



# **Marine Corps Logistics Base Albany**

## **Commanding Officer's Quarterly Safety Council**

**FY13 4<sup>th</sup> Quarter**

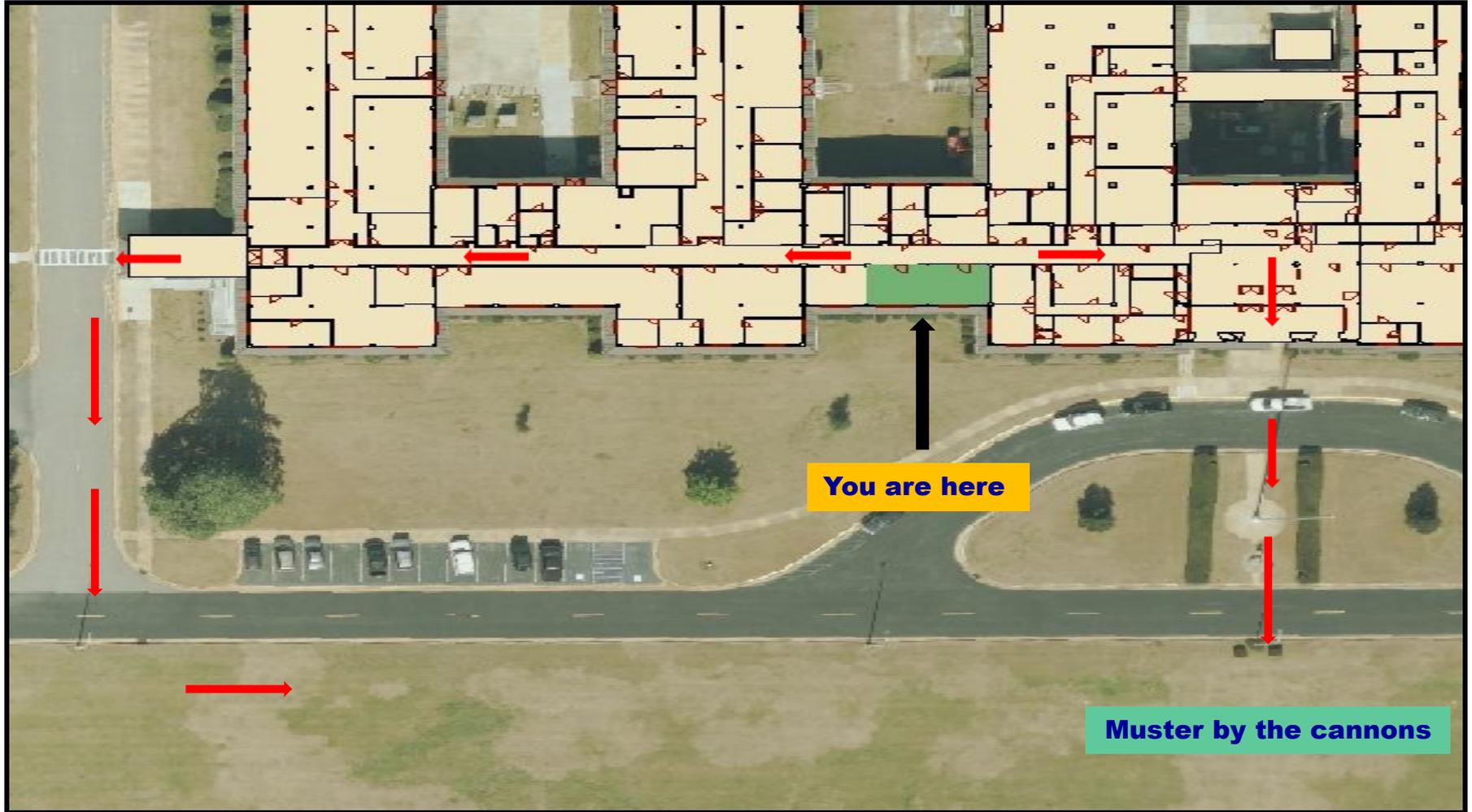
**06 Nov 13**



# Emergency Evacuation



## Coffman Hall Evacuation Routes



**You are here**

**Muster by the cannons**



# PURPOSE



**The purpose of the Safety Council is to review the installation and tenant safety performance and program effectiveness, and to recommend changes to reduce unsafe practices and to strengthen the overall program.**

(NAVMC DIR 5100.8 Chap. 4 Para. 4001)

**This meeting serves as the command:**

- 1. Safe Driving Council** (MCO 5100.19F, Chap. 2, Para. 1)
- 2. ORM Program Oversight Meeting** (MCO 3500.27B.4.b.1)
- 3. Ergonomics Committee Meeting** (NAVMC DIR 5100.8 Chap. 19 Para. 19003)



# **AGENDA**



## **Safety Goals**

### **Safety Performance Metrics**

**Review of Taskers**

**Safety Inspections**

**Unit Safety Reports**

**GOV Fleet Safety**

**Fire & Emergency Services**

**Traffic Safety**

**Ergonomics**

**Explosives Safety Program**

**Radiological Affairs Safety Program**

**Substance Abuse Control Officer**

**Safety Training**

**Open Discussion**

**CO Guidance**



# Safety Goals



# CY13 Command Safety Program Goals

## MCLB Albany



### GOAL #1: Reduce Fire Hazards by 20%

**Background:** Fire Prevention Inspectors cited over 600 fire prevention hazards during their FY12 formal inspections. These hazards put our personnel and facilities at risk and compromise our ability to accomplish our mission. In addition, many of these findings could have been identified and corrected by employees.

**References:** 29 CFR 1910 Subpart F, NFPA 101, MCO 11000.11, and UFC 3-600-01 each requires compliance with establish fire safety standards in order to preserve the safety and health of employees and protect facilities.

**Goal:** Reduce fire hazards by 20% (No more than 480 in CY13 as reflected in ESAMS).

**Target Date:** 6 November 2013

**Goal Leader:** Command Safety Officer

**Goal Progress Reporting:** Division Directors will brief the progress of this goal at the Commanding Officer's Quarterly Safety Council.

	Objective	Objective Leader	Completion Date
1	90%of workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024). <i>(94% completed as of 30 Sep 13)</i>	Division Directors and Special Staff	1 May 13
2	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order. <i>(Sent up for Review/Signature)</i>	ISM	7 Aug 13
3	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.	Division Directors and Fire Chief	6 Nov 13

Assessment Criteria		
No Action	In-Progress	Completed



# CY13 Command Safety Program Goals

## MCLB Albany



### GOAL #2: Train Workforce on GHS

**Background:** Effective 25 May 2012, OSHA updated the Hazard Communication Standard in 29 CFR 1910.1200 to align with the United Nation's *Globally Harmonized System of Classification and Labeling of Chemicals (GHS) Revision 3*. The revision is designed to replace the various standards used in different countries with common criteria for classifying and labeling chemicals according to their health, physical and environmental hazards. Implementation of GHS requires mandatory training on the new label elements and safety data sheet (SDS) format.

**References:** Federal Register Volume 77, No 58, Paragraph XIII(j)(1)

**Goal:** Train workforce on GHS

**Target Date:** 6 November 2013

**Goal Leader:** Command Safety Officer

**Goal Progress Reporting:** Division Directors will brief the progress of this goal at the Commanding Officer's Quarterly Safety Council.

	Objective	Objective Leader	Completion Date
1	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.	Installation Safety Manager	5-13 Mar 13
2	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format. <b>(96% as of 23 Oct 13)</b>	Division Directors and Special Staff (OTD, HQ/Staff)	6 Nov 13

