



# **Marine Corps Logistics Base Albany**

## **Commanding Officer's Quarterly Safety Council**

**FY14 3<sup>rd</sup> Quarter**

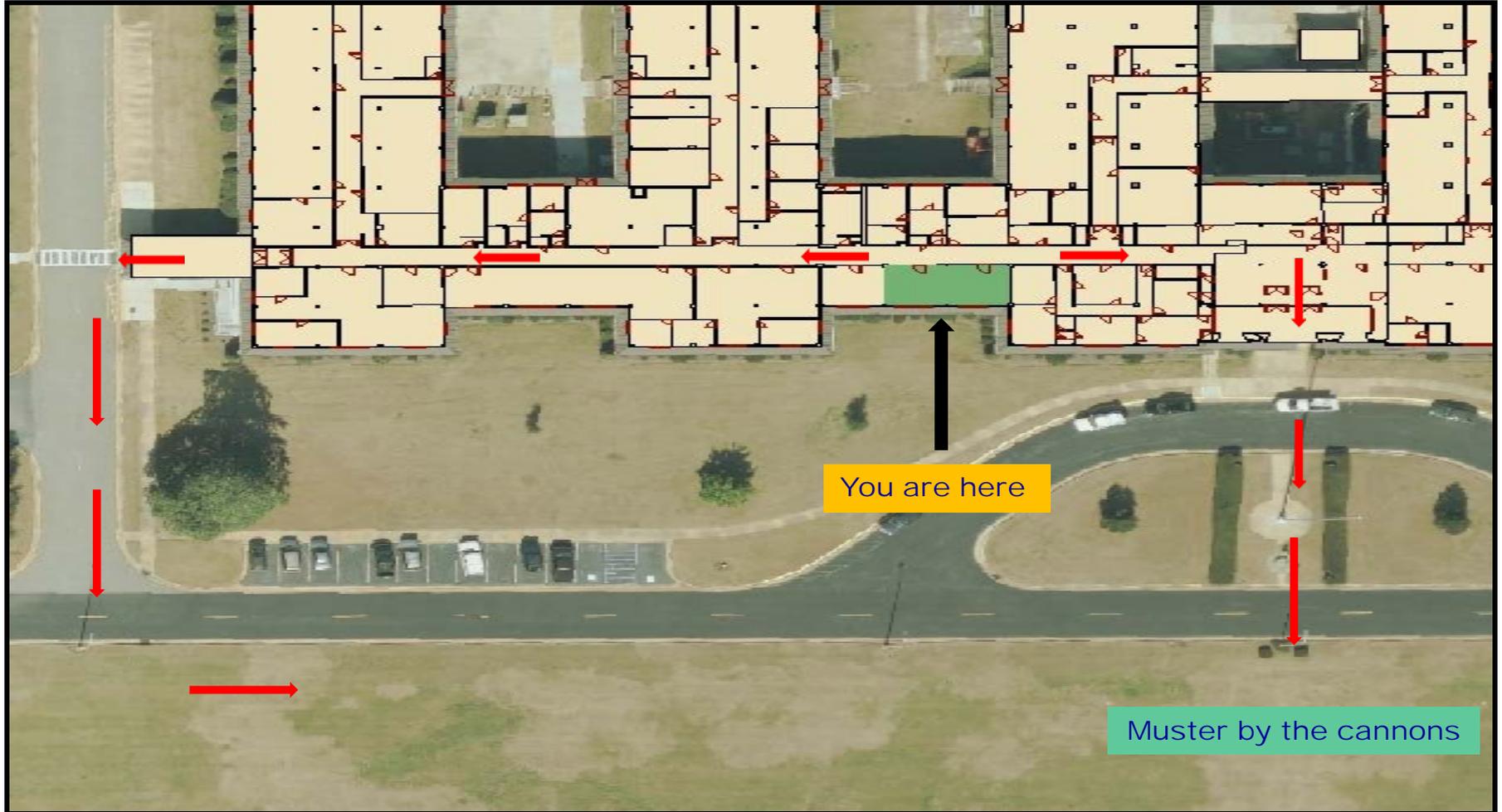
**6 Aug 14**



# Emergency Evacuation



## Coffman Hall Evacuation Routes





# PURPOSE



**The purpose of the Safety Council is to review the installation and tenant safety performance and program effectiveness, and to recommend changes to reduce unsafe practices and to strengthen the overall program.**

(NAVMC DIR 5100.8 Chap. 4 Para. 4001)

**This meeting serves as the command:**

- 1. Safe Driving Council** (MCO 5100.19F, Chap. 2, Para. 1)
- 2. ORM Program Oversight Meeting** (MCO 3500.27B.4.b.1)
- 3. Ergonomics Committee Meeting** (NAVMC DIR 5100.8 Chap. 19 Para. 19003)



# AGENDA



**Safety Goals**

**Safety Performance Metrics**

**Review of Taskers**

**Safety Inspections**

**Unit Safety Reports**

**GOV Fleet Safety**

**Fire & Emergency Services**

**Traffic Safety**

**Naval Branch Health Clinic**

**Injury Compensation**

**Ergonomics**

**Radiological Affairs Safety Program**

**Substance Abuse Control Officer**

**Safety Training**

**VPP OSHA Onsite**

**Open Discussion**

**CO Guidance**



# CALENDAR YEAR 2014

## Command Safety Program Goals



# GOAL #1: REDUCE NOISE-HAZARDOUS EXPOSURES

**Background:** Repeated exposure to hazardous noise from occupational and recreational activities may cause noise-induced hearing loss. Identifying noise-hazardous areas and equipment; measuring noise exposure; and training employees on how to preserve their hearing will help reduce employee noise-induced hearing loss both on and off-duty.

**References:** 29 CFR 1910.95, OPNAVINST 5100.23, MCO 6260.1E, MCO 6260.3 (DRAFT)

**Target Date:** 5 November 2014

**Goal Leader:** Command Safety Officer

**Goal Progress Reporting:** Division Directors will brief the progress of this goal at the Commanding Officer’s Quarterly Safety Council.

	Objective	Objective Leader	Completion Date
1	90% of the workforce will complete ESAMS Hearing Conservation Training (110).	Division Directors and Special Staff	7 May 2014
2	Identify and compile an inventory of all work areas and equipment under their cognizance that may be potentially noise-hazardous.	Applicable Division Directors	6 August 2014
3	Label and mark, with appropriate warnings and cautions, all noise-hazardous work areas and equipment.	Applicable Division Directors	5 November 2014

Assessment Criteria		
No Action	In-Progress	Completed



## GOAL #2: REDUCE GOV MISHAPS BY 20%

**Background:** The command experienced a 10% increase in GOV mishaps from FY12 to FY13. In addition, GOV backing mishaps increased 150% during the same period. Many of these mishaps were a result of driver error; specifically inattention and poor judgment. (No more than 15 GOV mishaps as reported in ESAMS in FY14.)

**References:** MCO 5100.19F

**Target Date:** 5 November 2014

**Goal Leader:** Command Safety Officer

**Goal Progress Reporting:** Division Directors will brief the progress of this goal at the Commanding Officer's Quarterly Safety Council.

	Objective	Objective Leader	Completion Date
1	Revise BO 5560.9D to incorporate traffic safety doctrinal changes and base traffic court adjudication policy.	Police Chief	5 November 2014
2	Leverage funding for the purchase of additional back-up cameras for the GOV fleet.	Installation Safety Manager	6 August 2014
3	Establish a formal training program for base employees who sign for and are responsible for the care and use of GOV's.	GME Fleet Manager	5 November 2014
4	Ensure the workforce is aware of the free on-line Defensive Driving Course available through a partnership between HQMC and the National Safety Council. Course access instructions will be provided by Risk Management.	Division Directors and Special Staff	5 November 2014

Assessment Criteria		
No Action	In-Progress	Completed

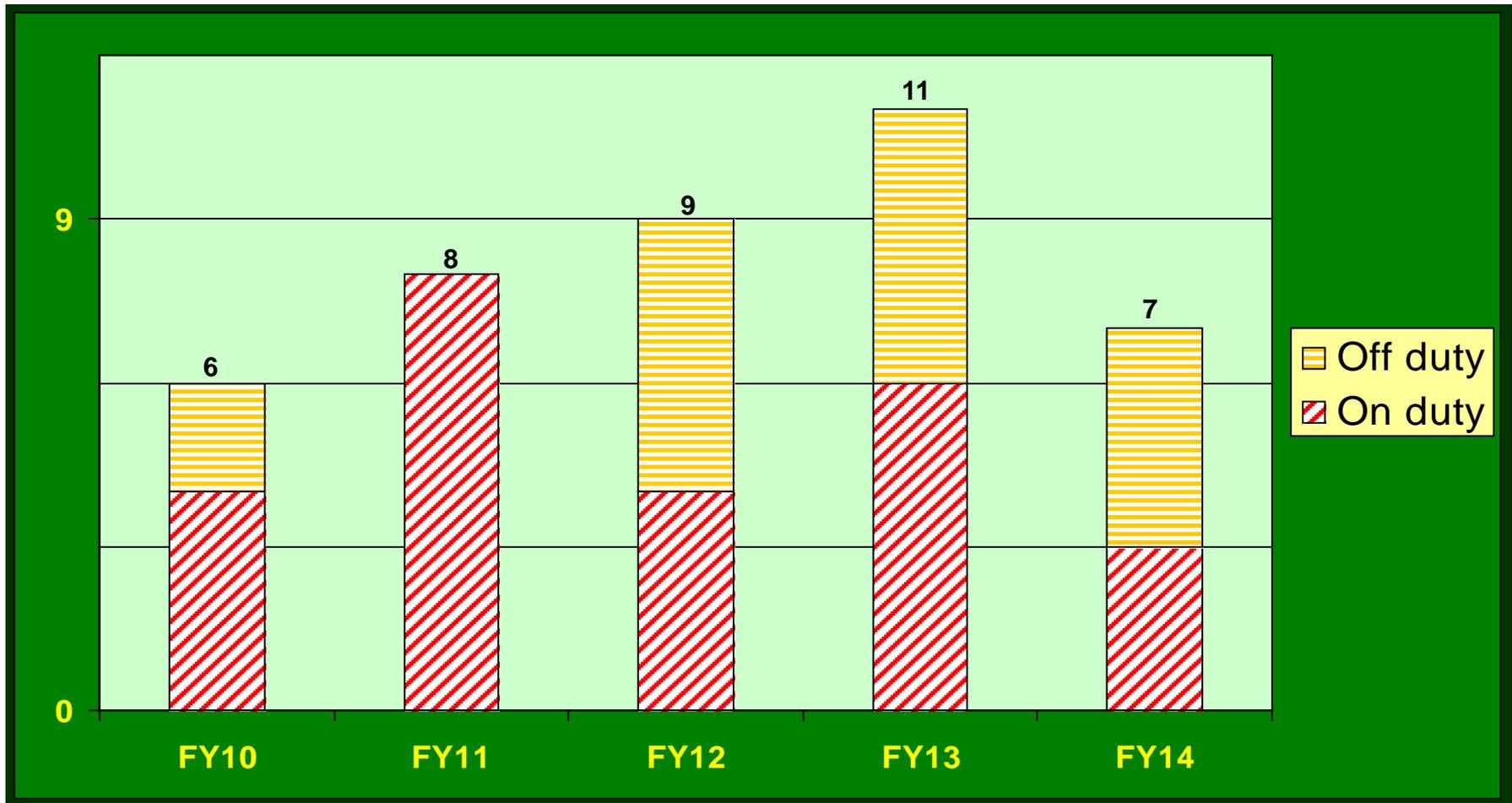


# Safety Performance Metrics

As of 30 Jun 14



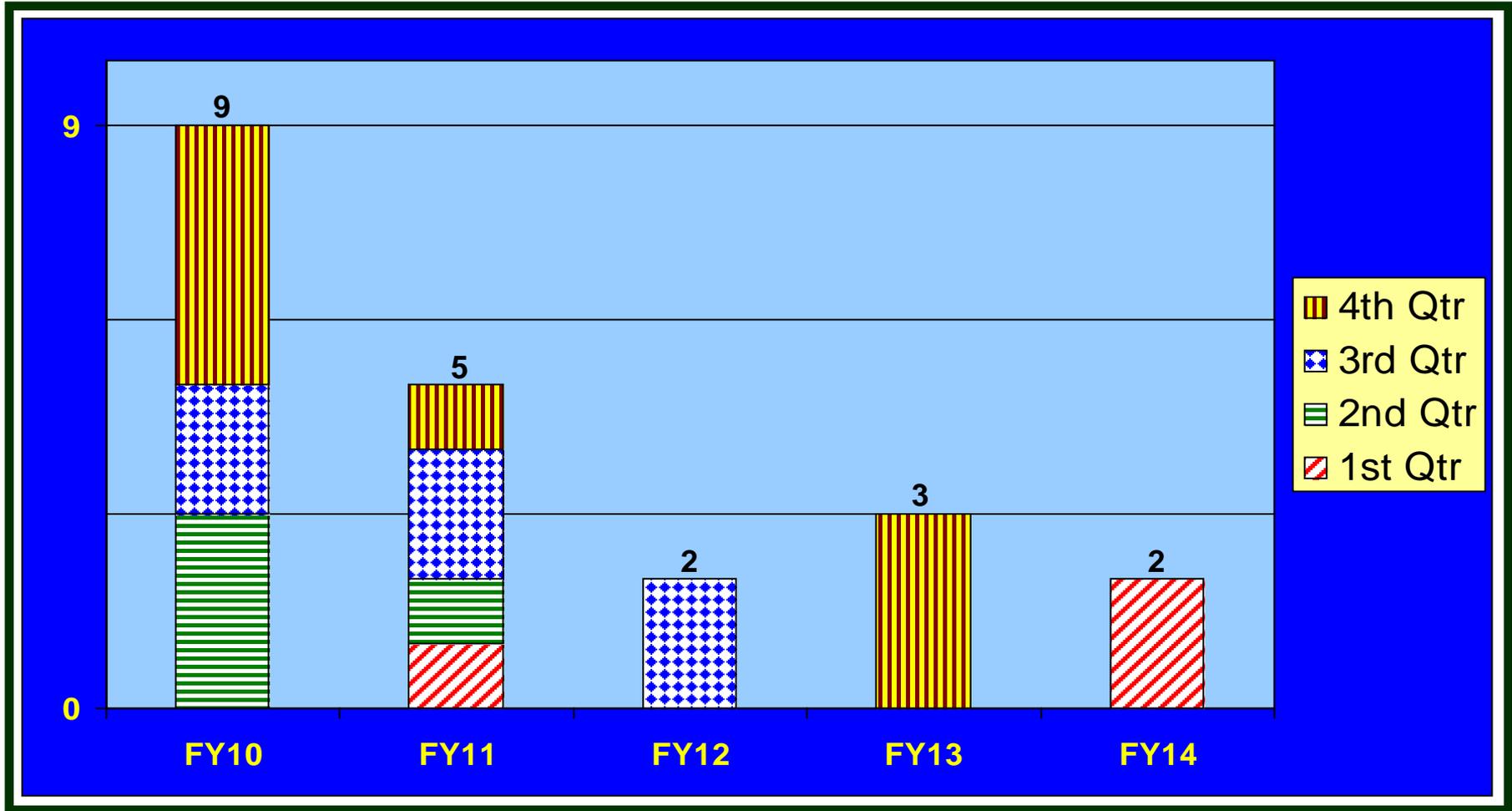
# FY10-FY14 Military WESS Reportable Cases MCLB Albany



