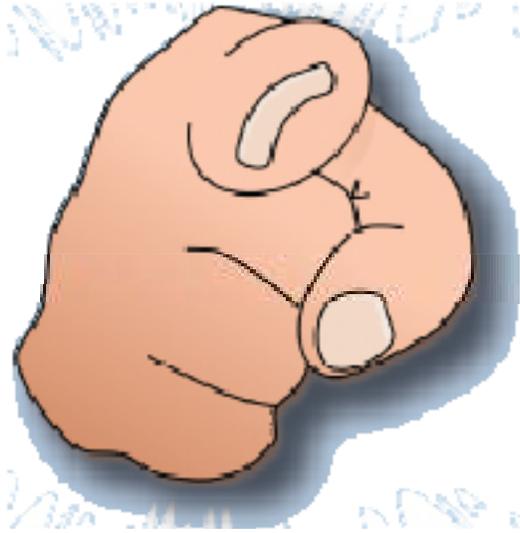


# MCLB ALBANY SAFETYGRAM

## ARE YOU READY ?



### FOR THE VPP READINESS ASSESSMENT

The DoD VPP Center of Excellence is conducting a Readiness Assessment of MCLB Albany on 23-27 April 2012 to ensure we are ready for OSHA Region IV On-Site Evaluation this summer.

#### **Make sure you know:**

- VPP stands for Voluntary Protection Programs.
- The four Elements of VPP.
- VPP means "Excellence in Safety".
- How you are involved in the command safety program.
- How to report a near miss in ESAMS, verbally, or by using the MCLB Albany Form 11401.
- What safety training you have taken on ESAMS.
- How to conduct and document a pre-use inspection of your forklift.
- How to conduct a Job Hazard Analysis.
- Your rights under the OSH Act and that they are posted on your Official Bulletin Board.
- Ways management demonstrates they care about your safety.
- The results of your division's current Industrial Hygiene Survey and where to obtain a copy.
- The procedures in the Emergency Action Plan for your work area.



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Prepared by Donna Chalmers

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