Assessment Criteria		
No Action	In-Progress	Completed

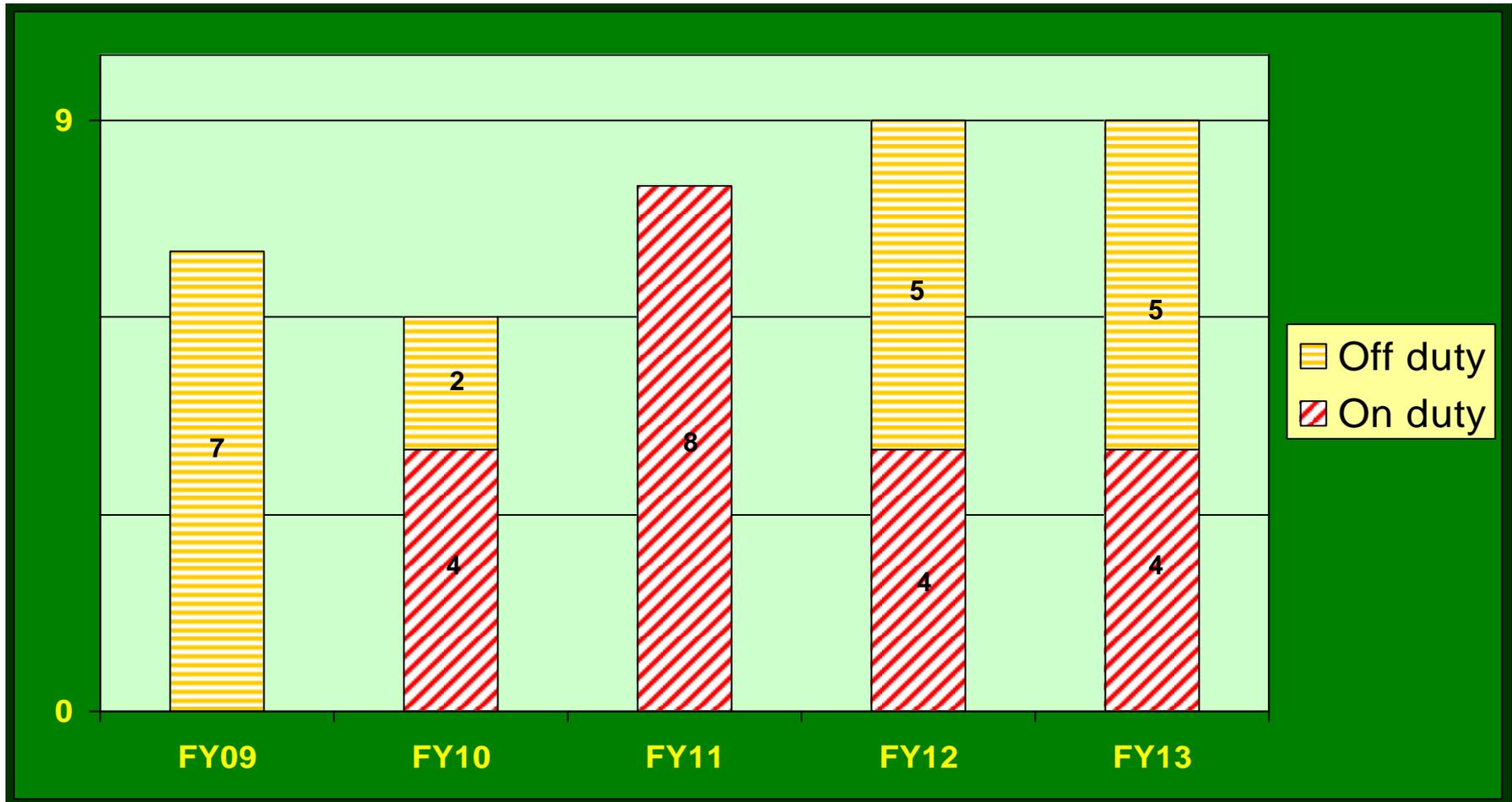


# Safety Performance Metrics

As of 30 Sep 13



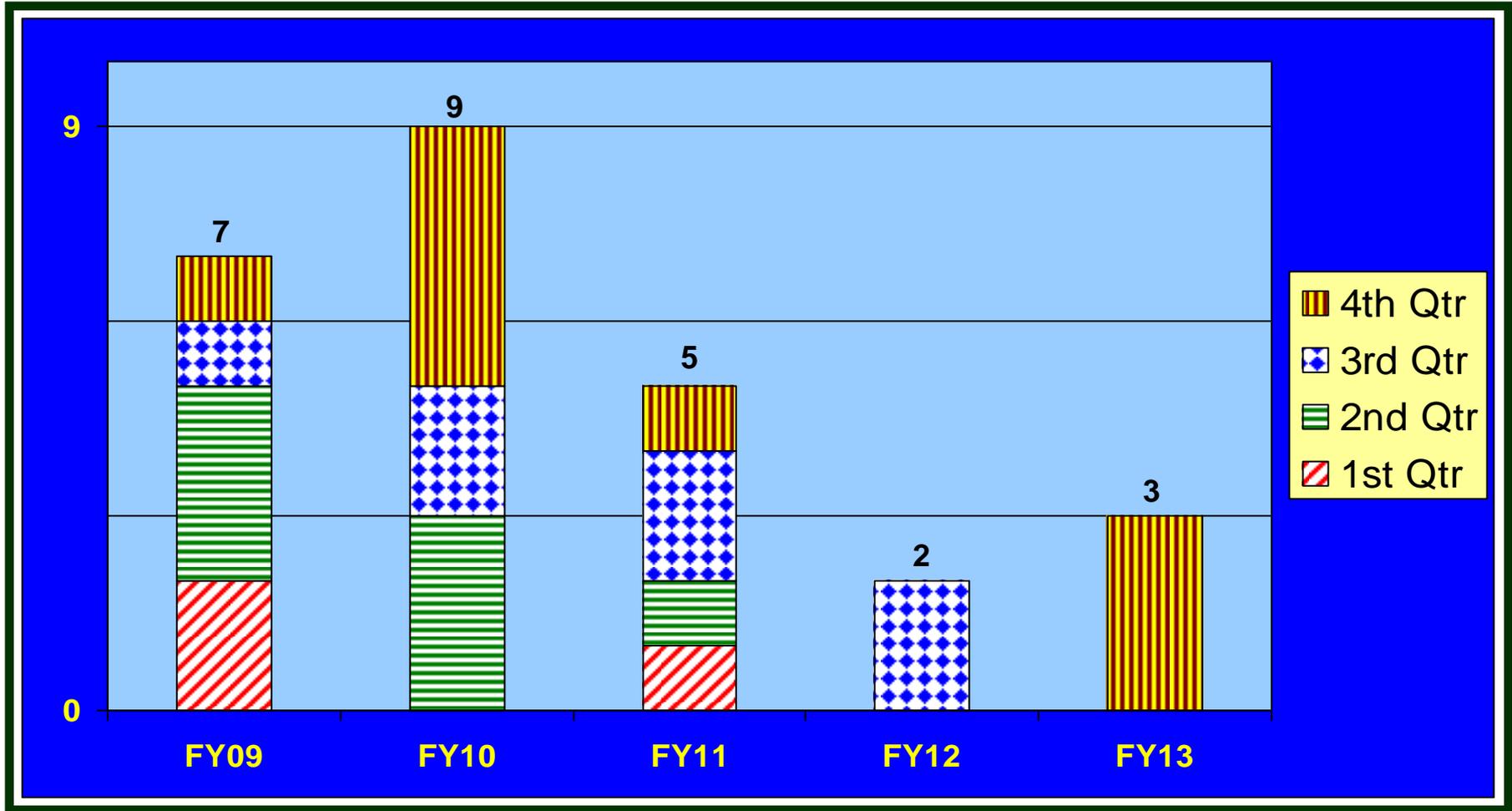
# FY09-FY13 Military WESS Reportable Cases MCLB Albany



Per MCO P5102.1B, a "Reportable mishap" is any mishap which causes \$50,000 or more total cost of damage to DoD or non-DoD property, a fatality, permanent total or partial disability, 3 or more personnel hospitalized, loss of time from work, light/limited/restricted duty, job transfer, or medical treatment beyond first aid including prescription drugs.



# FY09-FY13 Civilian Lost Day Cases MCLB Albany



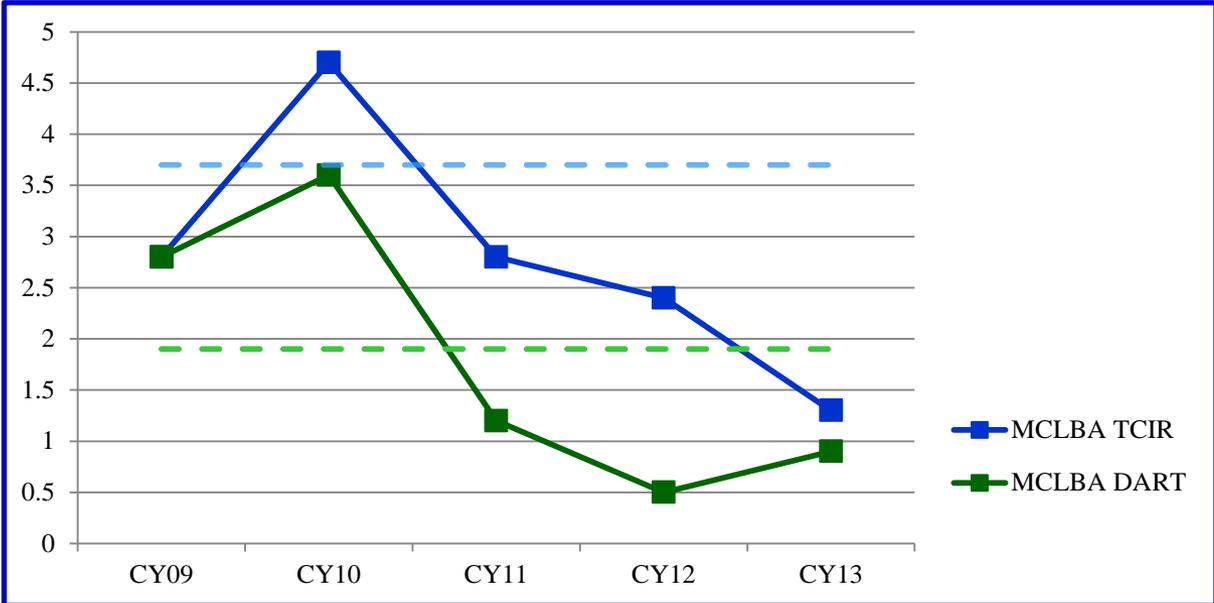


# Injury Rate History - Marine Corps Logistics Base Albany

as of 30 September 2013



## VPP Baseline Assessment



OSHA RECORDABLE CASES	
Calendar Year	# of Cases
2009	17
2010	30
2011	17
2012	14
2013	06

MCLB Albany Injury Rates as of 30 September 2013					
MCLB Albany	CY09	CY10	CY11	CY12	CY13 (as of 31 Dec)
TCIR	2.8	4.7	2.8	2.4	1.3
DART	2.8	3.6	1.2	0.5	0.9
NAICS	CY09	CY10	CY11	CY12	MCLB Albany 3-Year Average (CY11-CY13)
TCIR	4.7	3.6	3.7		2.2
DART	2.6	1.9	1.9		0.9



# Taskers



# Taskers From The 01 May 2013 Commanding Officer's Quarterly Safety Council



	Commanding Officer's Taskers	Status	
1	Director, LSD: Investigate the purchase of back-up camera systems for the large trucks and vehicles in the GOV fleet.	<b>Open.</b> In-progress. \$5K P1 funds received from HQMC. RM ordered via Purchase Card 17 Jul 13. GME to manage installation. Installs on MCPD K-9 Units estimated completion date is 8 Nov 13.	
2	Director, LSD: Develop a policy or change to BO P11240.16A to initiating a personal liability investigation for vehicle mishaps due to suspected gross negligence and the MHE Licensing Program.	<b>Open.</b> In-progress. Revisions to BO P11240.16A made by Division. Coordinating with John Miller on finalization to BO revisions.	
3	Division Directors and Special Staff: Ensure at least 75% of your workforce is AED/CPR certified.	<b>PSD - 95%</b> <b>LSD - 44%</b> <b>OTD - 50%</b> <b>CISD - 92%</b>	<b>MCCS - 91%</b> <b>I&amp;E - 27%</b> <b>Comp - 100%</b> <b>BPO - 100%</b> <b>Manpower - 100%</b>



# Safety Inspections

# Inspections Completed



<b>FY13 Inspections 4<sup>th</sup> Quarter</b>
<b>PSD</b>
<b>LSD</b>
<b>MCCS</b>
<b>MCLC HQBN and H&amp;S Company</b>
<b>CISD</b>
<b>CDC/Youth Center (Quarterly)</b>

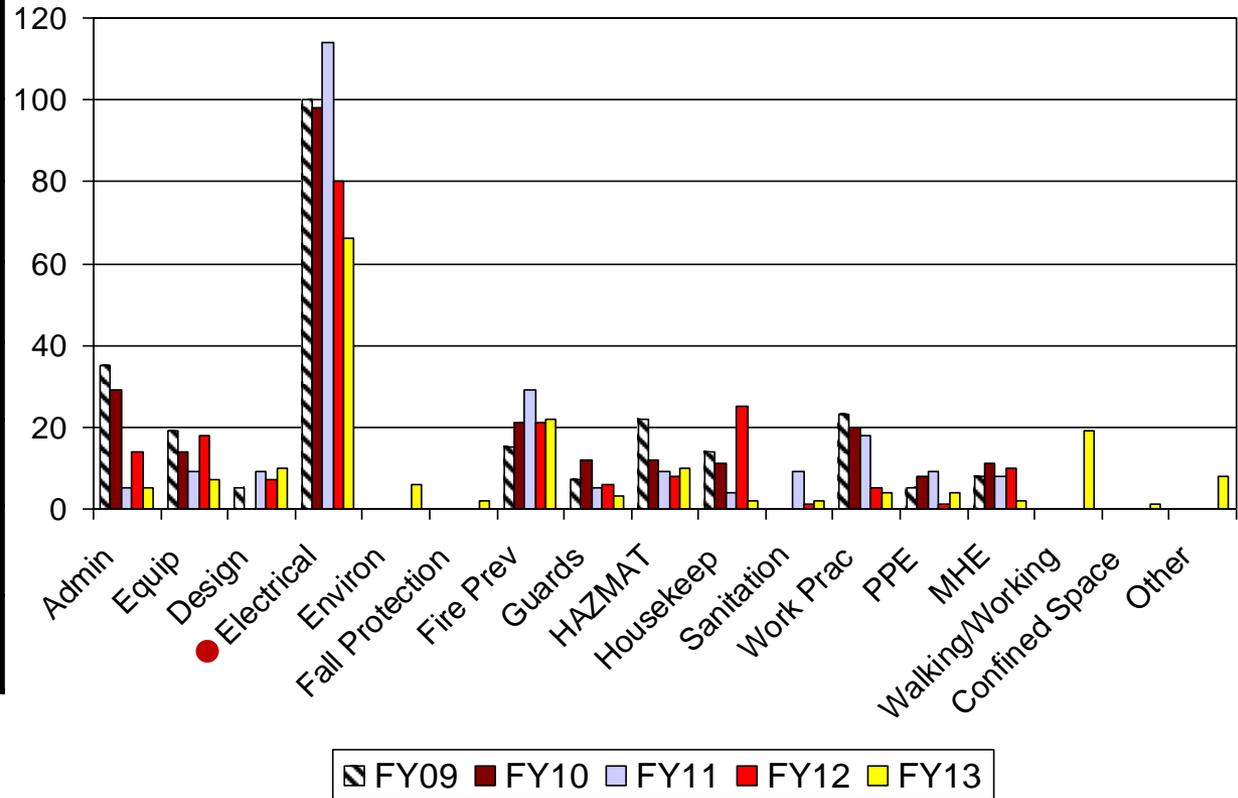


# FY09-FY13 Inspection Findings (Includes all Organizations)

Data Date: 30 Sep 13



Risk Assessment Code for all findings					
	FY 09	FY 10	FY 11	FY 12	FY 13
RAC 1	1	1	0	0	0
RAC 2	8	14	4	1	3
RAC 3	18	29	38	18	18
RAC 4	188	171	170	131	130
RAC 5	39	42	29	43	22
<b>Total</b>	<b>254</b>	<b>257</b>	<b>241</b>	<b>193</b>	<b>173</b>