Per MCO P5102.1B, a "Reportable mishap" is any mishap which causes \$50,000 or more total cost of damage to DoD or non-DoD property, a fatality, permanent total or partial disability, 3 or more personnel hospitalized, loss of time from work, light/limited/restricted duty, job transfer, or medical treatment beyond first aid including prescription drugs.



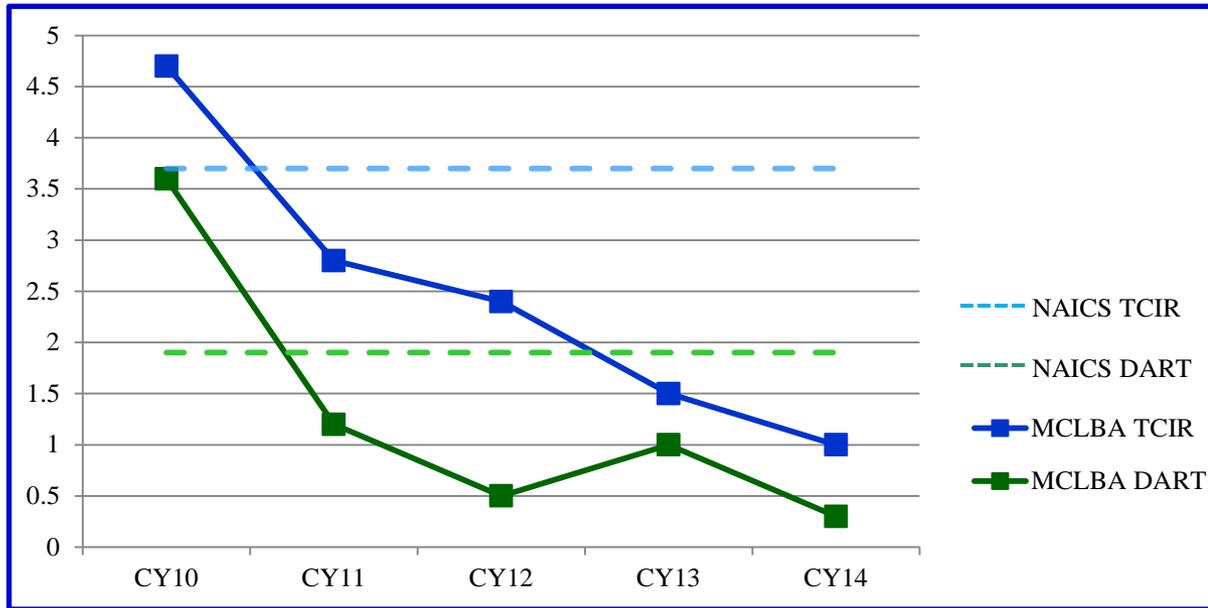
# FY10-FY14 Civilian Lost Day Cases MCLB Albany





# Injury Rate History - Marine Corps Logistics Base Albany

as of 30 June 2014



OSHA RECORDABLE CASES	
Calendar Year	# of Cases
2009	17
2010	30
2011	17
2012	14
2013	09
2014	<b>03</b>

MCLB Albany Injury Rates						
as of 30 June 2014						
MCLB Albany	CY09	CY10	CY11	CY12	CY13	CY14 (as of 30 Jun)
TCIR	2.8	4.5	2.8	2.4	1.5	1.0
DART	2.8	3.6	1.2	0.5	1.0	0.3
NAICS	CY09	CY10	CY11	CY12	CY13	MCLB Albany 3-Year Average (CY10-CY12)
TCIR	4.7	3.6	3.7	3.7		1.6
DART	2.6	1.9	1.9	1.9		0.6



# Taskers



# Taskers



Commanding Officer's Taskers		Status	
1	<p><b>From 1 May 2013 Safety Council</b>            Division Directors and Special Staff:            Ensure at least 75% of your workforce is AED/CPR certified.</p>	<p><b>PSD - 95%</b>  <b>LSD - 95%</b>  <b>OTD - 50%</b>  <b>CISD - 92%</b></p>	<p><b>MCCS - 91%</b>  <b>I&amp;E - 95%</b>  <b>Comp - 100%</b>  <b>BPO - 100%</b>  <b>Manpower - 100%</b></p>
2	<p><b>From 6 August 2013 Safety Council</b>            Director, I&amp;E: Repaint the traffic circle at Radford Loop, to better visibility and directional traffic flow.</p>	<p><b>Open.</b> I&amp;E does not have a contract vehicle in place at this time to accomplish re-painting the circle. Contract should be awarded by September. Once awarded I&amp;E will request funds to re-paint.</p>	
3	<p><b>From 6 November 2013 Safety Council</b>            Director, LSD. Integrate MHE licensing program into re-write of BO P11240.16A to include use of form to track medical qualifications, formal permitting process, and OJT.</p>	<p><b>Closed.</b> ISM clarified with Director, LSD on specifics of tasker. MCLB Albany MHE licensing program will be a first-look for VPP on-site evaluation team.</p> <p>MHE licensing program is integrated into BO P11240.16A. Base Order signed 20 Jun 14.</p>	



# Safety Inspections

Cathy Brannon  
Safety Specialist  
639-7048



# Inspections Completed



<b>FY14 Inspections 3<sup>rd</sup> Quarter</b>
<b>CDC/Youth Center (Quarterly)</b>
<b>DMC/FSD</b>
<b>DDAG</b>
<b>I&amp;E</b>
<b>MCLB Albany HQ &amp; Staff</b>
<b>Comptroller</b>
<b>OTD</b>
<b>BPO</b>
<b>Manpower</b>

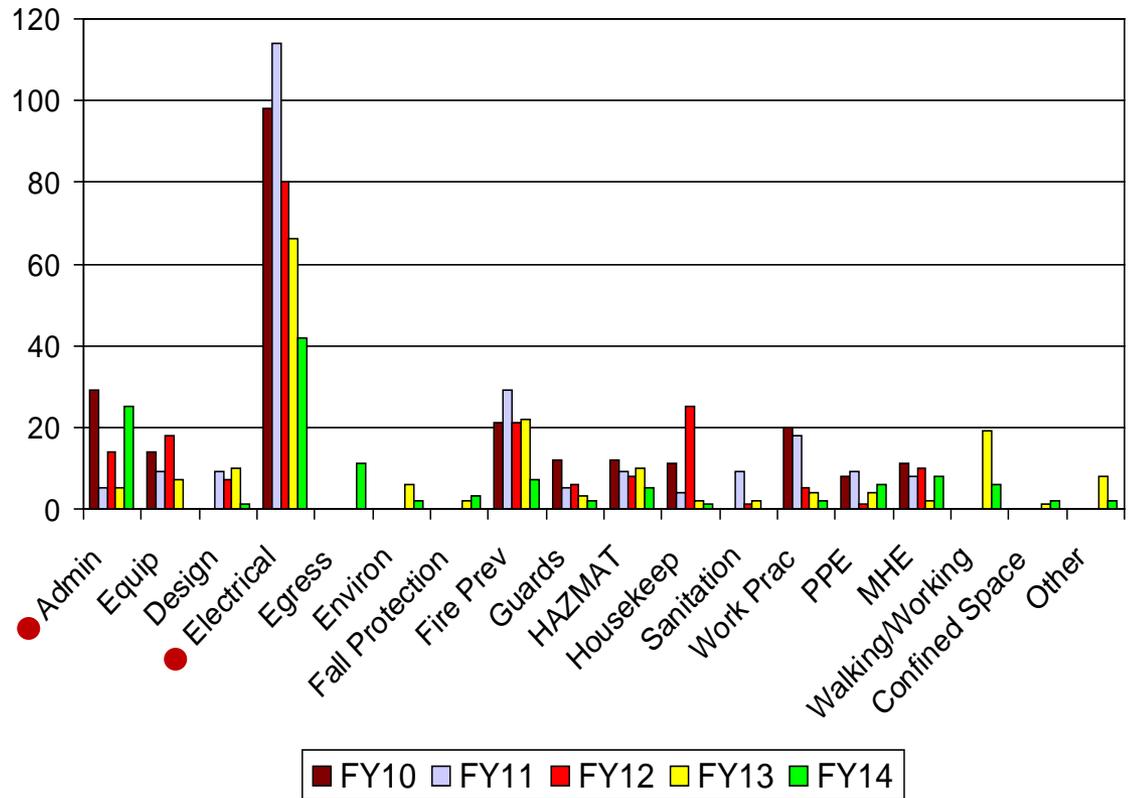


# FY10-FY14 Inspection Findings (Includes all Organizations)

Data Date: 30 Jun 14



Risk Assessment Code for all findings					
	FY 10	FY 11	FY 12	FY 13	FY 14
RAC 1	1	0	0	0	0
RAC 2	14	4	1	3	1
RAC 3	29	38	18	18	6
RAC 4	171	170	131	130	96
RAC 5	42	29	43	22	22
Total	257	241	193	173	125





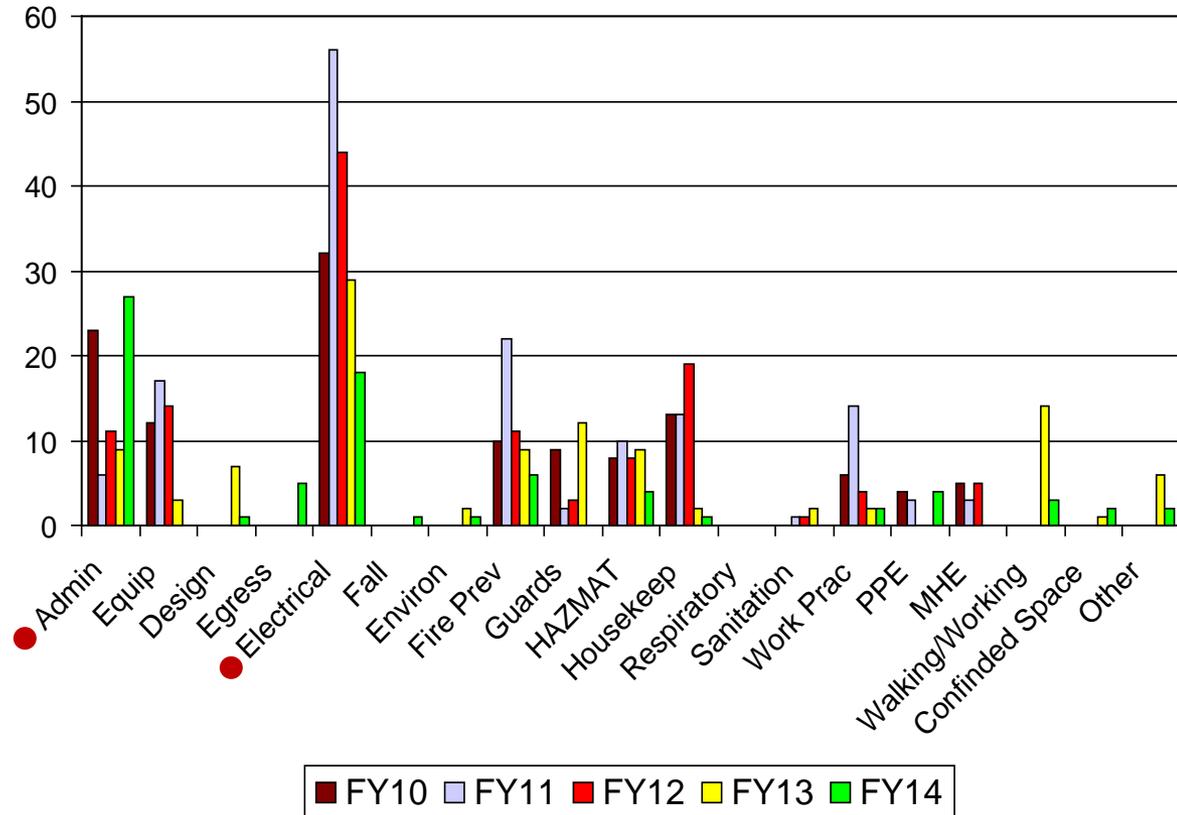
# FY10-FY14 Inspection Findings

## MCLB Albany

Data Date: 30 Jun 14



Risk Assessment Code for all findings					
	FY 10	FY 11	FY 12	FY 13	FY 14
RAC 1	0	0	0	0	0
RAC 2	3	1	0	1	0
RAC 3	11	20	8	9	1
RAC 4	78	84	79	70	57
RAC 5	30	28	33	18	19
Total	122	143	120	98	77





