daniels 09-20 Dec 13	<b>CY13 GSM at Quantico</b> 12-23 Aug 13
I&E	Mr. Thomas Mullen	6 Feb 09		
PSD	Mr. William Womble	27 Jun 08		
MCCS	Ms. Alisha Enfinger	12 Jun 09		
H&S MCLC				
HQ MCLC	Ms. Kay Mull	2 Feb 07		
PPA	Mr. Trent Blalock	28 Sep 07		
SYSCOM	Mr. Jeffrey Wilson	9 Mar 07		
DMC/FSDA	Mr. Joseph Carson	6 Mar 09		<b>CY13 GSM at New Orleans</b> 12-23 Aug 13
HAP	Mr. Zack Hardin	20 Aug 10		
DDAG	Ms. Patricia Hicks	3 Oct 09		

NAVMC DIR 5100.8 (MARCOR OSH PROGRAM MANUAL) Chapter 5, Para 5000.7 dtd May 15, 2006

**Safety Officer Training.** Commanders shall ensure that safety officers attend the Ground Safety For Marines Course (CIN# A-493-0047) or an approved MARFOR Ground Safety Mobile Training Team course within 90 days of assignment. ISMs will track and document training of all safety officers.



# Safety Division of the Quarter



## Current Standing for the MCLB Albany Division Safety Award as of 30 Jun 13

Division	Number of Employees	Near Miss Reported	Near Miss Reporting Rate	Total Mishaps	TICR	Lost Time Case	Near Miss Points	TICR Penalty	LTC Penalty	Total Score	Winning Order
HQ & Staff	5	0	0.000	0	0.0	0	0	0	0	100	3
Comptroller	19	0	0.000	1	5.3	0	0	-40	0	60	9
OTD	13	0	0.000	0	0.0	0	0	0	0	100	3
HQ Co	75	0	0.000	3	4.0	0	0	-35	0	65	8
LSD	81	0	0.000	2	2.5	0	0	-25	0	75	7
CISD	34	0	0.000	0	0.0	0	0	0	0	100	3
I&E	115	2	0.017	3	2.6	0	45	-30	0	115	2
PSD	123	0	0.000	0	0.0	0	0	0	0	100	3
MCCS	200	2	0.010	1	0.5	0	40	-20	0	120	1

Example Calculation for I&E Division Total Score:

I&E Division Received 100 Points at the beginning of the quarter	100
I&E Division Received 45 points for near miss reporting	45
I&E Division was penalized (35 Points) for a 2.6 TICR	-35
I&E Division was not penalized (0 Points) for Lost Time Case Rate	0
<b>Total Score Calculated</b>	<b>110</b>

I&E Division *Total Score* ranked 6th compared to other Divisions

Division	Near Miss Rank Order	TICR Rank Order	Winning Order
HQ&Staff	N/A	1st	3rd
Comptroller	N/A	9th	9th
OTD	N/A	1st	3rd
HQ Co	N/A	8th	8th
LSD	N/A	6th	7th
CISD	N/A	1st	3rd
I&E	1st	7th	2nd
PSD	N/A	1st	3rd
<b>MCCS</b>	<b>2nd</b>	<b>5th</b>	<b>1st</b>



# Open Discussion and CO Guidance

# Adjourn



## Mark your Calendars

The next Safety Officer's Council is:

**30 Oct 13**

The next Commanding Officer's  
Safety Council is:

**6 Nov 13**