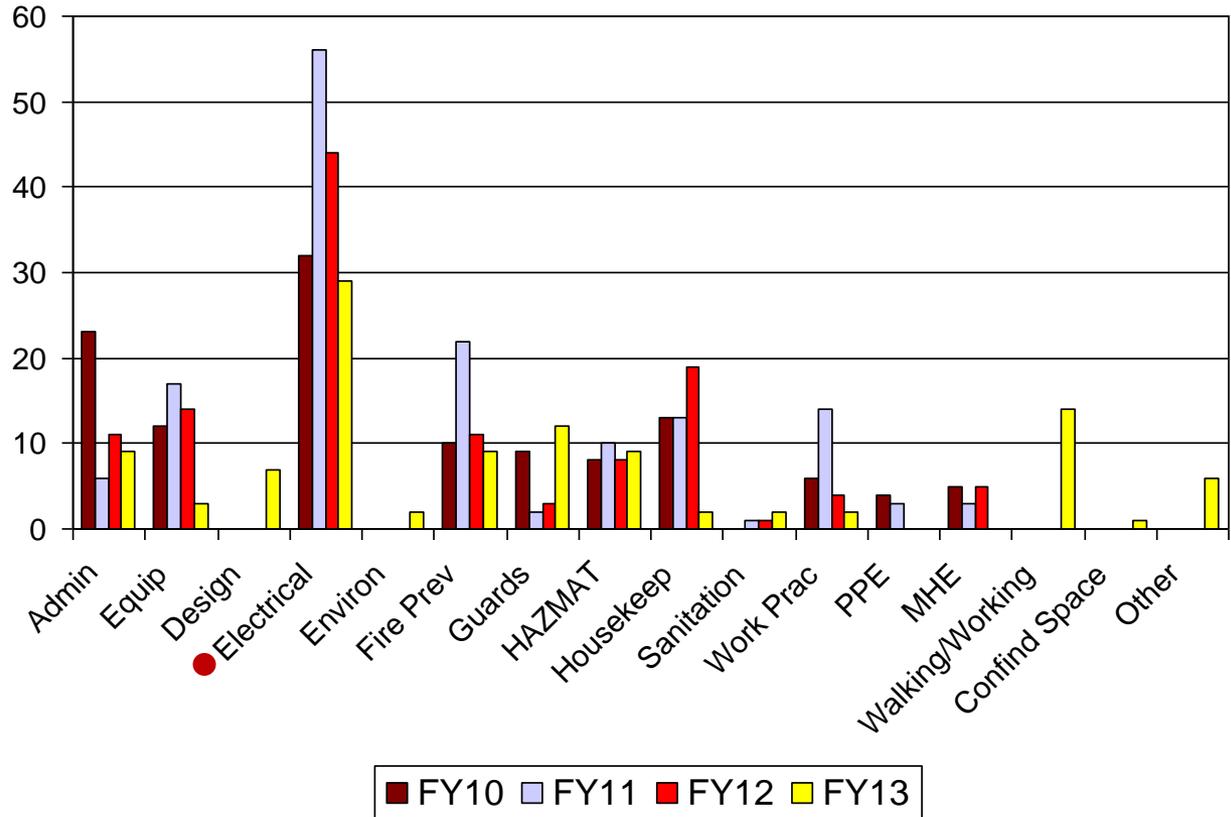
# FY10-FY13 Inspection Findings

## MCLB Albany

Data Date: 30 Sep 13



Risk Assessment Code for all findings				
	FY 10	FY 11	FY 12	FY 13
RAC 1	0	0	0	0
RAC 2	3	1	0	1
RAC 3	11	20	8	9
RAC 4	78	84	79	70
RAC 5	30	28	33	18
<b>Total</b>	<b>122</b>	<b>143</b>	<b>120</b>	<b>98</b>





# Inspections FY13

## Safety and Occupational Health Inspections



**Abatement Efficiency Index: 91%**

**9% (16)** of the **173** Findings identified by Safety & Occupational Health Inspections during FY13 are not documented as abated within 30 days.

**NAVMC Dir 5100.8, Chap. 7, Para 7004.4.f: Supervisor responsibilities. “Provide for or ensure abatement of all identified workplace OSH deficiencies”.**

**It is the Unit Safety Officer’s responsibility to maintain a hazard abatement log and monitor the corrective actions (Work Requests) taken and report the status to the Risk Management.**

Open Findings as of 31 October 2013		
UNIT	Number	RAC
LSD/Ammo Tech	6	4,5
I&E/Ammo Tech	1	4
LSD/GME	1	3
MCLC/FSD	3	4
DLA/DDAG	2	5
PSD-MCFD	1	5
MCLC-HQ Co East	2	4
<b>Total</b>	<b>16</b>	





# Unit Safety Reports



# Unit Safety Reports



## Briefing Order:

**H&S Company**  
**MCLBA HQ and Staff**  
**Comptroller**  
**OTD**  
**BPO**  
**MANPOWER**  
**LSD**  
**CISD**  
**I&E**  
**PSD**  
**MCCS**  
**DDAG**



# H&S Company (Garrison)



FY13 Total Injuries (On-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	1	0	0	2	0	1	1	1	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	1			2			3			0		
Rate	5.1			7.5			10.1			7.6		
FY13 Lost Time Injuries (On-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	1	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	1			0			0			0		
Lost Time Rate	5.1			2.5			1.7			1.3		

FY13 Total Injuries (Off-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	2	0	0	1	0	0	1	1	0	1	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			1			2			1		
Rate	5.4			4.0			4.5			4.0		
FY13 Lost Time Injuries (Off-Duty)												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	1	0	0	0	0	0	1	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	1			0			1			0		
Lost Time Rate	2.7			1.3			1.8			1.3		

Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	1 Property Damage	\$339.00
4th Qtr	None	\$0.00
<b>Total</b>		<b>\$339.00</b>

Inspection Results	
Oct 2012	95%

Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
Reduce Fire Hazards by 20%	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
Train Workforce on GHS	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Narrative of Military WESS Reportable Injuries FY13



Date	Narrative	Status	Results
1 <sup>st</sup> Qtr FY13	3 Mishaps	Off-Duty	2 day Lost time
		Off-Duty	30 days light duty
		On-Duty	1 day Lost time
2 <sup>nd</sup> Qtr FY13	3 Mishaps	Off-Duty	No lost time, no light duty
		On-Duty	7 days light duty
		On-Duty	5 days light duty
3 <sup>rd</sup> Qtr FY13	4 Mishaps	Off-Duty	5 days lost time
		On-Duty	14 days light duty
		Off-Duty	7 days light duty
		On-Duty	No lost time, no light duty
4 <sup>th</sup> Qtr FY13	8 July 13 Marine was playing softball on base, rolled his left ankle while rounding second base, resulting in a high ankle sprain to his left ankle.	Off -Duty	14 days light duty

On-duty
Off -Duty

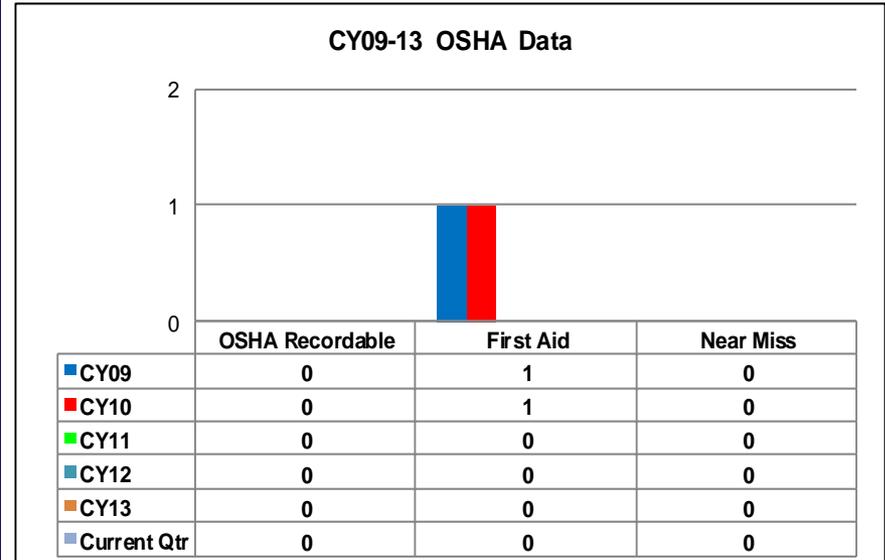
Lost time
Restrict
Other
FA only



# MCLB Albany Headquarters and Staff



FY13 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0			0		
Rate	0.0			0.0			0.0			0.0		
FY13 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0			0		
Lost Time Rate	0.0			0.0			0.0			0.0		



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr	None	\$0.00
<b>Total</b>		<b>\$0.00</b>
Inspection Results		
<b>Apr 2013</b>	<b>97%</b>	

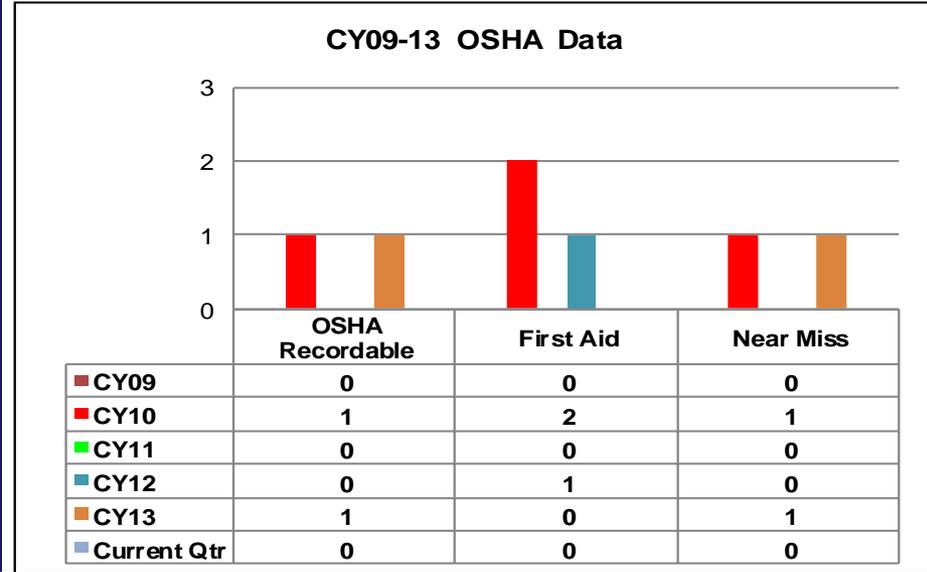
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Comptroller



FY13 Total Injuries/Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	1	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			1			0		
Rate	0.0			0.0			7.4			5.5		
FY13 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0			0		
Lost Time Rate	0.0			0.0			0.0			0.0		



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr	None	\$0.00
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
<b>Apr 2013</b>	<b>100</b>