# Inspections FY14

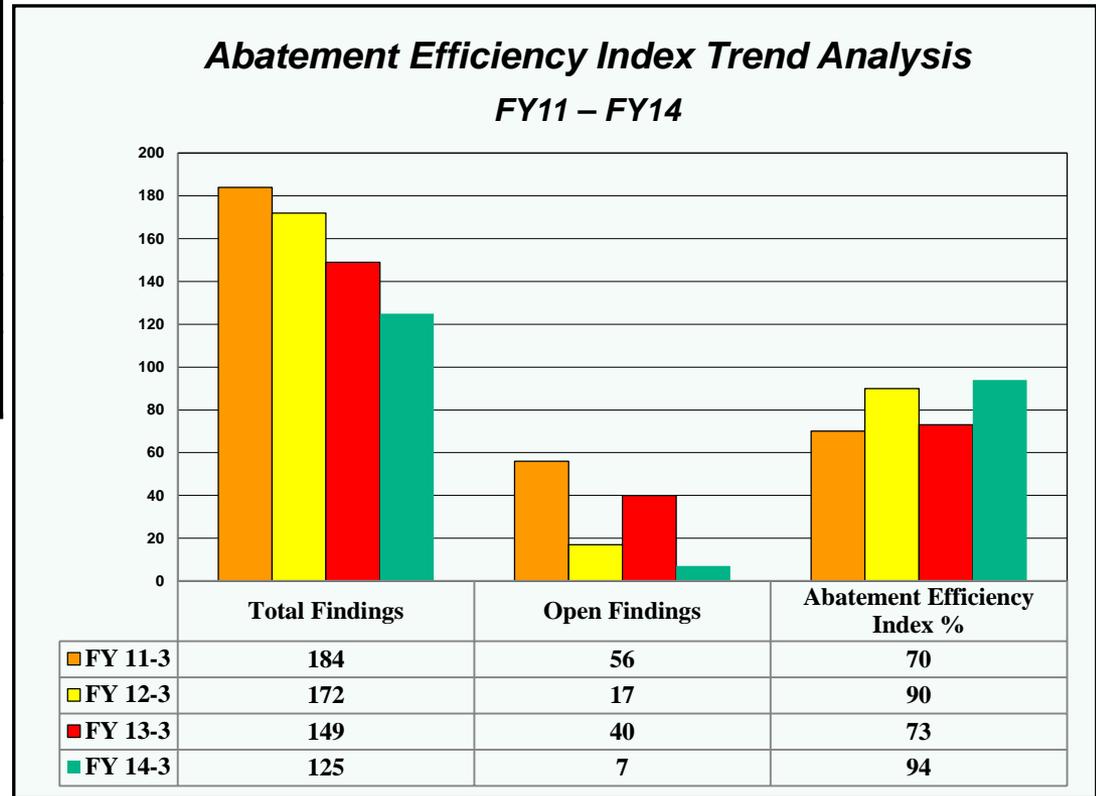
## Safety and Occupational Health Inspections

### Abatement Efficiency Index: **94%**

**6% (7)** of the **125** Findings identified by Safety & Occupational Health Inspections during FY14 are not documented as abated within 30 days.

NAVMC Dir 5100.8, Chap. 7, Para 7004.4.f: Supervisor responsibilities. “Provide for or ensure abatement of all identified workplace OSH deficiencies”.

Open Findings as of 30 June 2014		
UNIT	Number	RAC
DMC/FSD	5	4
DMC/FSD	1	3
PPA	1	4
<b>Total</b>	<b>7</b>	



**It is the Unit Safety Officer’s responsibility to maintain a hazard abatement log and monitor the corrective actions (Work Requests) taken and report the status to the Risk Management.**



# Inspections FY13

## Safety and Occupational Health Inspections

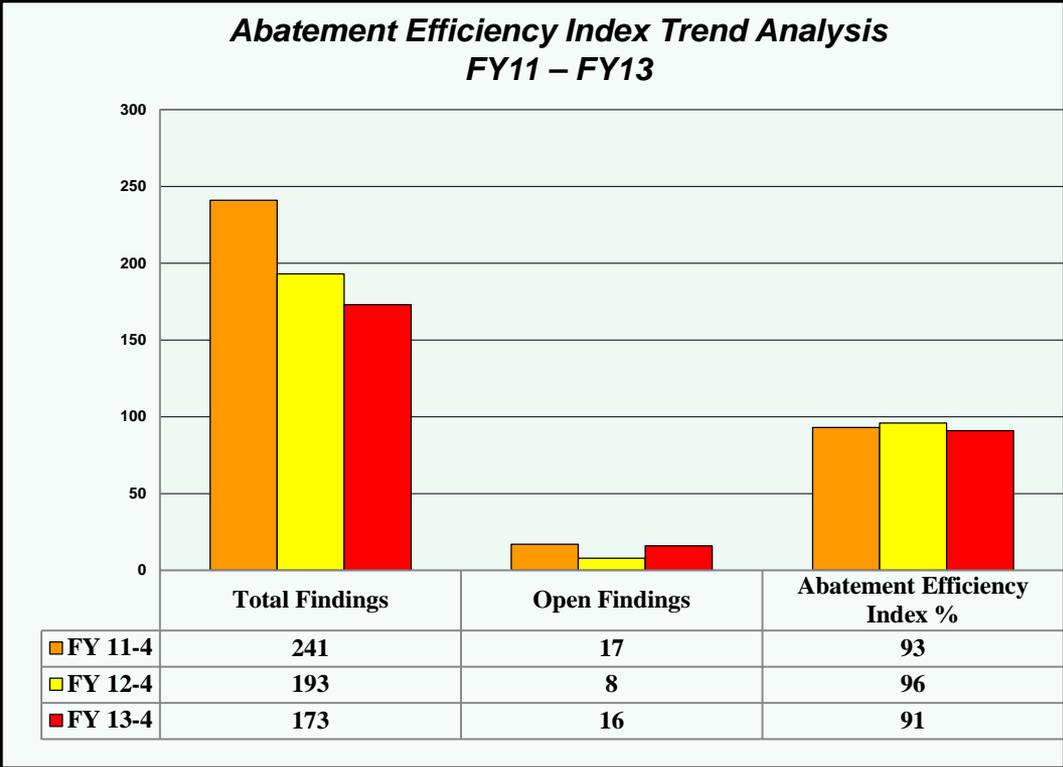


**Abatement Efficiency Index: 99%**

**1% (2) of the 173 Findings** identified by Safety & Occupational Health Inspections during FY13 are not documented as abated within 30 days.

NAVMC Dir 5100.8, Chap. 7, Para 7004.4.f: Supervisor responsibilities. “Provide for or ensure abatement of all identified workplace OSH deficiencies”.

Open Findings as of 30 June 2014		
UNIT	Number	RAC
LSD	2	4
<b>Total</b>	<b>2</b>	



**It is the Unit Safety Officer’s responsibility to maintain a hazard abatement log and monitor the corrective actions (Work Requests) taken and report the status to Risk Management.**



# Reports of Near Miss By Hazard Type

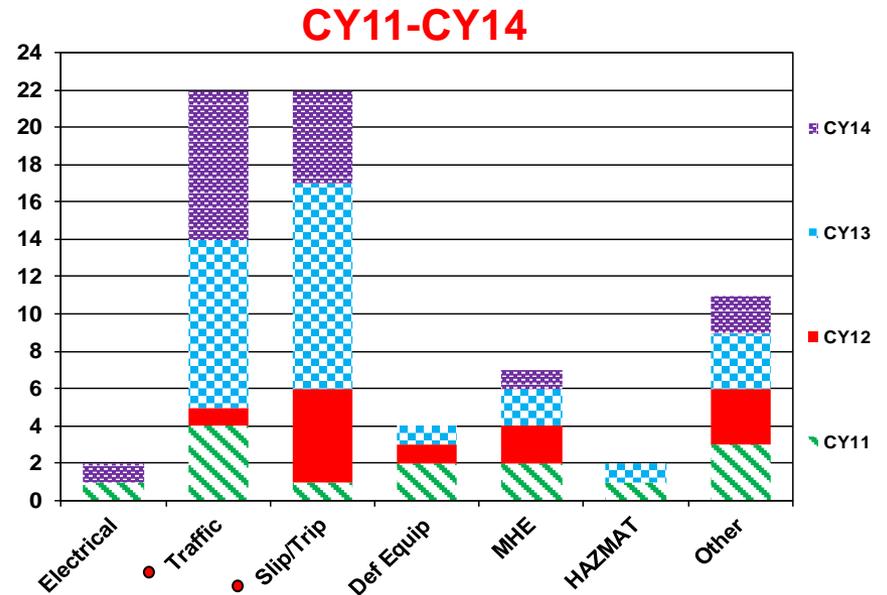


**ESAMS recorded 8 valid Near Miss\* Reports for this quarter**

\*A Near Miss is defined as: an unsafe or unhealthful action, behavior, or working condition that did not result in a mishap or property damage.

## 2<sup>nd</sup> Quarter CY14

Division	Current Quarter Reported	Total Reported for CY14	Current Reporting Rate	Annual Reporting Rate
LSD	5	9	6.7%	12.0%
PSD	1	3	0.8%	2.5%
CISD	1	3	3.1%	9.5%
MCCS	0	0	0.0%	0.0%
I&E	1	1	0.8%	0.9%
HQ Staff	0	0	0.0%	0.0%
HQ Co.	0	0	0.0%	0.0%
Comptroller	0	0	0.0%	0.0%
OTD	0	0	0.0%	0.0%



Stacey Williams  
Safety Specialist/Program Manager  
639-7049



# Unit Safety Reports



# Unit Safety Reports



## Briefing Order:

**H&S Company**  
**MCLBA HQ and Staff**  
**Comptroller**  
**OTD**  
**BPO**  
**MANPOWER**  
**LSD**  
**CISD**  
**I&E**  
**PSD**  
**MCCS**  
**DDAG**



# H&S Company (Garrison)



FY14 Total Injuries (On-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	1	1	0	0	0	0	0	0	1			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			0			1					
Rate	10.4			5.2			5.2					
FY14 Lost Time Injuries (On-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					

FY14 Total Injuries (Off-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	1	0	1	1	0	0	0	1	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			1			1					
Rate	5.5			4.1			3.7					
FY14 Lost Time Injuries (Off-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	1	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			1			0					
Lost Time Rate	0.0			1.4			0.9					

Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
<b>Oct 2013</b>	<b>95%</b>

Progress toward CY14 Command Safety Goals			
Goal	Objective	Objective	Goal
Reduce Noise-Hazardous Exposure	90% of the workforce will complete ESAMS Hearing Conservation Training (110)		
	Identify and complete an inventory of all work areas and equipment that may be potentially noise-hazardous.		
	Label and mark, with appropriate warning and cautions, all noise-hazardous work areas and equipment.		
Reduce GOV Mishaps By 20%	Revise BO 5560.9D to incorporate traffic safety doctrinal changes and base traffic court adjudication policy.		
	Leverage funding for the purchase of additional back-up cameras for the GOV fleet.		
	Establish a formal training program for base employees who sign for and are responsible for the care and use of GOV's.		
	Ensure the workforce is aware of the free on-line Defensive Driving Course available through a partnership between HQMC and the National Safety Council. Course access instructions will be provided by Risk Management.		



