

Duties and Responsibilities of Confined Space Entry Key Persons

Entry Supervisor

- Know the hazards that may be faced during entry, including the mode, signs or symptoms, and consequences of exposure.
- Verify that all tests have been conducted and that all requirements specified by the permit have been completed prior to endorsing the permit and allowing entry.
- Terminate entry and cancel the permit when operations have been complete or when a condition arises that is not allowed under the permit.
- Verify that rescue services are available and that means for summoning them are operable.
- Remove unauthorized individuals who enter or attempt to enter the permit space.
- Ensure that entry operations remain consistent with terms of the entry permit and that acceptable entry conditions are maintained.
- Verify that entrants are medically fit and qualified to enter and perform the required work in the space.
- Ensure entrants and attendants know their responsibilities and can perform their duties.

Entrants

- Know the hazards you may face during entry, including the mode, signs or symptoms, and consequences of exposure.
- Know the proper use of your equipment.
- Communicate with the attendant so he or she can monitor your status and alert you of the need to evacuate the space.
- Alert the attendant when:
 - You recognize a warning sign or symptom of exposure;
 - You recognize a dangerous situation; or
 - You detect a prohibited condition.
- Exit the space as quickly as possible when:
 - An order to evacuate is given by the attendant or entry supervisor;
 - You recognize any warning sign or symptom of exposure; or
 - You detect a prohibited condition;
 - An evacuation alarm is activated.

Attendant

- Know the hazards that may be faced during entry, including the mode, signs or symptoms, and consequences of exposure.
- Be aware of possible behavioral effects of hazard exposure in entrants.
- Continuously maintain an accurate count of entrants in the permit space.
- Remain outside the space during entry operations until relieved by another attendant.
- Communicate with entrants to monitor their status and alert them of the need to evacuate.
- Monitor activities inside and outside the space to determine if it is safe for entrants to remain in the space and order them to evacuate the permit space immediately under any of the following conditions:
 - You detect a prohibited condition;
 - You detect the behavioral effects of hazard exposure in an entrant;
 - You detect a situation outside the space that could endanger the entrants; or
 - You cannot effectively and safely perform all the duties required under this program.
- Summon rescue and emergency services as soon as you determine that the entrants may need assistance to escape from permit space hazards.
- Take the following actions when unauthorized persons approach or enter the space:
 - Warn the unauthorized persons to stay away from the space;
 - Advise the unauthorized persons to exit immediately if they have entered the permit space; and
 - Inform the entrants and the entry supervisor if unauthorized persons have entered the permit space.
- Perform non-entry rescue as specified by the supervisor's rescue procedure.
- Do nothing that might interfere with your duty to monitor and protect the entrants.