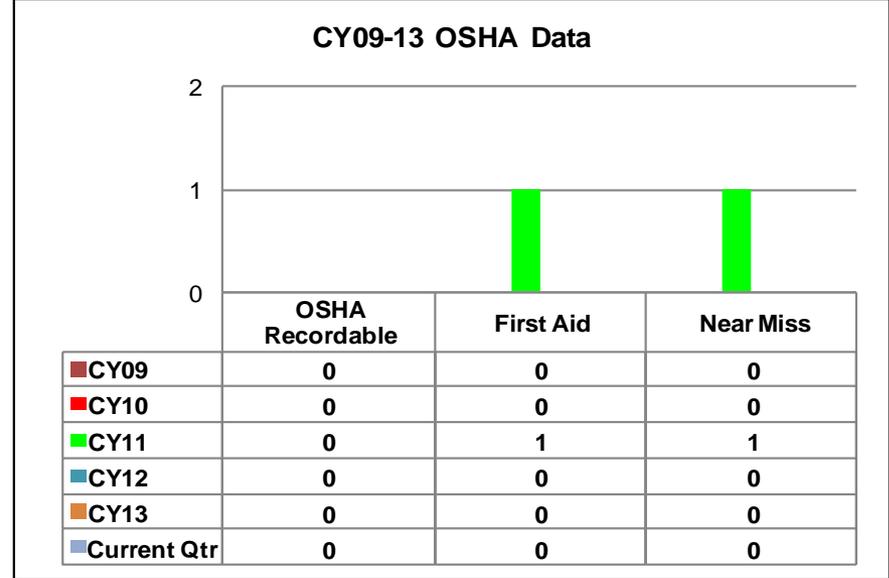
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Operations and Training Division



FY13 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0			0		
Rate	0.0			0.0			0.0			0.0		
FY13 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0			0		
Lost Time Rate	0.0			0.0			0.0			0.0		



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr	None	\$0.00
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
<b>Apr 2013</b>	<b>91%</b>

Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
Reduce Fire Hazards by 20%	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).	Green	Yellow
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.	Grey	Yellow
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.	Yellow	Yellow
Train Workforce on GHS	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.	Grey	Green
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.	Green	Green



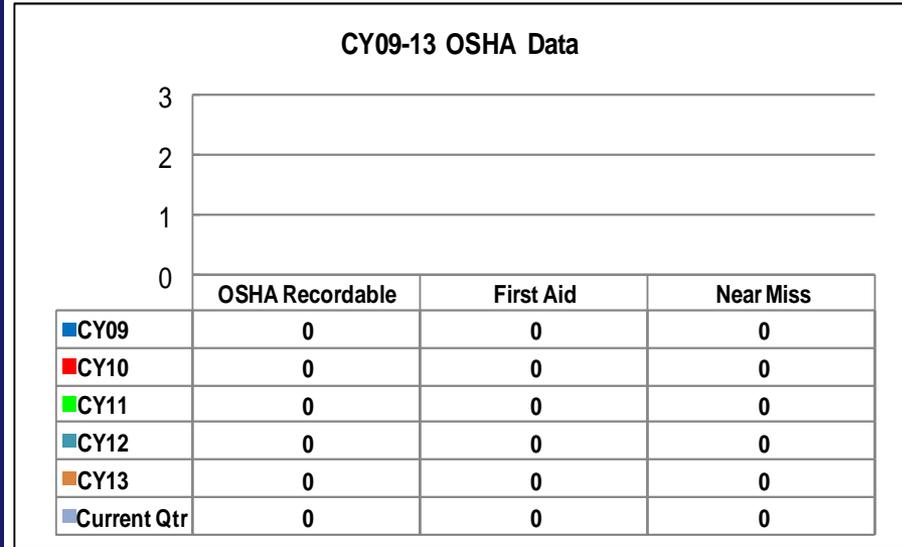
# Business Performance Office



FY13 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0			0		
Rate	0.0			0.0			0.0			0.0		

FY13 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0			0		
Lost Time Rate	0.0			0.0			0.0			0.0		



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rdQtr	None	\$0.00
4thQtr	None	\$0.00
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
<b>Apr 2013</b>	<b>99%</b>

Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Manpower



FY13 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0			0			0		
Rate	0.0			0.0			0.0			0.0		
FY13 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0			0		
Lost Time Rate	0.0			0.0			0.0			0.0		

CY09-13 OSHA Data			
	OSHA Recordable	First Aid	Near Miss
■ CY09	0	0	0
■ CY10	0	0	0
■ CY11	0	0	0
■ CY12	0	0	0
■ CY13	0	0	0
■ Current Qtr	0	0	0

Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rdQtr	None	\$0.00
4thQtr	None	\$0.00
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
Apr 2013	99%

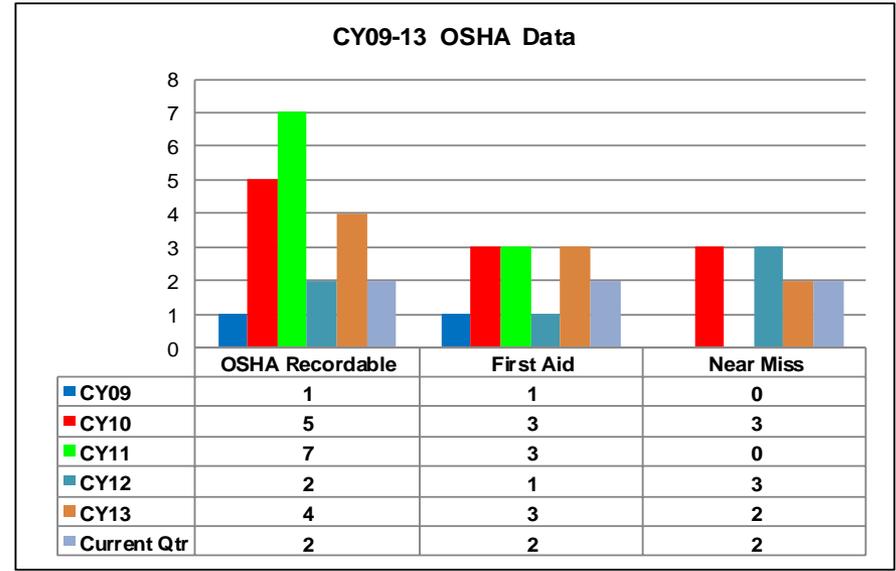
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
Reduce Fire Hazards by 20%	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
Train Workforce on GHS	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Logistics Support Division



FY13 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	1	0	1	0	1	0	0	1	1	0	3	1
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			1			2			4		
Rate	9.9			7.3			8.2			11.2		
FY13 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	1	0	2	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			1			2		
Lost Time Rate	0.0			0.0			1.6			3.7		



Property Damage		
1st Qtr	1 Property Damage	\$1,838.00
2nd Qtr	1 Property Damage	\$830.00
3rd Qtr	2 Property Damages	\$3,101.55
4th Qtr	None	\$0.00
<b>Total</b>		<b>\$5769.55</b>

Inspection Results	
<b>Jul 2013</b>	<b>95%</b>

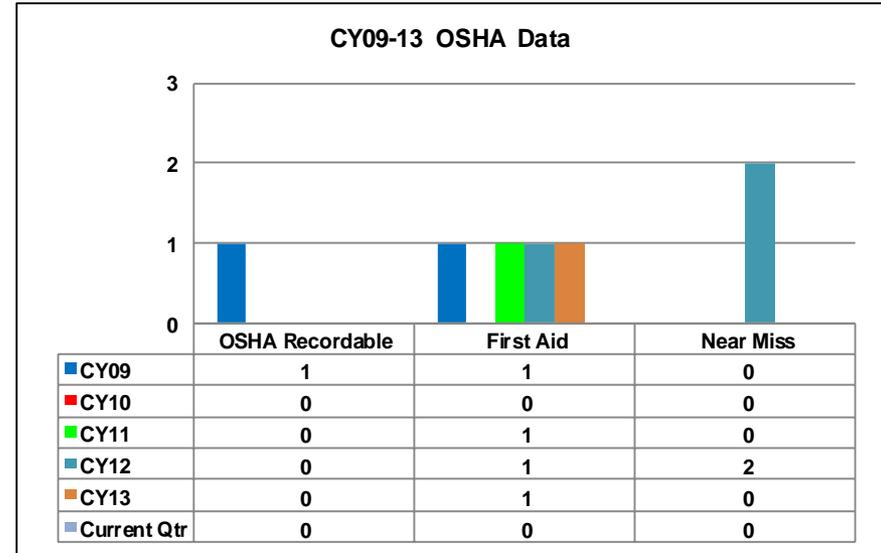
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Communications and Information Systems Division (CISD)



FY13 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	1	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			1			0			0		
Rate	0.0			5.3			3.5			2.6		
FY13 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0			0		
Lost Time Rate	0.0			0.0			0.0			0.0		



Property Damage		
1 <sup>st</sup> Qtr	None	\$0.00
2 <sup>nd</sup> Qtr	None	\$0.00
3 <sup>rd</sup> Qtr	None	\$0.00
4 <sup>th</sup> Qtr	GOV backed into poles surrounding fire hydrant (rear bumper and fire hydrant damage)	\$586.00
<b>Total</b>		<b>\$586.00</b>

Inspection Results	
Sep 2013	97%

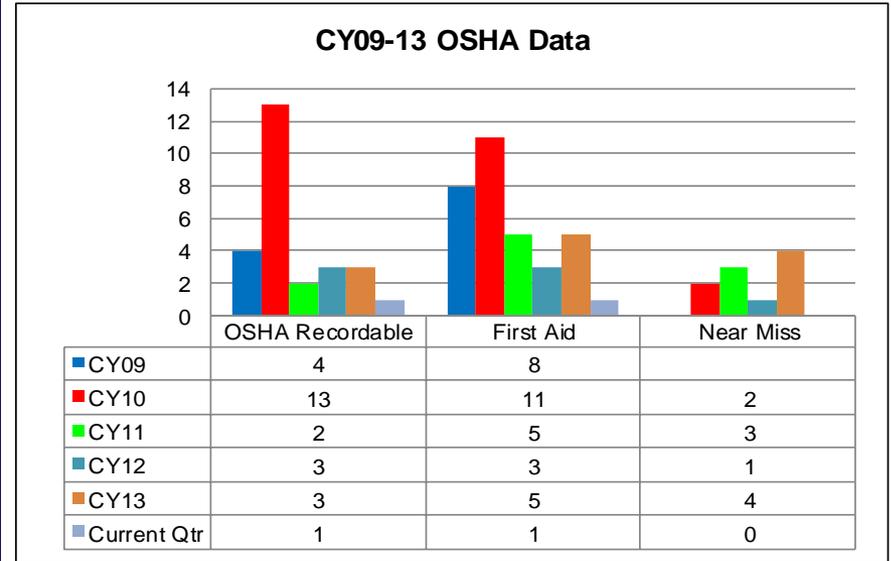
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Installation & Environment Division



FY13 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	1	0	1	1	0	0	0	2	1	0	1	1
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			1			3			2		
Rate	5.2			3.8			5.1			5.1		
FY13 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0			0		
Lost Time Rate	0.0			0.0			0.0			0.0		



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	2 Property Damages	\$1,371.00
3rd Qtr	3 Property Damages	\$2,249.00
4th Qtr	L/R bumper damage (\$2,820)	\$4,039.00
	R/R bumper from backing (\$479)	
	R/F fender from backing (\$740)	
<b>Total</b>		<b>\$7,659.00</b>