# Narrative of Military WESS Reportable Cases FY14



Date	Narrative	Status	Results
1 <sup>st</sup> Qtr FY14	4 Mishaps	On-Duty	Rx Meds (6 days light duty)
		On-Duty	Rx Meds (23 days light duty)
		Off-Duty	Rx Meds (21 days light duty)
		Off-Duty	Rx Meds (30 days light duty)
2 <sup>nd</sup> Qtr FY14	1 Mishap	Off-Duty	Lost Time (30 days lost time, 45 days light duty, Rx Meds)
3 <sup>rd</sup> Qtr FY14	SNM-cut left radial artery while attempting to cut holes in a rifle target.	On-Duty	RX meds, outpatient surgery (14 days light duty)
	SNM- cracked his upper right fibula playing softball	Off-Duty	14 days light duty
4 <sup>th</sup> Qtr FY14			

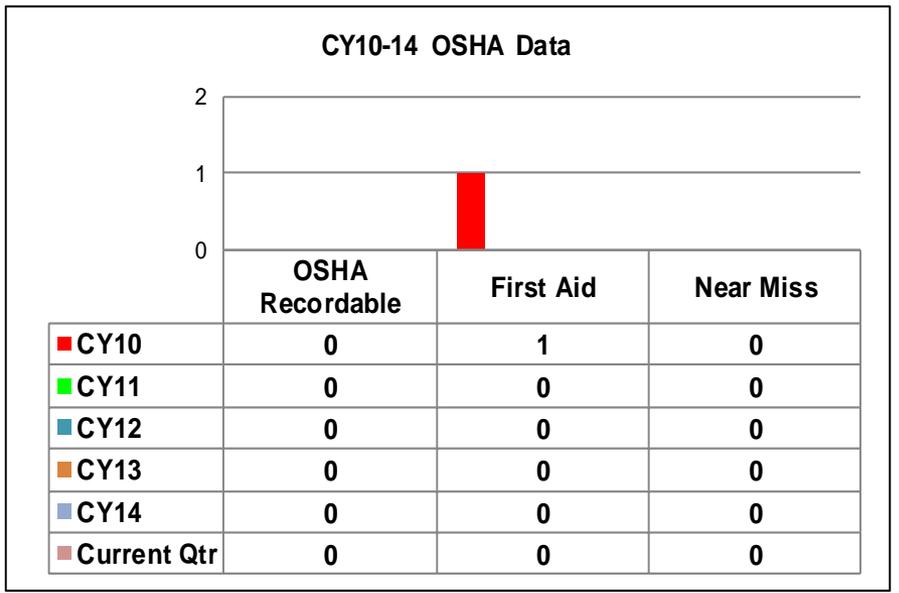
On-duty	Lost time
Off -Duty	Restrict
	Other
	FA only



# MCLB Albany Headquarters and Staff



FY14 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0					
Rate	0.0			0.0			0.0					
FY14 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
<b>Apr 2014</b>	<b>100%</b>

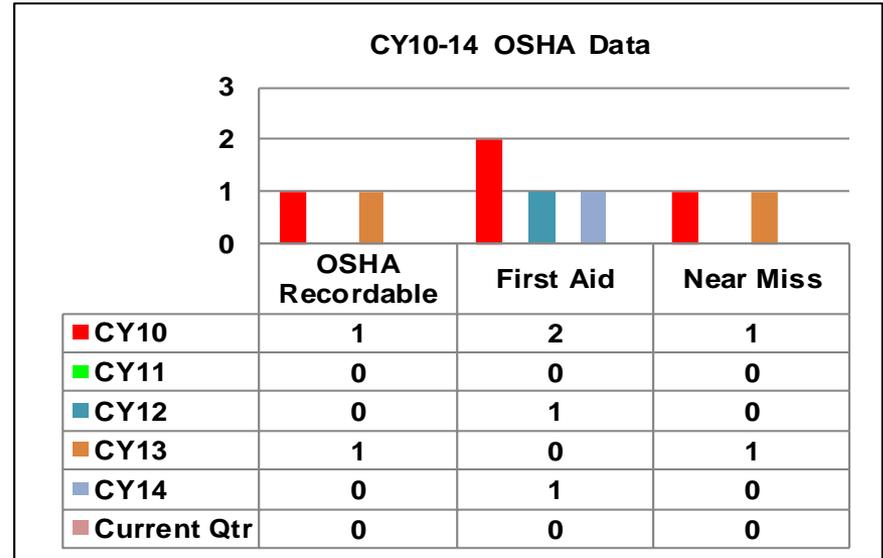
Progress toward CY14 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Noise-Hazardous Exposure</b>	90% of the workforce will complete ESAMS Hearing Conservation Training (110)		
	Identify and complete an inventory of all work areas and equipment that may be potentially noise-hazardous.		
	Label and mark, with appropriate warning and cautions, all noise-hazardous work areas and equipment.		
<b>Reduce GOV Mishaps By 20%</b>	Revise BO 5560.9D to incorporate traffic safety doctrinal changes and base traffic court adjudication policy.		
	Leverage funding for the purchase of additional back-up cameras for the GOV fleet.		
	Establish a formal training program for base employees who sign for and are responsible for the care and use of GOV's.		
	Ensure the workforce is aware of the free on-line Defensive Driving Course available through a partnership between HQMC and the National Safety Council. Course access instructions will be provided by Risk Management.		



# Comptroller



FY14 Total Injuries/Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	1	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			1			0					
Rate	0.0			11.1			7.4					
FY14 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

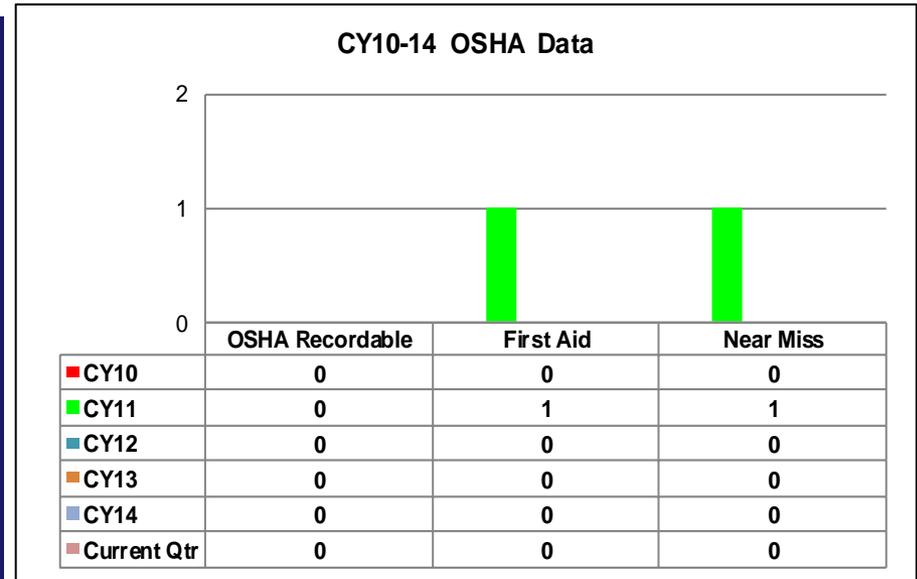
Inspection Results	
<b>Apr 2014</b>	<b>97%</b>

Progress toward CY14 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Noise-Hazardous Exposure</b>	90% of the workforce will complete ESAMS Hearing Conservation Training (110)		
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	Leverage funding for the purchase of additional back-up cameras for the GOV fleet.		
	Establish a formal training program for base employees who sign for and are responsible for the care and use of GOV's.		
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# Operations and Training Division



FY14 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0					
Rate	0.0			0.0			0.0					
FY14 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
<b>Apr 2014</b>	<b>98%</b>

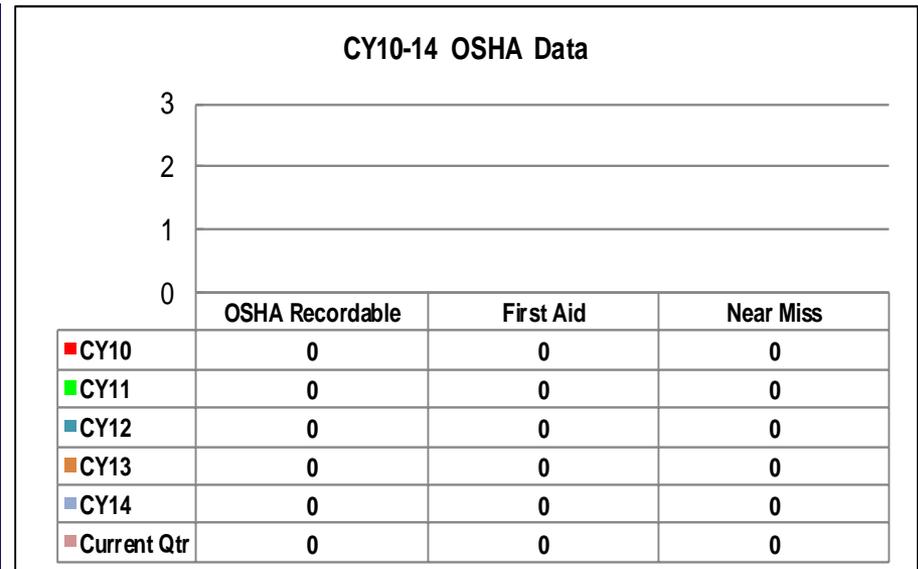
Progress toward CY14 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Noise-Hazardous Exposure</b>	90% of the workforce will complete ESAMS Hearing Conservation Training (110)		
	Identify and complete an inventory of all work areas and equipment that may be potentially noise-hazardous.		
	Label and mark, with appropriate warning and cautions, all noise-hazardous work areas and equipment.		
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	Establish a formal training program for base employees who sign for and are responsible for the care and use of GOV's.		
	Ensure the workforce is aware of the free on-line Defensive Driving Course available through a partnership between HQMC and the National Safety Council. Course access instructions will be provided by Risk Management.		



# Business Performance Office



FY14 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0					
Rate	0.0			0.0			0.0					
FY14 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rdQtr	None	\$0.00
4thQtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
<b>Apr 2014</b>	<b>100%</b>

Progress toward CY14 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Noise-Hazardous Exposure</b>	90% of the workforce will complete ESAMS Hearing Conservation Training (110)		
	Identify and complete an inventory of all work areas and equipment that may be potentially noise-hazardous.		
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	Establish a formal training program for base employees who sign for and are responsible for the care and use of GOV's.		
	Ensure the workforce is aware of the free on-line Defensive Driving Course available through a partnership between HQMC and the National Safety Council. Course access instructions will be provided by Risk Management.		



# Manpower



FY14 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0					
Rate	0.0			0.0			0.0					
FY14 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					

CY10-14 OSHA Data			
	OSHA Recordable	First Aid	Near Miss
■ CY10	0	0	0
■ CY11	0	0	0
■ CY12	0	0	0
■ CY13	0	0	0
■ CY14	0	0	0
■ Current Qtr	0	0	0

Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rdQtr	None	\$0.00
4thQtr		
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
<b>Apr 2014</b>	<b>100%</b>

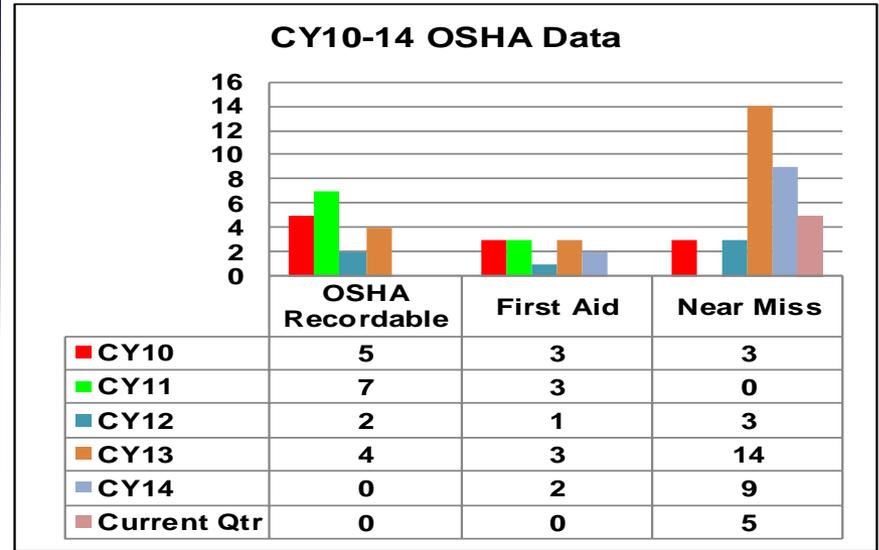
Progress toward CY14 Command Safety Goals			
Goal	Objective	Objective	Goal
Reduce Noise-Hazardous Exposure	90% of the workforce will complete ESAMS Hearing Conservation Training (110)		
	Identify and complete an inventory of all work areas and equipment that may be potentially noise-hazardous.		
	Label and mark, with appropriate warning and cautions, all noise-hazardous work areas and equipment.		
Reduce GOV Mishaps By 20%	Revise BO 5560.9D to incorporate traffic safety doctrinal changes and base traffic court adjudication policy.		
	Leverage funding for the purchase of additional back-up cameras for the GOV fleet.		
	Establish a formal training program for base employees who sign for and are responsible for the care and use of GOV's.		
	Ensure the workforce is aware of the free on-line Defensive Driving Course available through a partnership between HQMC and the National Safety Council. Course access instructions will be provided by Risk Management.		



# Logistics Support Division



FY14 Total Injuries/Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	1	1	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			2			0					
Rate	0.0			5.2			3.5					
FY14 Lost Time Injuries/Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					
Lost Day Rate	0.0			0.0			0.0					



### Property Damage

Quarter	Property Damages	Cost
1st Qtr	None	\$0.00
2nd Qtr	2 Property Damages	\$2040.36
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>	<b>2 Property Damages</b>	<b>\$2040.36</b>

### Inspection Results

Jan 2014	95%
----------	-----

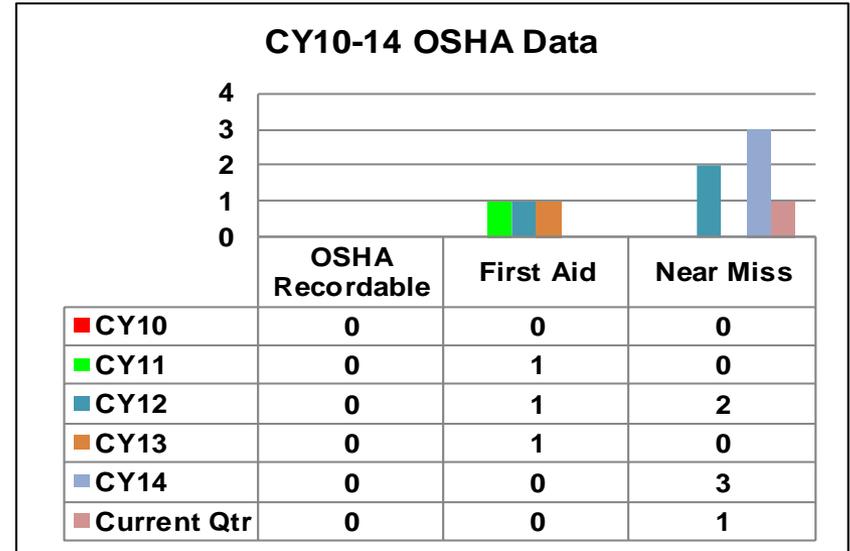
### Progress toward CY14 Command Safety Goals

Goal	Objective	Objective	Goal
Reduce Noise-Hazardous Exposure	90% of the workforce will complete ESAMS Hearing Conservation Training (110)		
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# Communications and Information Systems Division (CISD)



FY14 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0					
Rate	0.0			0.0			0.0					
FY14 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



### Property Damage

Quarter	Property Damage	Amount
1 <sup>st</sup> Qtr	1 Property Damage	\$1005.00
2 <sup>nd</sup> Qtr	None	\$0.00
3 <sup>rd</sup> Qtr	None	\$0.00
4 <sup>th</sup> Qtr		
<b>Total</b>	<b>1 Property Damage</b>	<b>\$1005.00</b>

### Inspection Results

Mar 2014	97%
----------	-----

### Progress toward CY14 Command Safety Goals

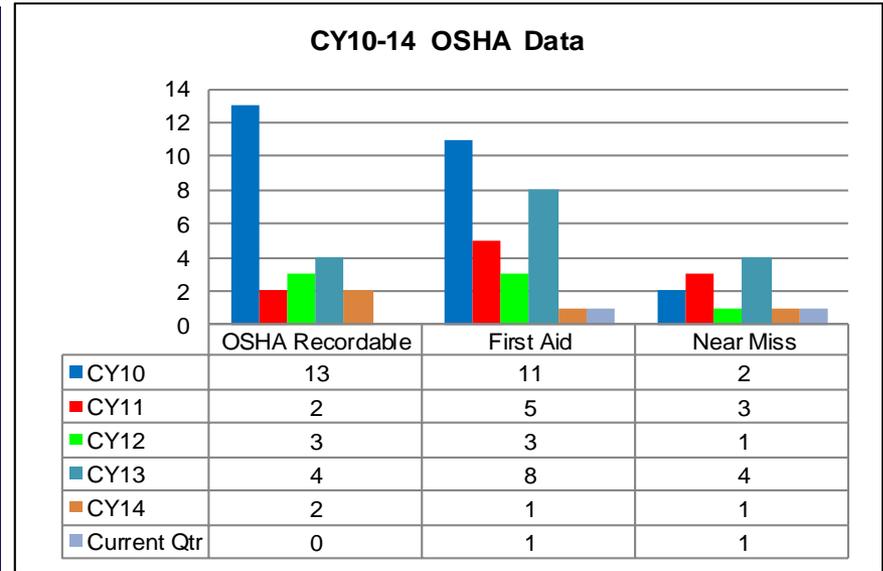
Goal	Objective	Objective	Goal
Reduce Noise-Hazardous Exposure	90% of the workforce will complete ESAMS Hearing Conservation Training (110)		
	Identify and complete an inventory of all work areas and equipment that may be potentially noise-hazardous.		
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# Installation & Environment Division



FY14 Total Injuries/Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	1	1	2	1	1	0	0	0	1			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	4			2			1					
Rate	10.7			7.9			6.2					
FY14 Lost Time Injuries/Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	1	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	1			0			0					
Lost Time Rate	2.7			1.3			0.9					
Lost Day Rate	56.4			35.5			23.8					



Property Damage		
1st Qtr	2 Property Damages	\$3,019.00
2nd Qtr	3 Property Damages	\$3,616.24
3rd Qtr	None	\$0.00
4th Qtr		\$0.00
<b>Total</b>	<b>5 Property Damages</b>	<b>\$6,635.24</b>

Inspection Results	
May 2014	96%

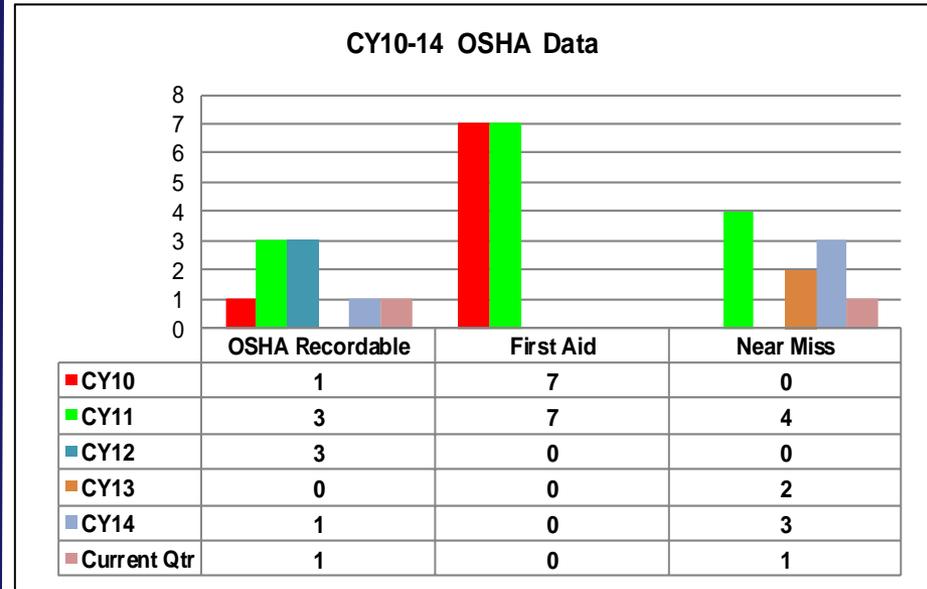
Progress toward CY14 Command Safety Goals			
Goal	Objective	Objective	Goal
Reduce Noise-Hazardous Exposure	90% of the workforce will complete ESAMS Hearing Conservation Training (110)		
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# Public Safety Division



FY14 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	1	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			1					
Rate	0.0			0.0			1.5					
FY14 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					



Property Damage		
1st Qtr	2 Property Damages	\$2825.00
2nd Qtr	1 Property Damage	\$219.00
3rd Qtr	MCPD – Driver backed into fence pole	\$961.00
4th Qtr		
<b>Total</b>	<b>4 Property Damages</b>	<b>\$4005.00</b>

Inspection Results	
Jan 2014	95%

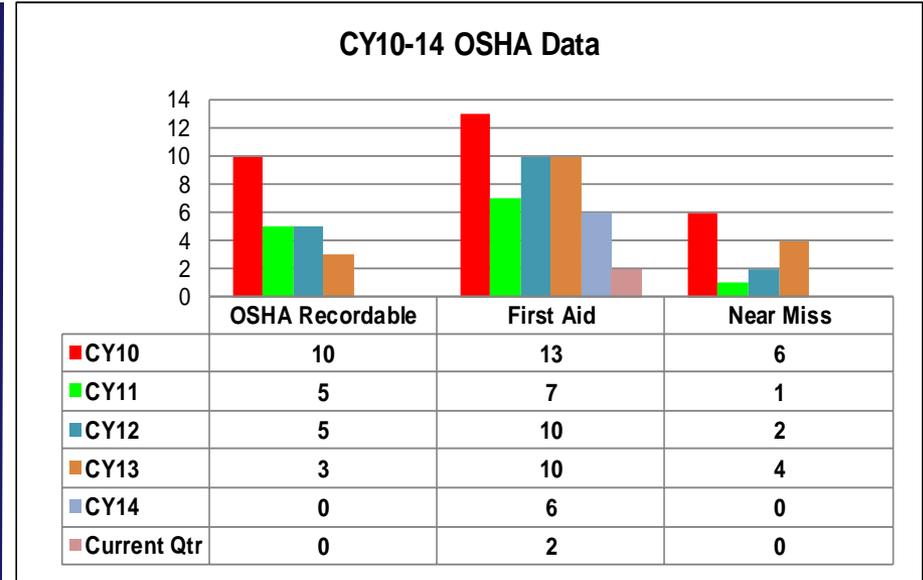
Progress toward CY14 Command Safety Goals			
Goal	Objective	Objective	Goal
Reduce Noise-Hazardous Exposure	90% of the workforce will complete ESAMS Hearing Conservation Training (110)		
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# Marine Corps Community Services



FY14 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	4	3	1	0	1	1	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	4			4			2					
Rate	7.9			7.9			6.6					
FY14 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	1	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	1			0			0					
Lost Time Rate	2.0			1.0			0.7					



### Property Damage

Quarter	Damage	Amount
1 <sup>st</sup> Qtr	None	\$0.00
2 <sup>nd</sup> Qtr	None	\$0.00
3 <sup>rd</sup> Qtr	None	\$0.00
4 <sup>th</sup> Qtr		
<b>Total</b>		<b>\$0.00</b>

### Inspection Results

<b>Mar 2014</b>	<b>99%</b>
-----------------	------------

### Progress toward CY14 Command Safety Goals

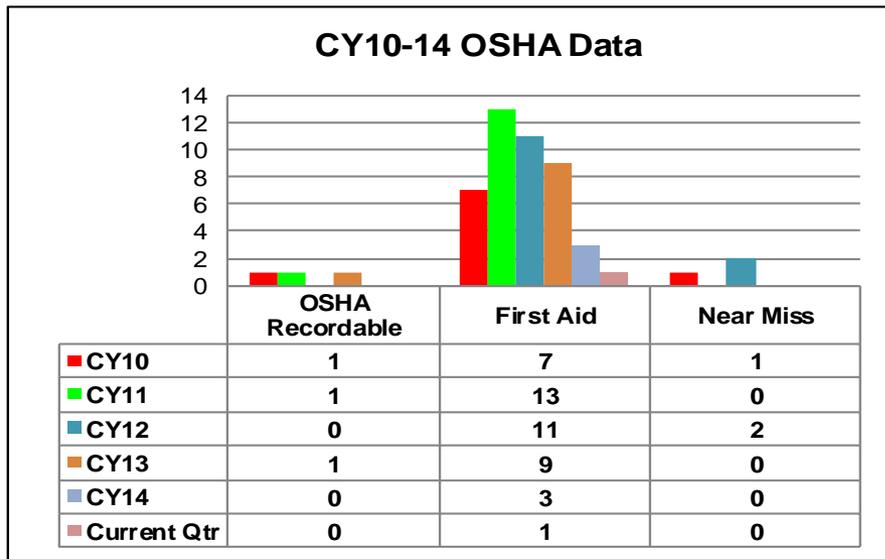
Goal	Objective	Objective	Goal
<b>Reduce Noise-Hazardous Exposure</b>	90% of the workforce will complete ESAMS Hearing Conservation Training (110)		
	Identify and complete an inventory of all work areas and equipment that may be potentially noise-hazardous.		
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# Defense Depot Albany Georgia DLA



FY14 Total Injuries/Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	1	1	0	1	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			2			1					
Rate	0.0			4.1			4.1					
FY14 Lost Time Injuries/Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0			
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0					
Lost Time Rate	0.0			0.0			0.0					
Lost Day Rate	0.0			0.0			0.0					



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr		
<b>Total</b>		<b>\$0.00</b>

Most Recent Inspection
May 2014

Successes, Initiatives, and Concerns
1. We conducted our monthly safety briefs for April, May, & June discussing MHE, Insect, Animal & Plant Safety, and also PPE.
2. We completed our Annual Safety Inspection with the Base Safety Office in May 2014.