Inspection Results	
<b>May 2013</b>	<b>98%</b>

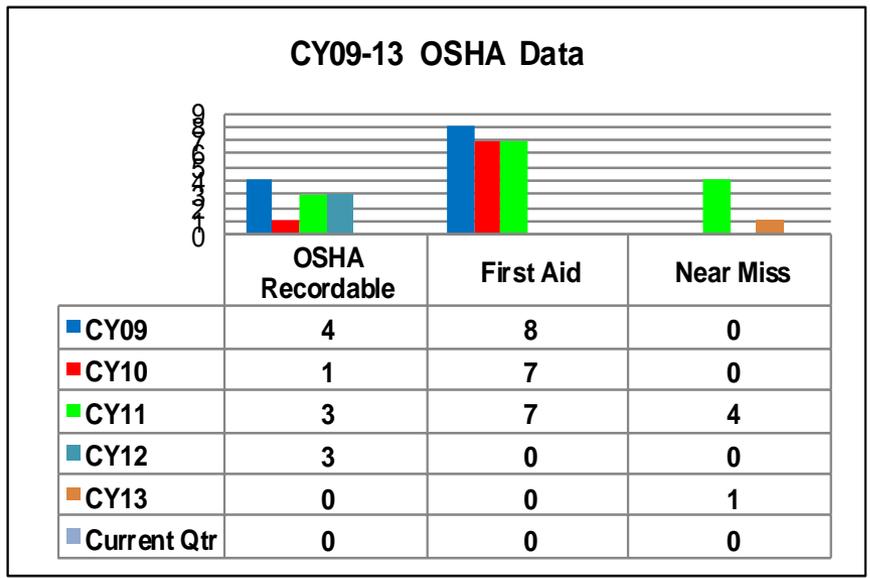
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Public Safety Division



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	1	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			1			0			0		
Rate	0.0			1.6			1.0			0.8		
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0			0		
Lost Time Rate	0.0			0.0			0.0			0.0		



### Property Damage

Quarter	Description	Amount
1st Qtr	1 property damage	\$903.00
2nd Qtr	1 property damage	\$392.00
3rd Qtr	1 property damage	\$430.00
4th Qtr	Scratch from portable ladder hitting Medic-1 (not repaired)	\$376.00
<b>Total</b>		<b>\$2,101.00</b>

### Inspection Results

<b>Jul 2013</b>	<b>92%</b>
-----------------	------------

### Progress toward CY13 Command Safety Goals

Goal	Objective	Objective	Goal
<b>Reduce Fire Hazards by 20%</b>	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).	Green	Yellow
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.	Yellow	Yellow
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.	Yellow	Yellow
<b>Train Workforce on GHS</b>	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.	Green	Green
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.	Green	Green



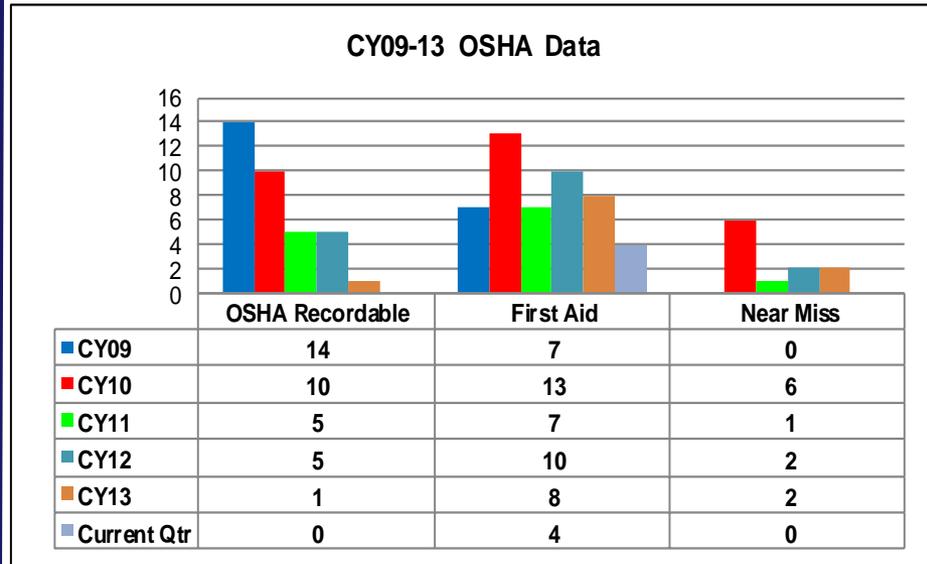
# Marine Corps Community Services



FY13 Total Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	1	1	1	0	3	1	1	0	0	1	1	2
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	3			4			1			4		
Rate	6.6			7.4			5.8			6.3		

FY13 Lost Time Injuries / Illnesses												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	0	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0			0			0		
Lost Time Rate	0.0			0.0			0.0			0.0		



Property Damage		
1 <sup>st</sup> Qtr	None	\$0.00
2 <sup>nd</sup> Qtr	None	\$0.00
3 <sup>rd</sup> Qtr	None	\$0.00
4 <sup>th</sup> Qtr	None	\$0.00
<b>Total</b>		<b>\$0.00</b>

Inspection Results	
Sep 2013	99%

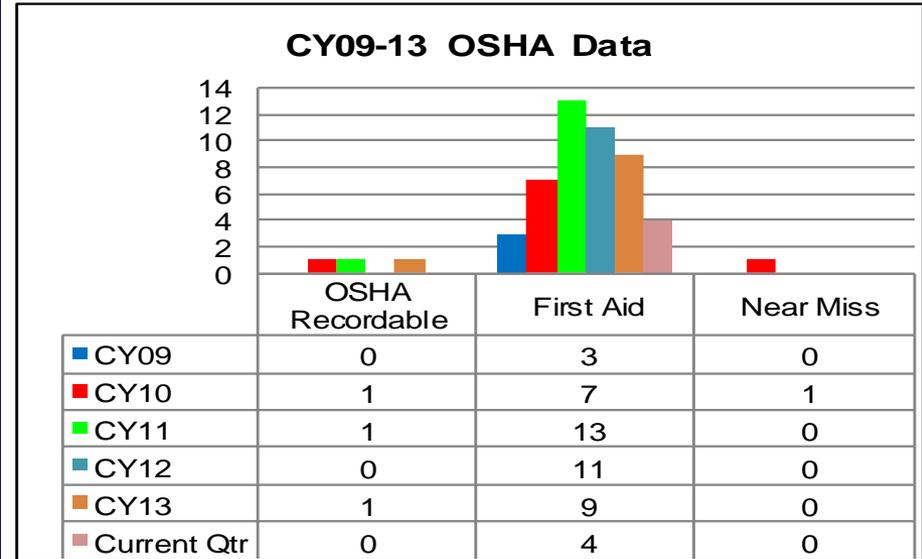
Progress toward CY13 Command Safety Goals			
Goal	Objective	Objective	Goal
Reduce Fire Hazards by 20%	90% of the workforce will complete ESAMS Fire Prevention and Portable Fire Extinguisher Training and Education (1024).		
	Fire Chief will publish a comprehensive Fire Protection and Emergency Services Base Order.		
	Division Directors will ensure Fire Wardens are trained and assigned for each geographic work area under their cognizance.		
Train Workforce on GHS	Risk Management will provide training resources, DVD's, wallet cards, posters, etc. for divisions to use to train employees on GHS label elements and SDS format.		
	90% of the workforce will complete GHS training in order to become familiar with the new label elements and SDS format.		



# Defense Depot Albany Georgia DLA



FY13 Total Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	1	1	3	1	1	1	0	0	0	2	2
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			5			1			4		
Rate	7.3			12.8			9.8			11.3		
FY13 Lost Time Injuries												
	O	N	D	J	F	M	A	M	J	J	A	S
Injuries	0	0	0	1	0	0	0	0	0	0	0	0
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			1			0			0		
Lost Time Rate	0.0			1.8			1.2			0.9		



Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr	None	\$0.00
4th Qtr	None	\$0.00
<b>Total</b>		<b>\$0.00</b>

Most Recent Inspection
<b>Jul 2013</b>

### Successes, Initiatives, and Concerns

1. We conducted our monthly safety brief, covering Interim Controls for Identifying Safety Hazards.
2. DLA Distribution Albany has implemented a "Star Recognition" program. Employees are recognized weekly for their outstanding safety and work performance by the placement of a gold star in their work area. (attachment)

DDAG-TM  
CONTAINER  
FABRICATION  
BRANCH



PLEASE  
DO NOT  
ENTER





# GOV Fleet Safety

*Bart Rigg*  
*Logistics Support Division*



# GOV Damage Cases

## 4<sup>th</sup> Qtr FY13



Division	Date	Narrative	Results
1 <sup>st</sup> Qtr		2 Property Damage Mishaps	\$2,741.00
2 <sup>nd</sup> Qtr		4 Property Damage Mishaps	\$2,593.00
3 <sup>rd</sup> Qtr		9 Property Damage Mishaps	\$6,843.00
4 <sup>th</sup> Qtr	19 Jul 13	I&E—Van, backed into park bench	\$734.00
	1 Aug 13	CISD—Van, backed into post	\$586.00
	2 Aug 13	I&E—Boom truck, backed into post	\$479.00
	15 Aug 13	MCFD—Ambulance, unknown equipment door	\$376.00
	10 Sep 13	I&E—Pickup, unknown rear bumper/tailgate	\$2820.00
<b>Qtr Total</b>			<b>\$4,994.00</b>
<b>Total</b>			<b>\$17,172.00</b>

Total reimbursable: \$0.00

No injuries to any of the involved personnel were reported

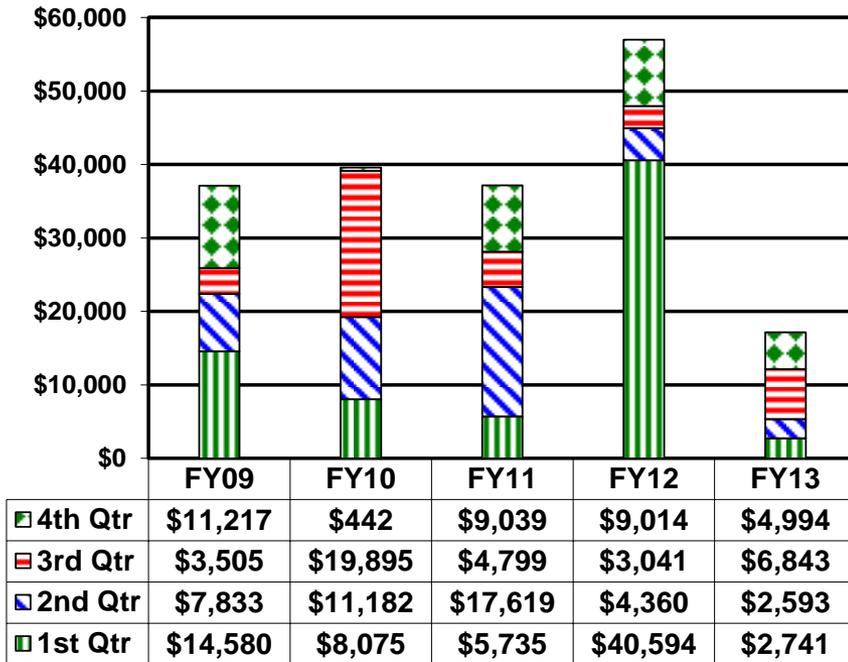


# GOV Fleet Safety

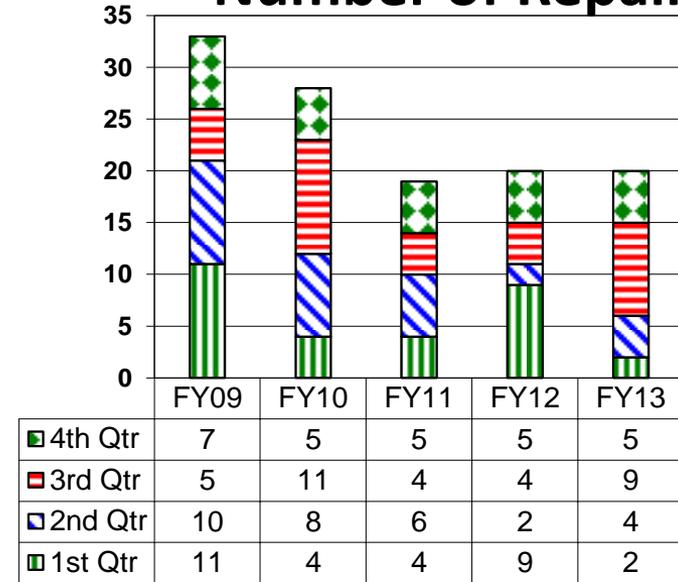
## Cost of Repairs – GOV Mishaps



### Cost of Repairs



### Number of Repairs



Total	
FY09	\$37,135
FY10	\$39,595
FY11	\$37,193
FY12	\$53,085
FY13	\$17,171



# GOV Damages



CISD: \$586



# GOV Damages



I&E/PWB: \$734



# GOV Damages



I&E/PWB: \$479



# GOV Damages



**I&E/PWB: \$2,820**



# GOV Damages



PSD/MCFD: \$376



# MCLB Fire & Emergency Services



*Phil Partin*

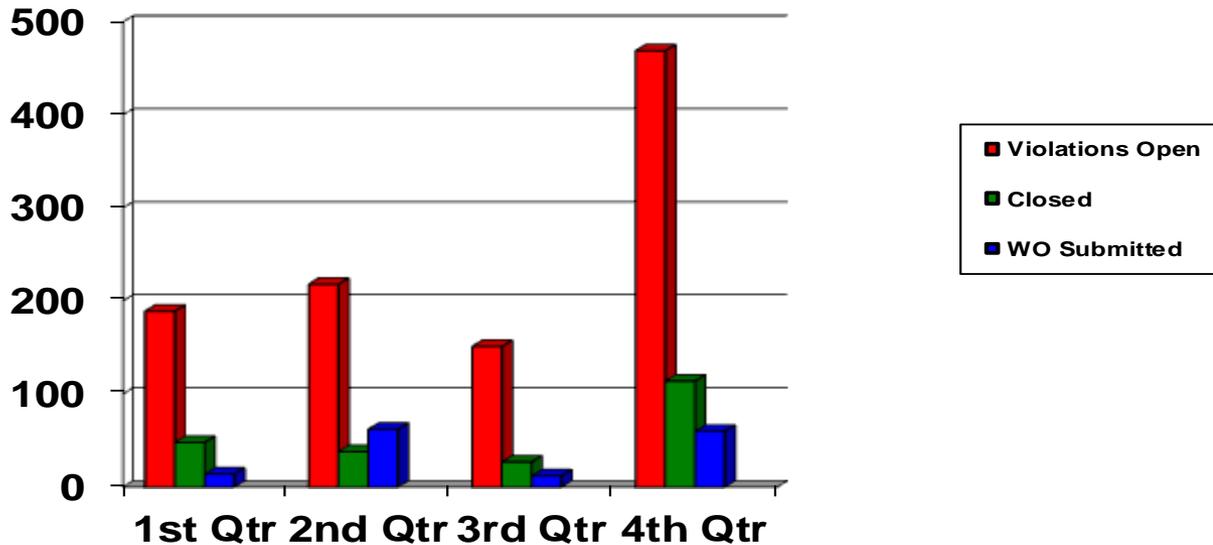
*Fire Chief*



# MCLB Fire Department Activity



Prevention Section		
FY-2013	Total 4th QTR	YTD
Inspections	285.26	835.43
Violations Open	469	1027
Violations Closed	114	304

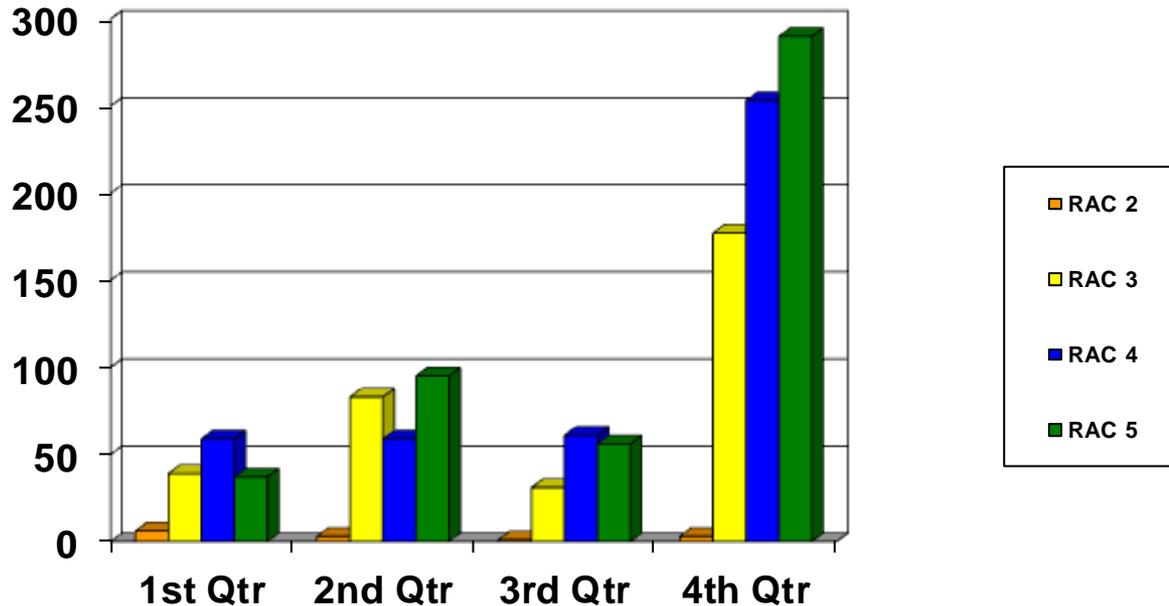




# MCLB Fire Department Activity



Prevention Section		
Open RAC Violations by Group YTD		
Risk Assessment Value	Violations	Percentages
RAC 1	0	0
RAC 2	3	.42
RAC 3	177	24.48
RAC 4	253	34.99
RAC 5	290	40.11





# Marine Corps Police Department



***Randy Jack***  
***Police Chief***



# Traffic Safety

## 4<sup>TH</sup> QTR, FY13

### Reported Traffic Collisions

#### GOV

VEHICLE TYPE	Quarter	YTD
GOV - GOV	0	2
GOV - POV	2	6
GOV - Fixed Object	11	21
GOV - Animal	0	0
GOV - Pedestrian	0	1
GOV - Bicycle	0	0
GOV - Rollover	0	0
Hit & Run (GOV)	0	0
<b>Total</b>	<b>13</b>	<b>30</b>

#### POV

VEHICLE TYPE	Quarter	YTD
POV - POV	5	22
POV - GOV	0	0
POV - Fixed Object	3	9
POV - Animal	0	3
Hit & Run (POV)	0	2
POV - Bicycle	0	0
POV - Rollover	0	1
Motorcycle	2	2
<b>Total</b>	<b>10</b>	<b>39</b>

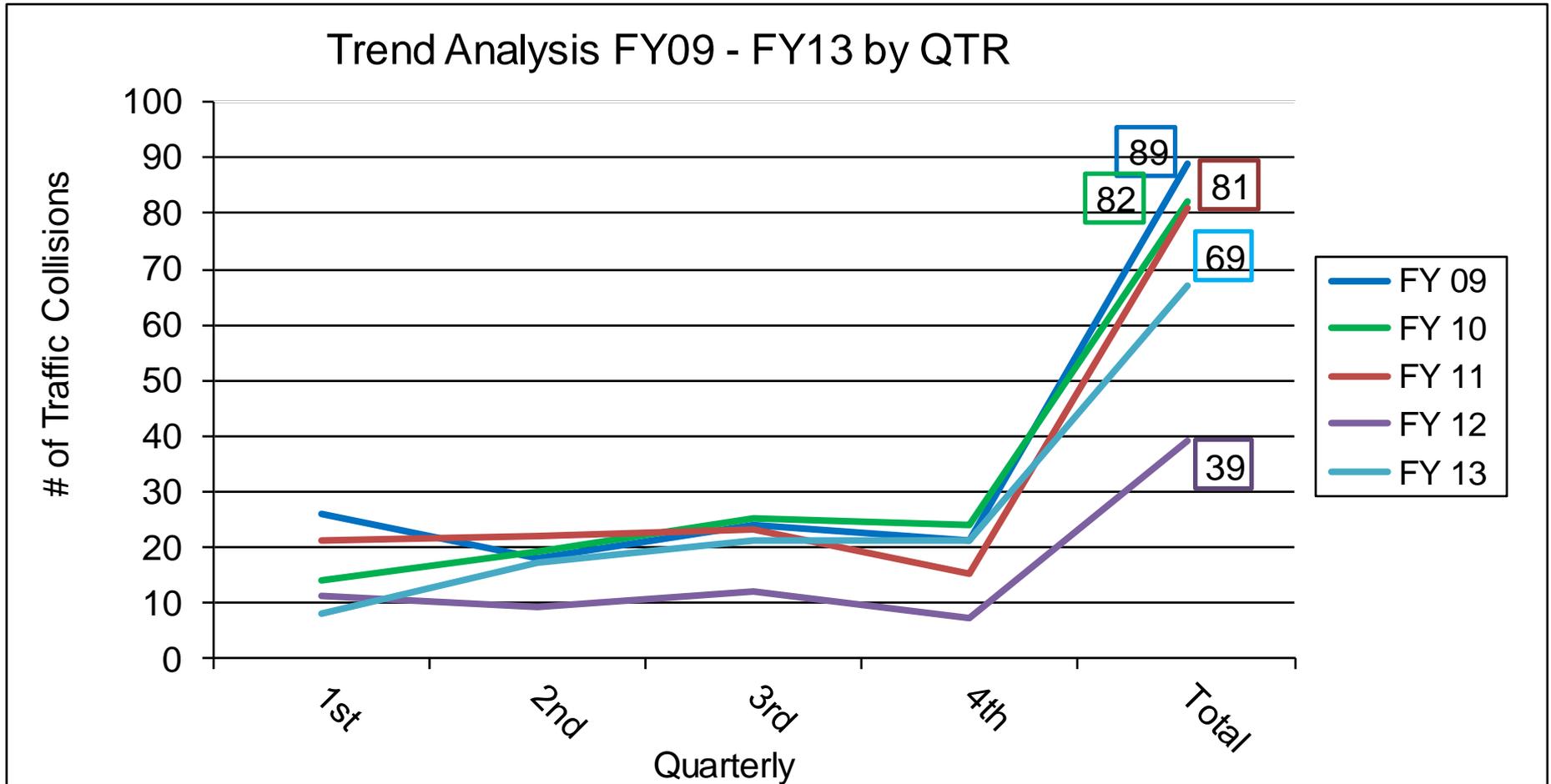
**Traffic Collisions for 4<sup>th</sup> Qtr FY13 = 21**



# Traffic Safety

4<sup>th</sup> QTR, FY13

## Traffic Collision Comparison by FY Quarters





# Traffic Safety

4<sup>th</sup> QTR, FY13

Traffic Summary



- **MCLB TRAFFIC SAFETY INITIATIVES**

- *Use caution on roadways in areas with construction projects underway.*
- *MCPD currently engaging in a traffic device study (stop signs/speed limit signs) at Gate 25 (Johnson Road) on Marine Corps Logistics Base, Albany.*
- *Continuing the Click-it or Ticket and Child Safety campaigns throughout 2013*
- *MCPD currently at 2,613 days (7.1yrs) without a lost time incident.*