# GOV Fleet Safety

***Bart Rigg***  
***Logistics Support Division Director***

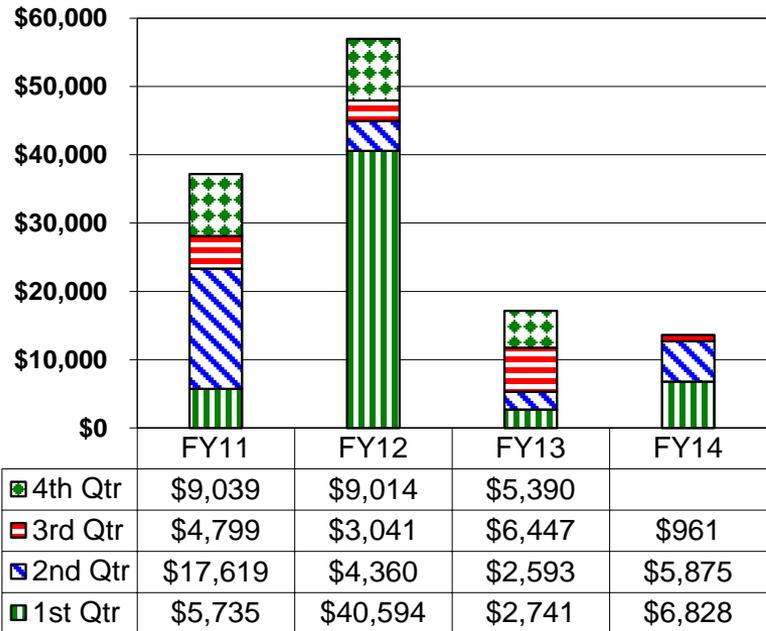


# GOV Fleet Safety

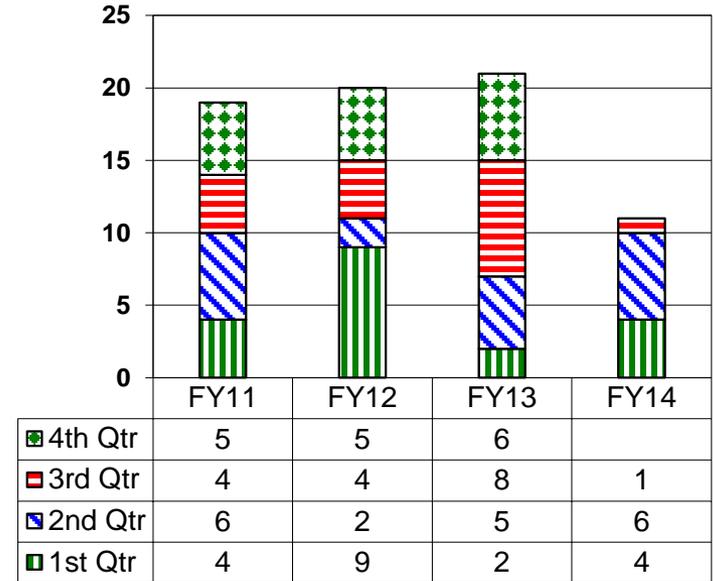
## Cost of Repairs – GOV Mishaps



### Cost of Repairs



### Number of Repairs



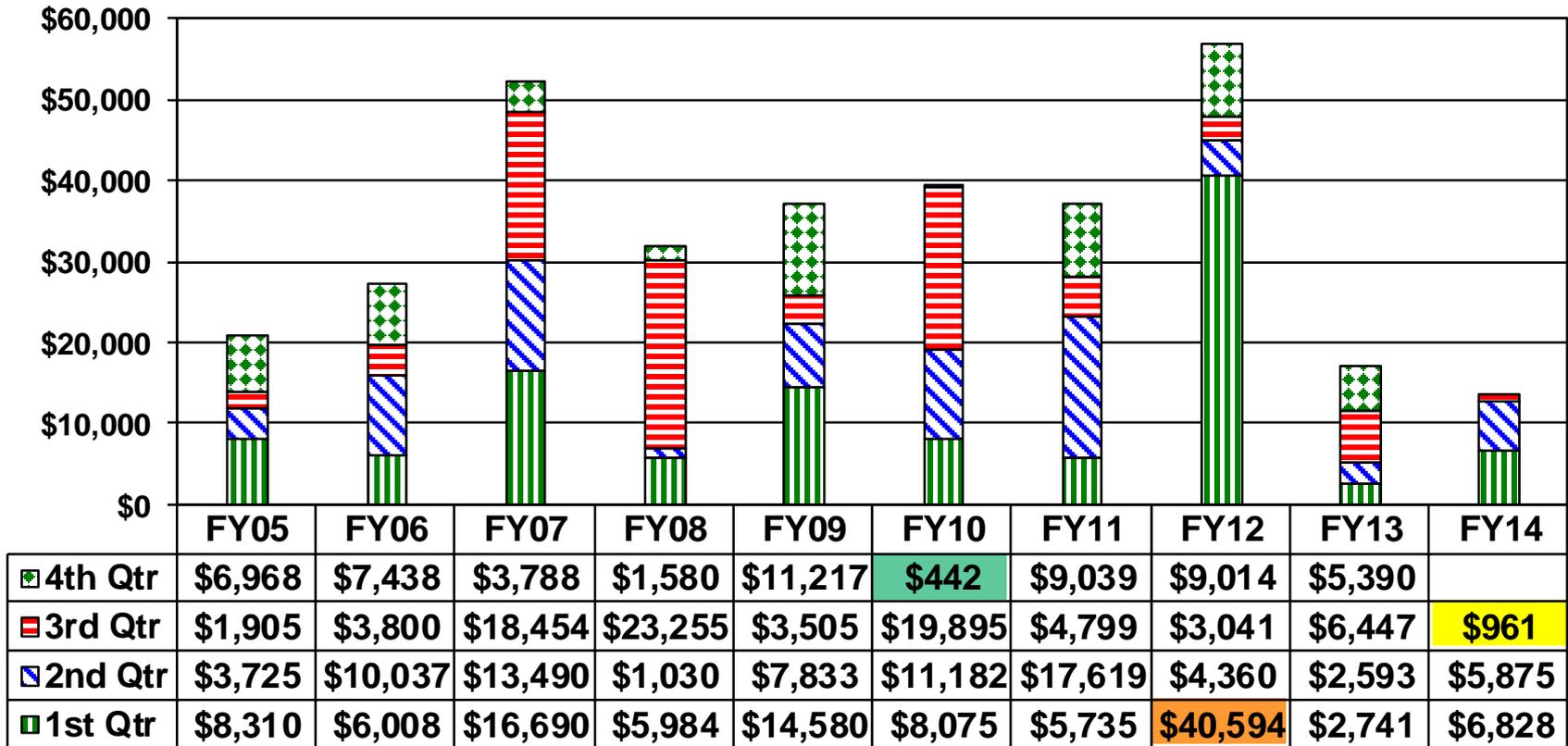
Total	
FY11	<b>\$37,193</b>
FY12	<b>\$53,085</b>
FY13	<b>\$17,171</b>
FY14	<b>\$13,664</b>



# Property Damage

## Cost of Repair Comparison Chart

FY05-FY14



Cost of repairs at it's lowest in 4 years with FY10, 4<sup>th</sup> Qtr, being the lowest at \$442.34



# GOV Damage Cases

## 3<sup>rd</sup> Qtr FY14



Quarter	Date	Narrative	Cost
1 <sup>st</sup> Qtr		4 Property Damages	\$6,828.00
2 <sup>nd</sup> Qtr		6 Property Damages	\$5,875.00
3 <sup>rd</sup> Qtr	05/27/2014	PSD –K-9 – Pickup. Operator stated “Backed into corner fence post. Tailgate was down and the impact was on the tailgate.” Operator was cited for improper backing.	\$961.00
4 <sup>th</sup> Qtr			
<b>Qtr Total</b>			<b>\$961.00</b>
<b>Total</b>			<b>\$13,664.00</b>

Total reimbursable: \$0.00

No injuries to any of the involved personnel were reported



# GOV Damages



PSD/MCPD: \$961



# MCLB Fire & Emergency Services



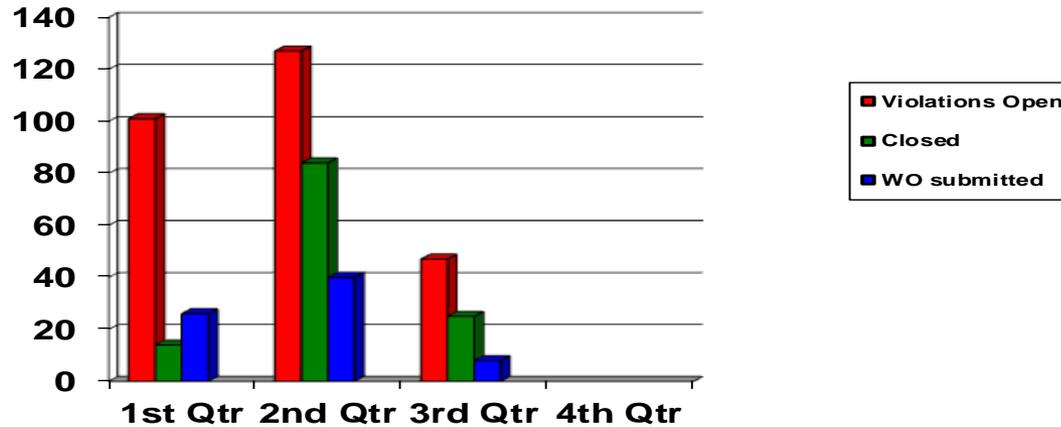
*Phil Partin*  
*Fire Chief*



# MCLB Fire Department Activity



Prevention Section		
FY-2014	Total 3rd QTR	YTD
Inspections	217	684
Violations Open	47	275
Violations Closed	25	123
Work Orders Submitted	8	74

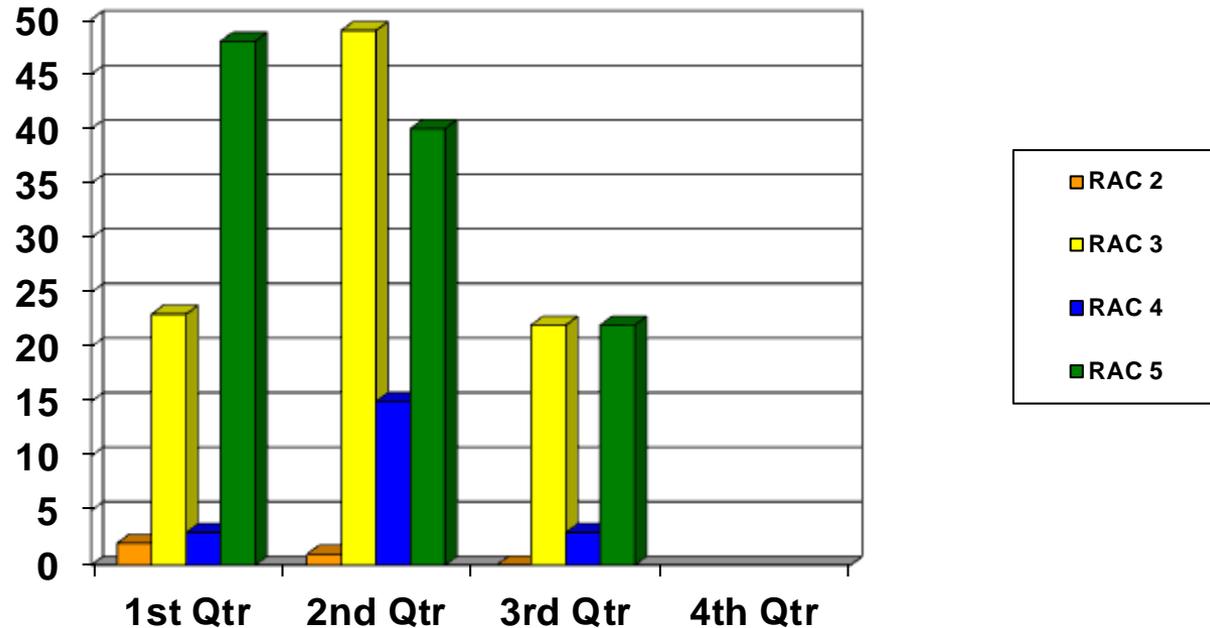




# MCLB Fire Department Activity

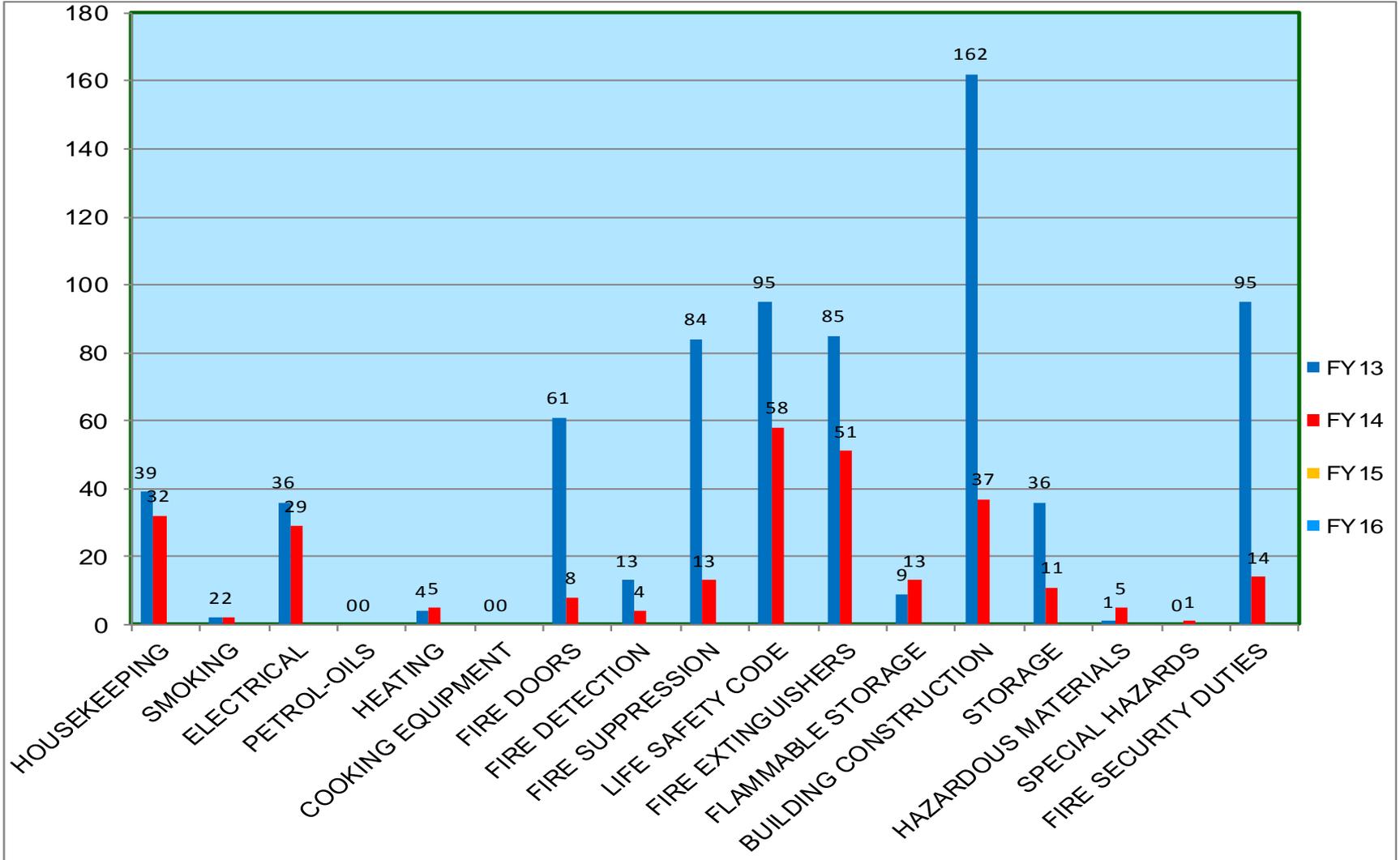


Prevention Section		
Open RAC Violations by Group YTD		
Risk Assessment Value	Violations	Percentages
RAC 1	0	0%
RAC 2	3	2.56%
RAC 3	53	45.30%
RAC 4	12	10.26%
RAC 5	49	41.88%