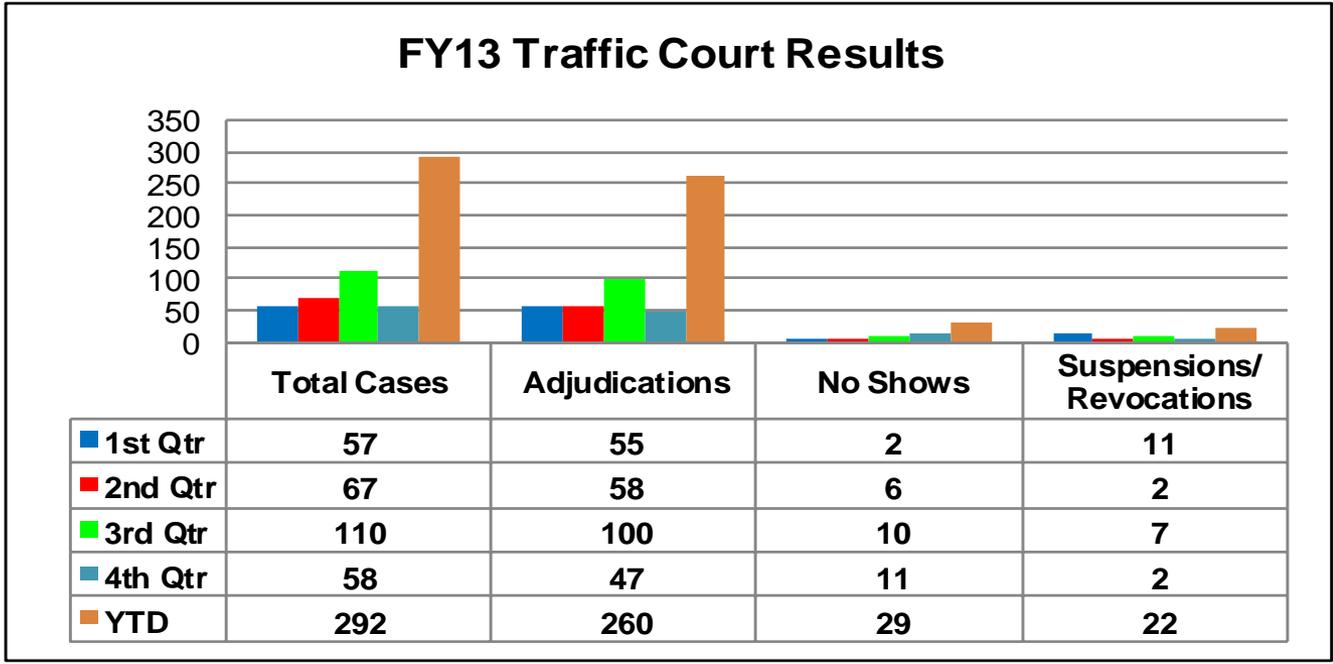


# Base Traffic Court

## 4th Qtr FY13 Court Results



	Court Date	Total Cases	Adjudications	No Shows	Suspensions/ Revocations
Jul 2013	16 <sup>th</sup>	12	9	3	2
Aug 2013	20 <sup>th</sup>	8	5	3	0
Sep 2013	17 <sup>th</sup>	38	33	5	0





# Ergonomics Assessment



Employee presented a doctor's request for a chair with additional lumbar support.

Ergonomics Coordinator conducted an assessment of employee's workstation.



# Ergonomics



## Ergonomic Observation



Not the correct chair for the employee's computer workstation. This is a chair that is not fully adjustable.

## Ergonomic Solution



Employee was provided a fully adjustable chair with better back support.

The division director purchased a Custom AIR-Backrest-Support which pumps up to provide additional lumbar support.



# Ergonomics



## Ergonomic Observation



Dual computer monitors are not positioned at the same height.

## Ergonomic Solution



Laptop stand was provided to bring the dual computer monitors to the same height.



# Explosives Safety Program

*Christopher L. Chop  
Explosives Safety Officer (ESO)  
christopher.chop@usmc.mil  
(229) 639-7052*



# Explosives Safety Assessment (MCIEAST)



- Conducted 29 July – 2 August
- Received results 20 August
- Re-inspection completed 10 October
- Corrective Action Plan due 4 November
- Status of Base Order
- MCIEAST Explosives Safety Assessment
  - Tentatively scheduled for January
- Naval Ordnance Safety and Security Activity
  - Explosives Safety Inspection scheduled 10 -14 March



# **Radiological Affairs Safety Program (RASP)**

*William Young*

*Installation Radiation Safety Manager*

*[william.young@usmc.mil](mailto:william.young@usmc.mil)*

*(229) 639-7272*



# Radiological Affairs Safety Program (RASP)



## Accomplishments:

- Assist CBRNE and Fire Department with semi-annual audit/inventory of permitted instruments 3 September 2013

## Current Activity:

- Receive and maintain inventory for unwanted radioactive material in Low Level Radioactive Waste (LLRW) warehouse. Currently have 2,390 items in storage
- Review and revise BO 5104.3B



# **Substance Abuse Control Officer (SACO)**

***GySgt Dan G. Aikens***  
***daniel.g.aikens@usmc.mil***  
***(229) 639-8799***



# Substance Abuse Program Information



- 0 = Alcohol Related Incidents (ARI) for 4<sup>th</sup> Qtr
- 0 = Drug Related Incidents (DRI) for 4<sup>th</sup> Qtr
- 0 = Tested “Positive” on Urinalysis Test
- 0 = Tested “Positive” of .01 or above for Breathalyzer Screening



# Alcohol availability restricted on Marine Corps installations



Alcohol sales aboard Marine Corps installations will soon be restricted as the service continues its fight against the abuse of alcohol and crimes associated with drinking.

The new rules are detailed in a memo signed by Commandant Gen. James Amos on Aug. 26. Initially obtained and reported by Stars and Stripes, the memo was sent to the director of Semper Fit and Exchange Services Division. The intent is to support the Navy Secretary's 21st Century Sailor and Marine initiative, which promotes readiness, safety and physical fitness.

The changes are intended to support initiatives tied to sexual assault prevention and response as well as to promote health. The changes must be completed within 90 days from the date of the letter and include the following new limitations:

- Distilled spirits — or liquor — will be removed from all sites designated as Marine Marts adjacent to barracks.
- Alcoholic beverages will be sold only from 8 a.m. until 10 p.m. in all Marine Corps exchanges.
- Floor space dedicated to the sale and display of alcohol will be limited to no more than 10 percent of total retail space in stores not considered a package store.
- Alcohol and displays will be relocated to the sides or rears of exchanges, farther from main entrances and sections used by underage patrons; in-store marketing will be limited to those sections.

Alcohol also won't be sold at more than a 10 percent discount in alcohol beverage control states. There are 18 states with a monopoly over the wholesaling and retailing of alcohol. North Carolina, home to tens of thousands of Marines, is one of those states. Discounts will be limited to 5 percent in non-alcohol control beverage states.



# Motor Vehicle Safety Training



**William H. Womble, Jr.**

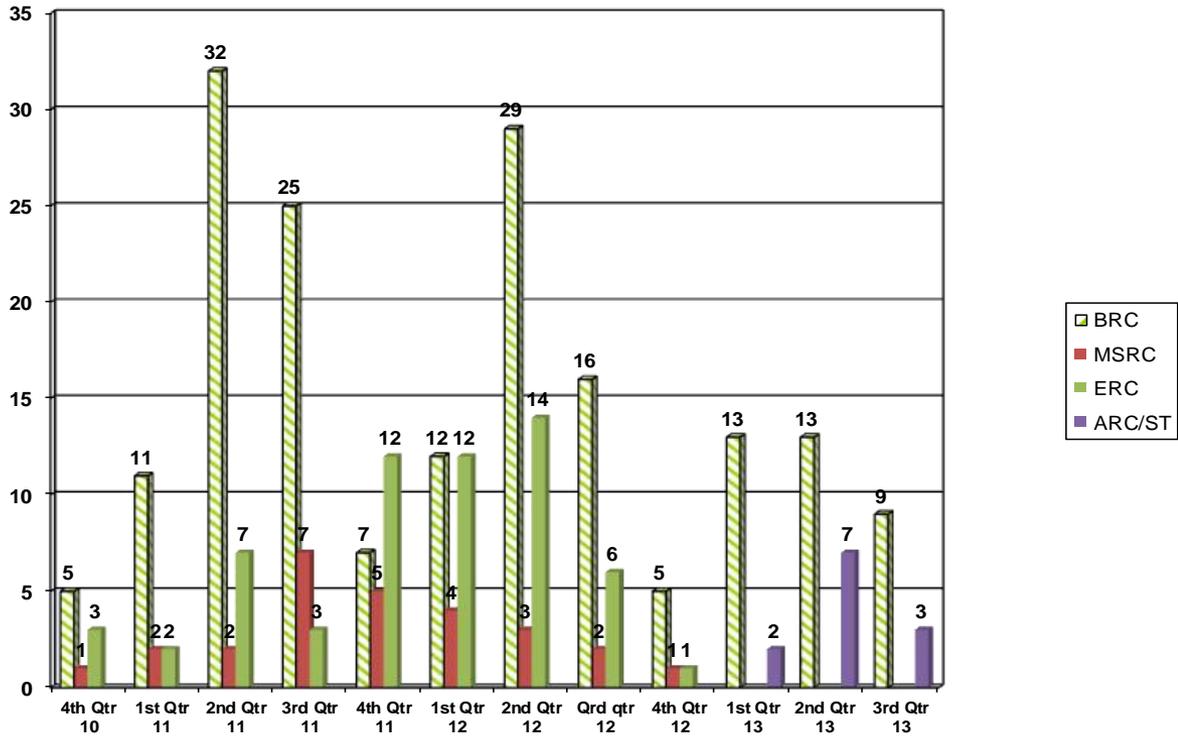
**MCLB Albany**

***Traffic Safety Program Manager***

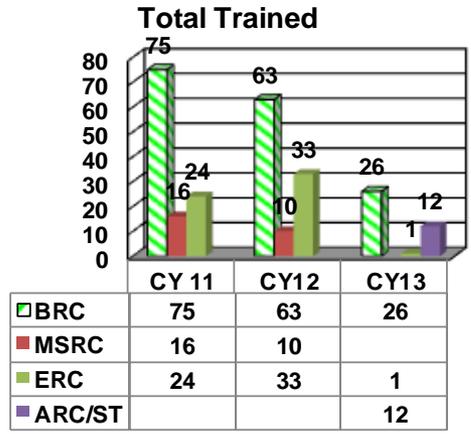




# Motorcycle Safety Training



CY13 Motorcycle Courses						
Course	Marines	Other Military	Civilian	Retiree	Dependent	Totals
<b>BRC</b>	16	1	8	0	1	26
<b>ERC/BRC2</b>	1	0	0	0	0	1
<b>ARC/ST</b>	9	1	2	0	0	12
<b>Totals</b>	26	2	10	0	1	39





# Motorcycle Safety Training



## New Motorcycle Training Procedures

- Beginning December 2013, motorcycle training courses will be offered every other month. The minimum student enrollment numbers for motorcycle training are:
  - Basic Riders Course (BRC) – 6
  - Advanced Riders Course / Sport Bike Training (ARC/ST) - 6
- The next available courses are:
  - Advanced Rider Course is 3 Dec 13
  - Basic Rider Course is 4-5 Dec 13
- The 2014 Motorcycle Safety and Driver Education Course Schedule is posted on the Risk Management website under Safety Grams.
- The motorcycle training registration process has not changed. Register for motorcycle safety training at [www.navymotorcyclerider.com](http://www.navymotorcyclerider.com).
- The POC for driver education training is Will Womble @ 639-7050 or [william.womble@usmc.mil](mailto:william.womble@usmc.mil).