# MCLB Fire & Emergency Services

## RAC TRENDS





# Marine Corps Police Department



***Randy Jack***  
***Police Chief***



# Traffic Safety

## 3<sup>rd</sup> QTR, FY14

### Reported Traffic Collisions



### GOV

VEHICLE TYPE	Quarter	YTD
GOV - GOV	0	8
GOV - POV	1	2
GOV - Fixed Object	3	13
GOV - Animal	0	0
GOV - Pedestrian	0	0
GOV - Bicycle	0	0
GOV - Rollover	0	0
Hit & Run (GOV)	0	0
<b>Total</b>	<b>4</b>	<b>23</b>

### POV

VEHICLE TYPE	Quarter	YTD
POV - POV	8	15
POV - GOV	0	2
POV - Fixed Object	5	8
POV - Animal	3	3
Hit & Run (POV)	2	3
POV - Bicycle	0	0
POV - Rollover	0	0
Motorcycle	0	0
<b>Total</b>	<b>18</b>	<b>31</b>

**Traffic Collisions for 3<sup>rd</sup> Qtr FY14 = 14**

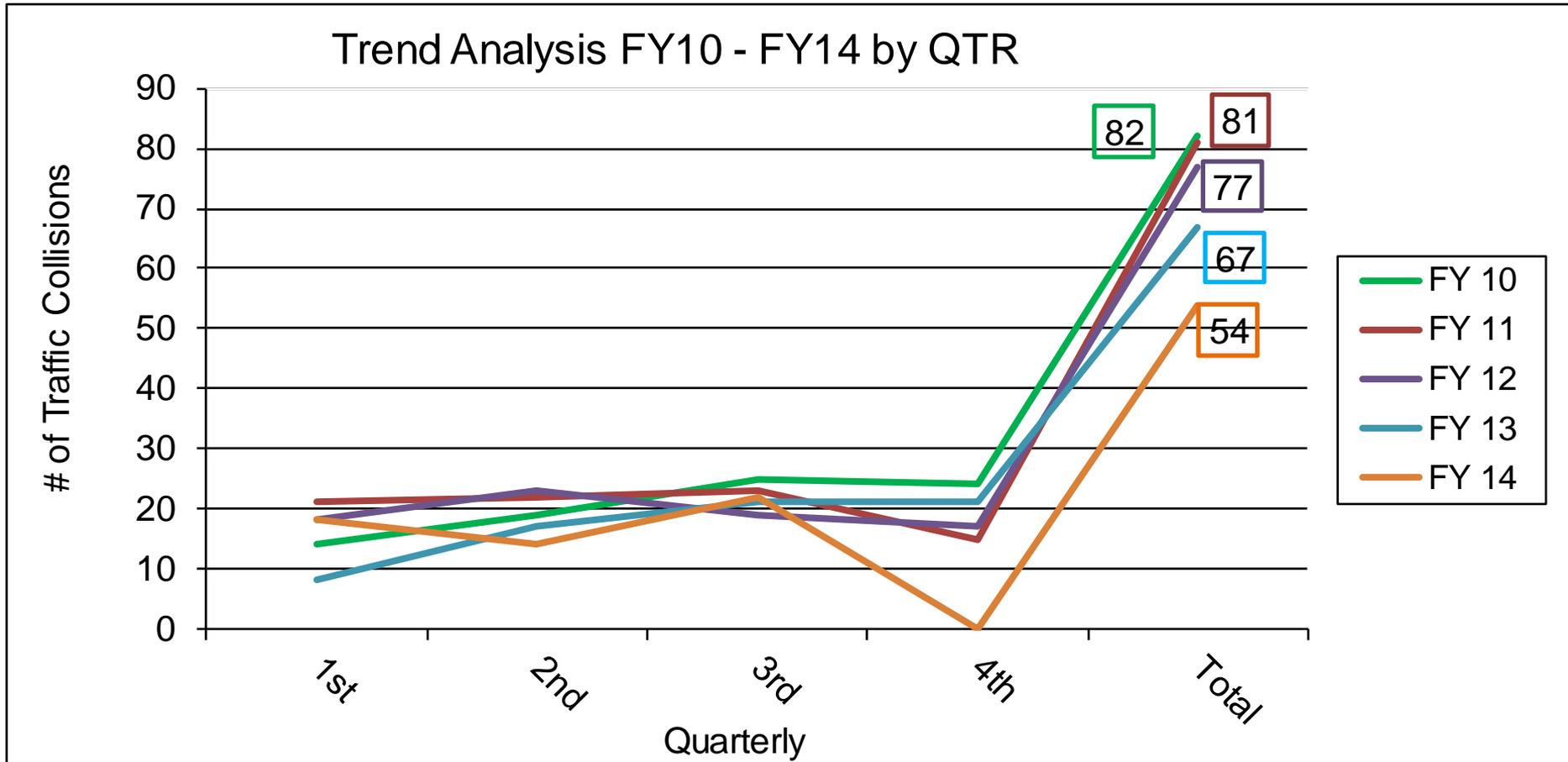


# Traffic Safety

3<sup>rd</sup> QTR, FY14



## Traffic Collision Comparison by FY Quarters





# Traffic Safety

3<sup>rd</sup> QTR, FY14

Traffic Summary



- **MCLB TRAFFIC SAFETY INITIATIVES**

- *Use caution on roadways in areas with fallen trees and branches aboard MCLB due to stormy and wet conditions.*
- *MCPD is currently engaging in traffic campaigns that are geared towards awareness to drivers to operate their vehicles in a safe and orderly fashion aboard the Marine Corps Logistics Base, Albany in an effort to decrease and eliminate crashes and injuries to visitors and employees at MCLB.*
- *Continuing the Click-it or Ticket and Child Safety campaigns through*
- *MCPD currently at 2,886days (7.9yrs) without a lost time incident.*



**Use it to TALK  
or  
"WALK"**

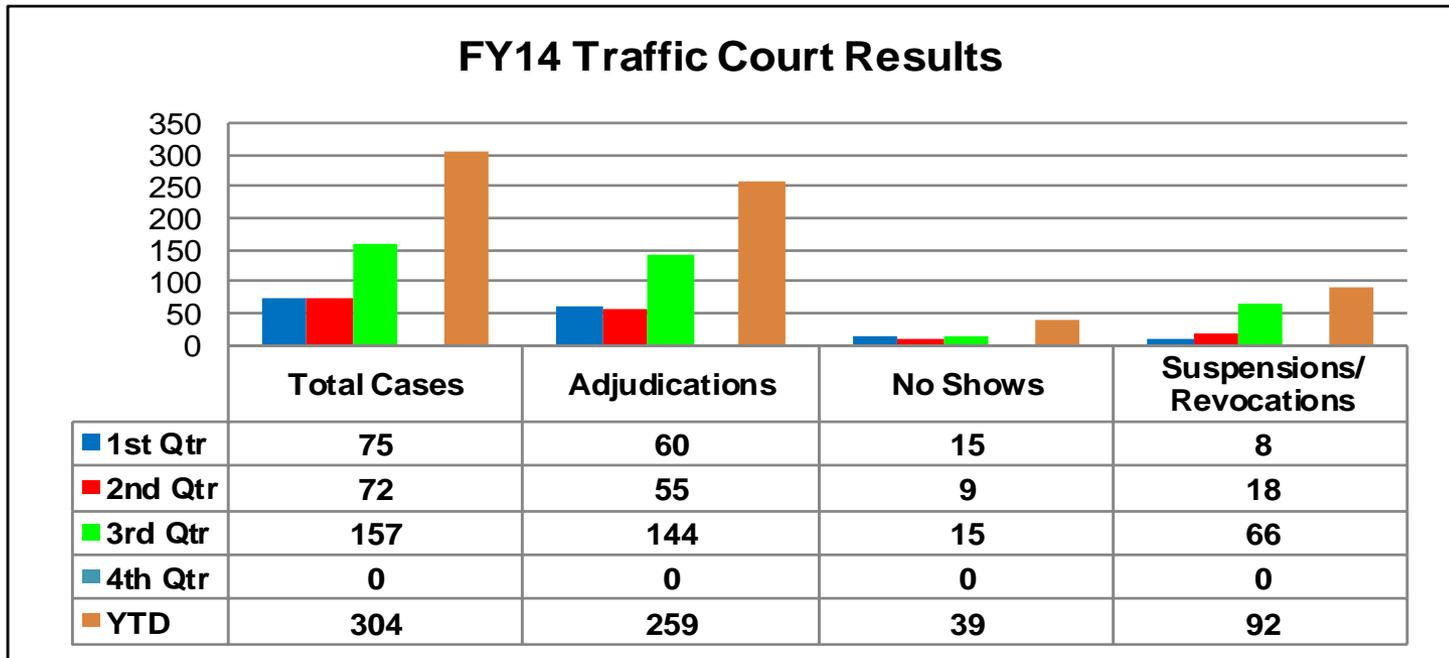


# Base Traffic Court

## 3<sup>rd</sup> Qtr FY14 Court Results



	Court Date	Total Cases	Adjudications	Reschedules	No Shows	Suspensions/ Revocations
Apr 2014	15 <sup>th</sup>	84	82	2	5	43
May 2014	20 <sup>th</sup>	38	32	1	5	17
Jun 2014	17 <sup>th</sup>	35	30	0	5	6





# Naval Branch Health Clinic Occupational Health Clinic Medical Surveillance Program



Mrs. Rhonda Howard  
Occupational Health Nurse  
639-8662



# Injury Compensation



Mr. Joseph J. Blanton  
Injury Compensation Program Analyst  
639-5244



# Injury Compensation



## Federal Workers' Compensation Program

- Administration for the Base FECA Program has returned to Albany.
- All injuries and CA-1's should be reported via:
  - Hard copy or
  - Fax to (229) 639- 5457 or
  - Electronically submitted via the DCPAS website, which can easily be done

Claimants with occupational injuries should be discussed with the ICPA prior to filing a CA-2.

Naval Branch Health Clinic currently has no doctor to treat injured workers. Injuries requiring first aid should report to the Naval Branch Health Clinic for treatment.

After medical treatment is obtained, injured workers should follow-up with BOTH the Workers' Comp Office and the Naval Branch Health Clinic.



# Injury Compensation



Federal Employees Compensation Act Cost  
(Charge Back Year (CBY) = 1 Jul 13 thru 30 Jun 14)

CBY Year	CBY Qtr	# Of New Cases	Total Quarterly Cost	Cumulative Total Costs
2013		6		\$1,152
2014	1 <sup>st</sup>	4	\$966	\$966
2014	2 <sup>nd</sup>	2	0	\$966
2014	3 <sup>rd</sup>	5	\$258	\$1,124



# Ergonomics



## Risk Factors Associated with Injury



BO 6260.4 Ergonomics Program

Donna Chalmers

Ergonomics Coordinator

639-6215



# Ergonomics

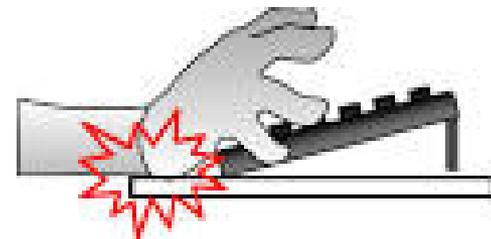


## Awkward Posture

Is any position that moves a body part out of natural alignment from another body part. Natural positioning is known as being in a neutral posture. Working with the arms unsupported and extended out in front of your body, or bending the wrist up, back or side to side is an awkward posture. Working with the head rotated to the left or right all day while keyboarding takes your neck out of alignment with your spine. When one shoulder is higher than the other it changes the orientation of the spine. Awkward postures are the most commonly seen of the ergonomic risk factors.

## Compression

Is localized pressure exerted against the skin from an external force. An edge that is unpadded is considered sharp if one must lean on it. It will not cut the skin, but it will cut the circulation to the tissues and may inhibit nerve function. Examples include resting your forearms on a table edge or holding small diameter tools that dig into the surface of your palms.





# Ergonomics



## Force

Is present when a task requires forceful exertions that place higher loads of pressure on the muscles, tendons and joints. Force increases when a load is bulky, when in combination with awkward postures, with high speed movements, when a load is slippery, or with vibration and when using a pinch grip.

## Vibration

Is exposure to localized or whole body vibration. This occurs when a body part comes in contact with a vibrating object. Truck drivers and forklift operators frequently experience whole body vibration. These, as well as other vibrations can be the source of many physical complaints from workers.





# Ergonomics



## Repetition

Is a task or series of tasks that are performed over and over again. This risk factor is difficult to avoid in most jobs, so the best approach is to try and eliminate as many of the other risk factors as possible. Job coaching a worker in the use of best practices is important here. Training in short stretching routines also re-oxygenates the soft tissue and keeps it healthier and minimizes fatigue.

## Duration

Continuous exposure may not allow sufficient recovery time for muscles, tendons, and nerves. Duration magnifies the other risk factors.





# Radiological Affairs Safety Program (RASP)

William Young  
Installation Radiation Safety Manager  
639-7272



# Radiological Affairs Safety Program (RASP)



## Current Activity:

- **Completed Audit of Military Post Office X-ray Operations.**
- **First meeting of Radiological Safety Committee held 7 May 2014. Discussed purpose of committee. All attendees agreed that coordination between units is needed. Next meeting scheduled for 6 August 2014 at 1300.**
- **LCDR Jeff Delzer, USMC Health Physicist, conducted inspection of Naval Radioactive Material Permit (NRMP) holders MDMC and LOGCOM 9-16 June. Conducted Radiation Safety Manager (RSM) training 17-19 June. Five persons from Risk Management attended.**
- **Receive and maintain inventory for unwanted radioactive material in Low Level Radioactive Waste (LLRW) warehouse. Currently have 2,390 items in storage.**



# Substance Abuse Control Officer (SACO)

***SSgt Jones***  
***henry.jones@usmc.mil***  
***(229) 639-8799***



# Substance Abuse Program Information



- 0 = Alcohol Related Incidents (ARI) for 3<sup>rd</sup> Qtr
- 0 = Drug Related Incidents (DRI) for 3<sup>rd</sup> Qtr
- 0 = Tested “Positive” on Urinalysis Test
- 0 = Tested “Positive” of .02 or above for Breathalyzer Screening



# Safety Training

**Motor Vehicle Safety Training**

**OSH 10-hour General Industry Outreach Training**

**Mishap Investigation Training**

**Status of Formal Safety Officer Training**



# Motor Vehicle Safety Training



William H. Womble, Jr.

MCLB Albany

*Traffic Safety Program Manager*





# Motorcycle Safety Training



CY14 Motorcycle Courses						
Course	Marines	Other Military	Civilian	Retiree	Dependent	Totals
BRC	5	-	2	-	-	7
ARC	4	-	2	-	-	6
<b>Totals</b>	<b>9</b>	<b>-</b>	<b>4</b>	<b>-</b>	<b>-</b>	<b>13</b>

Annual Training Trend Analysis										
Course	CY10		CY11		CY12		CY13		CY14	
	Military	Total	Military	Total	Military	Total	Military	Total	Military	Total
BRC	22	49	49	74	30	60	22	30	5	2
MSRC	8	11	15	15	10	10	-	-	-	-
ERC	6	12	13	24	15	26	-	-	-	-
ARC/ST	-	-	-	-	-	-	16	19	4	2
<b>Totals</b>	<b>36</b>	<b>72</b>	<b>77</b>	<b>113</b>	<b>55</b>	<b>96</b>	<b>38</b>	<b>49</b>	<b>9</b>	<b>4</b>

Military = Active Duty, National Guard and Reserve  
 Total = Military plus all others

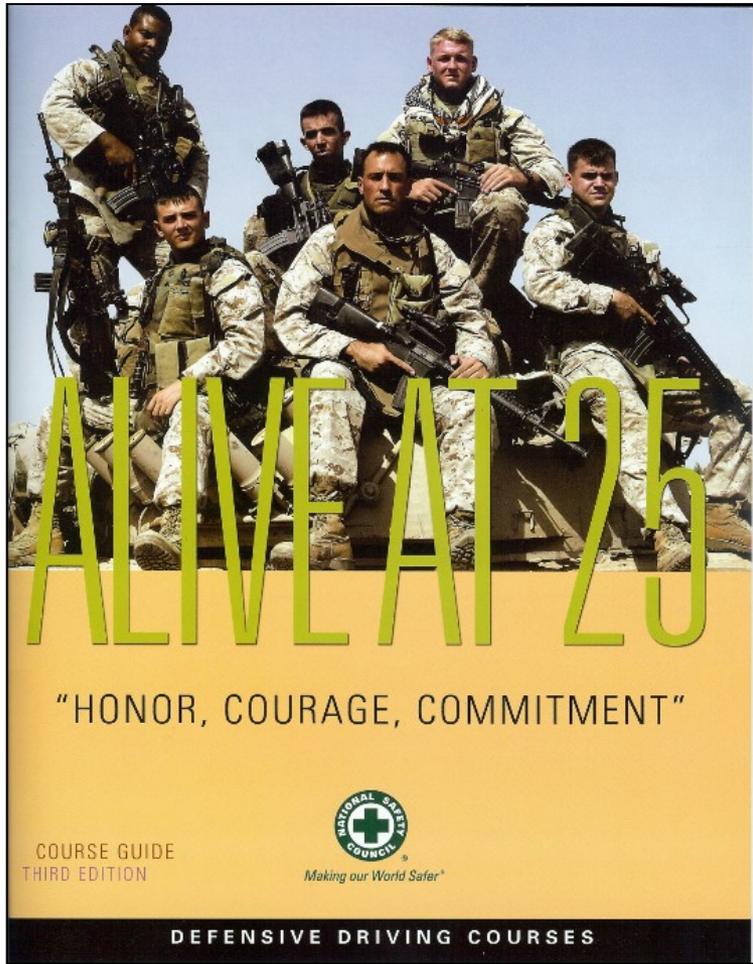


# Driver Education Program



## CY14

Course	Driver Improvement Course	Remedial Driver Course
<b>Curriculum</b>	National Safety Council's <i>Alive at 25</i> . 4 hour course: Hours 0800-1200	National Safety Council's <i>Attitudinal Dynamics of Driving</i> . 8 hour course: Hours 0800-1700
<b>Objective</b>	Identify actions drivers can take to stay in control as a driver or passenger to become a safer driver.	Provide instruction and understanding to risky and dangerous driving habits and instill a positive attitude towards safe driving.
<b>Required For</b>	<b>Marines under age 26 who have not already attended a drive improvement course.</b>	<b>Drivers designated by The Base Traffic Court Adjudicator.</b>
<b>Available For</b>	<b>Marine and Civilian Marine, family members ages 15-26.</b>	<b>Drivers designated by The Base Traffic Court Adjudicator.</b>
<b>Dress/Uniform</b>	Marines: Uniform of the day. Civilians: Business casual	Marines: Uniform of the day. Civilians: Business casual
<b>Classroom Location</b>	HRO Class Room Bldg 3010	HRO Class Room Bldg 3010



<b>DIC CY14</b>	9 Marines
	7 Civilian
	3 Dependent
<b>Total</b>	<b>19</b>

<b>RDC CY14</b>	3 Marines
	46 Civilians
	0 Retirees
	3 Other Military
<b>Total</b>	<b>52</b>

Courses are offered every other month. View the CY14 Motorcycle and Driver Education Course schedule on the Risk Management website.



# A GREAT SAFETY TRAINING OPPORTUNITY

## OSH 10-hour General Industry Outreach Training



- Who:** New supervisors, managers and employees that have not previously attended the course.
- What:** Occupational Safety and Health General Industry 10-hour Outreach Training Course.
- Where:** MCLB Albany Human Resources Office, Building 3010
- When:** Dec 2014, date to be determined (must attend both days).
- Why:** To impart a stronger sense of awareness of safety issues to the workforce and increase employee's understanding of the impact and importance of a robust and effective safety and health program.
- How:** Please contact your division training coordinator to reserve your seat. Seating is limited to 25 employees.

In accordance with BO P5100.1K Chapter 2 para 2001.4 Supervisor Safety Training. Marine and Civilian Marine supervisors within the MCLB Albany Installation Command are required to successfully complete the OSH General Industry 10 Hour Outreach Training Course provided by the MCLB Albany Installation Command RMO. The Supervisors listed below are scheduled to attend the above training course.

Name		Division	Name		Division	Name		Division
1	Cathy Belanger	Manpower	7			13		
2	Bart Rigg	LSD	8			14		
3	William Reynolds	PSD	9			15		
4			10			16		
5			11			17		
6			12			18		



# A GREAT SAFETY TRAINING OPPORTUNITY

## Mishap Investigation Training



**Who:** Safety professionals (017,0018,0019,0803,or 0690s), collateral duty safety officers, and Marine ground safety officer/SNCO.

**What:** Mishap Investigation Course

**Where:** MCLB Albany MARCORLOGCOM Conference Room ,Building 3700, Second Floor, Room 253

**When:** 8-12 September 2014, 0730-1630 (must attend the ENTIRE course), each student must bring a copy of the OPNAVINST 5102.2D/MCO P5102.1B (provided by Risk Management)

**Why:** To provide personnel with the skills to conduct an effective mishap investigation. Personnel will learn the primary reasons for conducting a mishap investigation, analyze mishaps using proven techniques, and the employer’s responsibilities related to workplace mishap investigations.

The personnel listed below are scheduled to attend the above training course.

Name		Division	Name		Division
1	Juan Escovar	PSD	7	Lois Hernandez	CISD
2	Johnny Little	PSD	8	Sandra Rickert	Comptroller
3	William Womble	PSD	9	John Lambert	DDAG
4	Donna Chalmers	PSD	10	Patricia Hicks	DDAG
5	Thomas C. Mullen	I&E	11	HM1 Derek Surret	I&I Det 2, SupCo CLB 453
6	Alisha Enfinger	MCCS	12	Sgt Lewis Dempsey	MARFORRES General Account



# Status of Formal Safety Officer Training



Unit	Safety Officer	Trained	Remarks	Class Schedule
HQ MCLBA	LtCol Daniel Bates			<b>CY14 – Camp Lejeune</b> 8-19 Sep 14 8-19 Dec 14
HQ and Staff	GySgt Daniel G. Walters	18 May 12		
Comptroller	Ms. Sandra Rickert	28 Mar 14		
H&S Garrison	GySgt Daniel G. Walters	18 May 12		
LSD	Mr. Robert Bryant	3 Dec 07		
CISD	Ms. Lois Hernandez	28 Mar 14		
I&E	Mr. Thomas Mullen	6 Feb 09		
PSD	Mr. William Womble	27 Jun 08		
MCCS	Ms. Alisha Enfinger	12 Jun 09		
HQ and H&S MCLC	Mr. Steven Grant			
PPA	Mr. Trent Blalock	28 Sep 07		
SYSCOM	Mr. Jeffrey Wilson	9 Mar 07		
DMC/FSDA	Mr. Joseph Carson	6 Mar 09		
HAP	Mr. Zack Hardin	20 Aug 10		
DDAG	Ms. Patricia Hicks	3 Oct 09		

NAVMC DIR 5100.8 (MARCOR OSH PROGRAM MANUAL) Chapter 5, Para 5000.7 dtd May 15, 2006

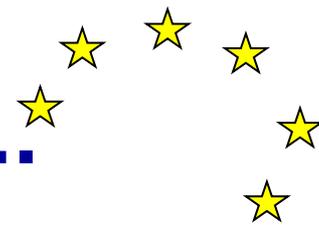
**Safety Officer Training.** Commanders shall ensure that safety officers attend the Ground Safety For Marines Course (CIN# A-493-0047) or an approved MARFOR Ground Safety Mobile Training Team course within 90 days of assignment. ISMs will track and document training of all safety officers.



# VPP OSHA ONSITE



# It's Finally Here....



<h2>VPP Readiness Assessment</h2>	<p><b>When:</b> 16-18 September 2014</p> <p>A rehearsal for the OSHA onsite evaluation. The event will consist of two safety professionals from the DoD SMCX and three SGEs from Barstow, CA. who will ensure the command has fully implemented the requirements of VPP and is prepared for the OSHA onsite evaluation.</p>
<h2>VPP OSHA Onsite Evaluation</h2>	<p><b>When:</b> 3-6 November 2014</p> <p>The evaluation will consist of VPP Officials, DoD SGEs, and Non-DoD SGEs who will evaluate the Command Safety Programs, conduct formal and informal employee interviews and complete a facility walk-thru.</p>





# Safety Award for the Quarter/Year



Current Standing for the MCLB Albany Quarterly Safety Award as of 30 Jun 14

Division	Avg. Number of Employees	Near Miss Reported	Near Miss Reporting Rate	Total Mishaps	TICR	Lost Time Case	Near Miss Points	TICR Penalty	LTC Penalty	Total Score	Winning Order
HQ & Staff	18	0	0.000	0	0.0	0	0	0	0	100	4
Comptroller	18	0	0.000	0	0.0	0	0	0	0	100	4
OTD	14	0	0.000	0	0.0	0	0	0	0	100	4
HQ Co	76	0	0.000	2	2.6	0	0	-40	0	60	9
<b>LSD</b>	75	5	0.067	0	0.0	0	45	0	0	145	<b>1</b>
CISD	31	1	0.032	0	0.0	0	40	0	0	140	2
I&E	112	1	0.009	2	1.8	0	35	-35	0	100	4
PSD	119	1	0.008	1	0.8	0	30	-25	0	105	3
MCCS	193	0	0.000	2	1.0	0	0	-30	0	70	8

Current Standing for the MCLB Albany Yearly Safety Award as of 30 Jun 14

Division	Avg. Number of Employees	Near Miss Reported	Near Miss Reporting Rate	Total Mishaps	TICR	Lost Time Case	Near Miss Points	TICR Penalty	LTC Penalty	Total Score	Winning Order
HQ & Staff	18	0	0.000	0	0.0	0	0	0	0	100	5
Comptroller	18	0	0.000	1	5.6	0	0	-40	0	60	8
OTD	14	0	0.000	0	0.0	0	0	0	0	100	5
HQ Co	76	0	0.000	3	4.0	1	0	-35	-50	15	9
LSD	75	9	0.120	2	2.7	0	45	-20	0	125	2
<b>CISD</b>	32	3	0.095	0	0.0	0	40	0	0	140	<b>1</b>
I&E	112	1	0.009	3	2.7	0	30	-25	0	105	4
PSD	119	3	0.025	1	0.8	0	35	-15	0	120	3
MCCS	197	0	0.000	6	3.1	0	0	-30	0	70	7



# Open Discussion and CO Guidance



# Adjourn



## Mark your Calendars

The next Safety Officer's Council is:  
**Unscheduled**

The next Commanding Officer's  
Safety Council is:  
**13 Nov 14**