# Driver Education Program

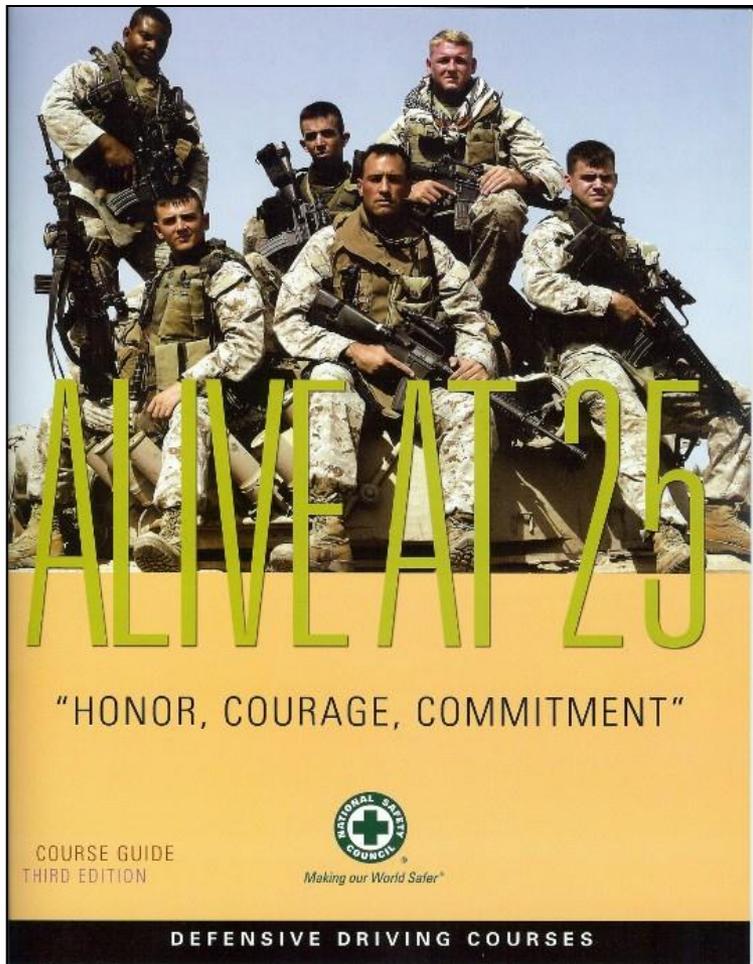


## CY13

Course	Driver Improvement Course	Remedial Driver Course
<b>Curriculum</b>	National Safety Council's <i>Alive at 25</i> . 4 hour course: Hours 0800-1200	National Safety Council's <i>Attitudinal Dynamics of Driving</i> . 8 hour course: Hours 0800-1700
<b>Objective</b>	Identify actions drivers can take to stay in control as a driver or passenger to become a safer driver.	Provide instruction and understanding to risky and dangerous driving habits and instill a positive attitude towards safe driving.
<b>Required For</b>	<b>Marines under age 26 who have not already attended a drive improvement course.</b>	<b>Drivers designated by The Base Traffic Court Adjudicator.</b>
<b>Available For</b>	<b>Marine and Civilian Marine, family members ages 15-26.</b>	<b>Drivers designated by The Base Traffic Court Adjudicator.</b>
<b>Dress/Uniform</b>	Marines: Uniform of the day. Civilians: Business casual	Marines: Uniform of the day. Civilians: Business casual
<b>Classroom Location</b>	HRO Class Room Bldg 3010	HRO Class Room Bldg 3010

<b>DIC CY13</b>	9 Marines
	1 Civilian
	1 Dependent

<b>RDC CY13</b>	3 Marines
	14 Civilians
	2 Retirees
	1 Other Military



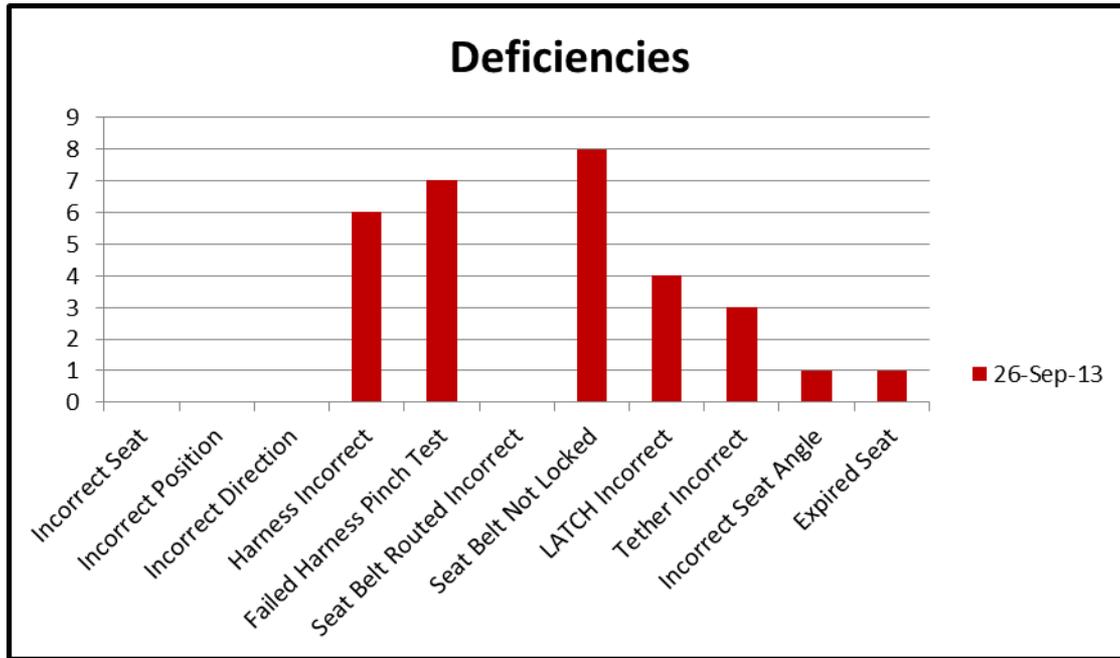
Courses are offered every other month. View the CY14 Motorcycle and Driver Education Course schedule on the Risk Management website.



# Child Passenger Safety Seat Check



The MCLB Albany Risk Management Office hosted a Child Passenger Safety Seat Check at the Child Development Center from 1330-1800, 26 Sep 13. Risk Management was assisted by Newton Police Department and Georgia State Patrol Post 40. Twelve vehicles attended the event and 13 child seats were checked by Certified Safety Seat Technicians.



\* 29 deficiencies were noted in 13 seats \*

Anyone that would like further information or a private child seat check can contact Will Womble @ 639-7050.



# A GREAT SAFETY TRAINING OPPORTUNITY

## OSH 10-hour General Industry Outreach Training

December 2013



- Who:** New supervisors and managers and employees that have not previously attended the course.
- What:** Occupational Safety and Health General Industry 10-hour Outreach Training Course.
- Where:** MCLB Albany Human Resources Office, Building 3010, Classroom 7.
- When:** Dec 4th, 0730 - 1630 & Dec 5th, 0730 - 1130 (must attend both days).
- Why:** To impart a stronger sense of awareness of safety issues to the workforce and increase employee's understanding of the impact and importance of a robust and effective safety and health program.
- How:** Please contact your division training coordinator to reserve your seat. Seating is limited to 25 employees.



# Status of Formal Safety Officer Training



Unit	Safety Officer	Trained	Remarks	Class Schedule
HQ MCLBA	LtCol Daniel Bates			<b>CY12-13 GSM at Camp Lejeune</b> 09-20 Dec 13 <b>CY14</b> 27 Jan-7 Feb 14 17-28 Mar 14 5-16 May 14 14-25 Jul 14 8-19 Sep 14 8-19 Dec 14
HQ and Staff	SSgt Daniel G. Walters	18 May 12		
Comptroller	Ms. Sandra Rickert		Scheduled :17-28 Mar 14	
H&S Garrison	SSgt Daniel G. Walters	18 May 12		
LSD	Mr. Robert Bryant	3 Dec 07		
CISD	Ms. Monique Daniels		Scheduled: 09-20 Dec 13	
I&E	Mr. Thomas Mullen	6 Feb 09		
PSD	Mr. William Womble	27 Jun 08		
MCCS	Ms. Alisha Enfinger	12 Jun 09		
HQ and H&S MCLC	Mr. Steven Grant			
PPA	Mr. Trent Blalock	28 Sep 07		
SYSCOM	Mr. Jeffrey Wilson	9 Mar 07		
DMC/FSDA	Mr. Joseph Carson	6 Mar 09		
HAP	Mr. Zack Hardin	20 Aug 10		
DDAG	Ms. Patricia Hicks	3 Oct 09		

NAVMC DIR 5100.8 (MARCOR OSH PROGRAM MANUAL) Chapter 5, Para 5000.7 dtd May 15, 2006

**Safety Officer Training.** Commanders shall ensure that safety officers attend the Ground Safety For Marines Course (CIN# A-493-0047) or an approved MARFOR Ground Safety Mobile Training Team course within 90 days of assignment. ISMs will track and document training of all safety officers.



# Safety Division of the Quarter



## Current Standing for the MCLB Albany Division Safety Award as of 30 Sep 13

Division	Number of Employees	Near Miss Reported	Near Miss Reporting Rate	Total Mishaps	TICR	Lost Time Case	Near Miss Points	TICR Penalty	LTC Penalty	Total Score	Winning Order
HQ & Staff	17	0	0.000	0	0.0	0	0	0	0	100	2
Comptroller	19	0	0.000	0	0.0	0	0	0	0	100	2
OTD	13	0	0.000	0	0.0	0	0	0	0	100	2
HQ Co	78	1	0.013	1	1.3	0	40	-25	0	115	1
LSD	80	2	0.025	5	6.3	2	45	-40	-50	55	9
CISD	33	0	0.000	0	0.0	0	0	0	0	100	2
I&E	118	0	0.000	2	1.7	0	0	-30	0	70	7
PSD	118	0	0.000	0	0.0	0	0	0	0	100	2
MCCS	200	0	0.000	4	2.0	0	0	-35	0	65	8

Example Calculation for I&E Division Total Score:

I&E Division Received 100 Points at the beginning of the quarter	100
I&E Division Received 45 points for near miss reporting	0
I&E Division was penalized (30 Points) for a 1.7 TICR	-30
I&E Division was not penalized (0 Points) for Lost Time Case Rate	0
<b>Total Score Calculated</b>	<b>70</b>

I&E Division *Total Score* ranked 6th compared to other Divisions

Division	Near Miss Rank Order	TICR Rank Order	Winning Order
HQ&Staff	N/A	1st	2nd
Comptroller	N/A	1st	2nd
OTD	N/A	1st	2nd
<b>HQ Co</b>	2nd	6th	1st
LSD	1st	9th	9th
CISD	N/A	1st	2nd
I&E	N/A	7th	7th
PSD	N/A	1st	2nd
MCCS	N/A	8th	8th



## **I COULD HAVE SAVED A LIFE THAT DAY**

I could have saved a life that day, but I chose to look the other way.  
It wasn't that I didn't care. I had the time, and I was there.

But I didn't want to seem a fool, or argue over a safety rule.  
I knew he'd done the job before, and if I called it wrong, he might get sore.

The chances didn't seem that bad, I'd done the same and he knew I had.  
So I shook my head and walked on by, he knew the risks as well as I.

He took the chance, I closed an eye, and with that act, I let him die.  
I could have saved a life that day, but I chose to look the other way.

Now every time I see his wife, I'll know I should have saved his life.  
That guilt is something I must bear, but it isn't something you need share.

If you see a risk that others take, that puts their health or life at stake.  
The question asked, or thing you say, could help them live another day.

If you see a risk and walk away, then hope you never have to say,  
I could have saved a life that day, but I chose to look the other way.

**Don Merrell**



# Open Discussion and CO Guidance

# Adjourn



## Mark your Calendars

The next Safety Officer's Council is:

**29 Jan 14**

The next Commanding Officer's  
Safety Council is:

**5 Feb 14**