

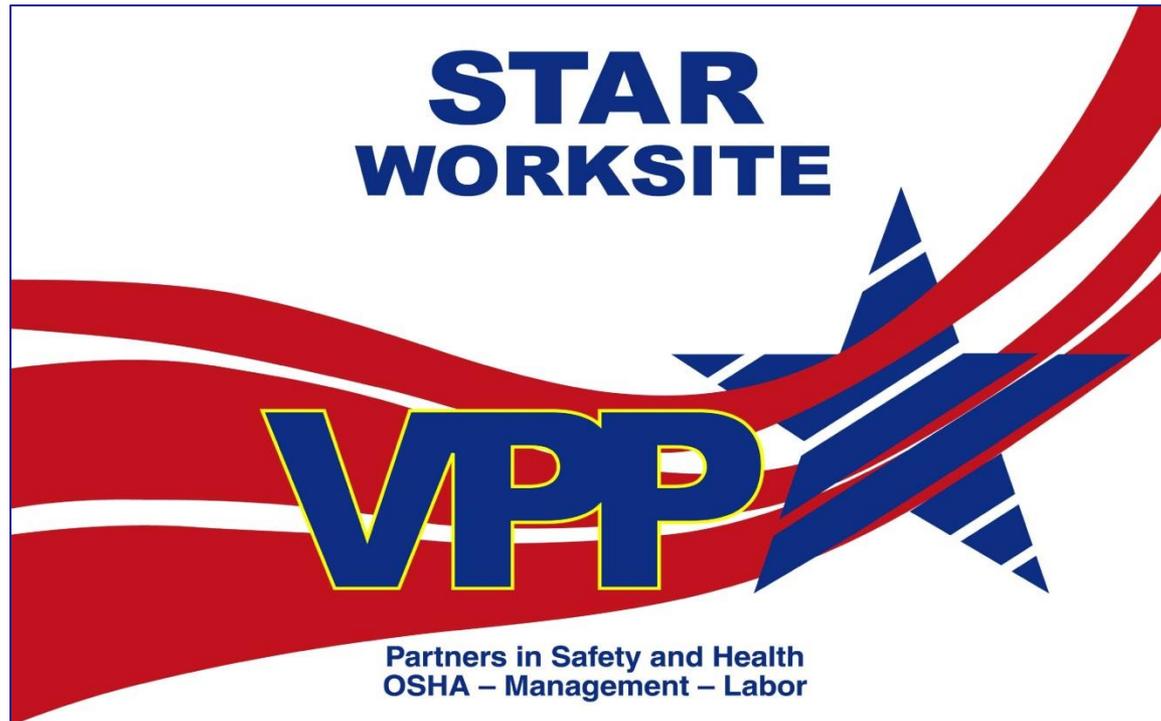


Marine Corps Logistics Base Albany

Commanding Officer's Quarterly Safety Council

FY16 3rd Quarter

03 August 2016





Near Miss Reporting in Action



Dangerous Road Section Need "No Passing Zone" Marked

Lessons Learned

- **MCLB Albany employees care about mishap prevention and make the effort to report near miss events!**
- **The near miss reporting system works.**
- **The local community is responsive to our needs.**
- **There are always hazards that have not been identified. Don't get complacent.**

1. On 15 April 16, a concerned and caring employee reported a traffic-related near miss at the main gate. At the time of the near miss, Fleming Road was marked as a passing zone in front of the main gate.

2. We coordinated with Dougherty County Public Works and the Albany Traffic Engineer to determine if the road striping was within code. The Albany Traffic Engineer determined the main gate area is an intersection and Fleming Road should be a no passing zone instead of a passing zone.

3. Dougherty County Public Works funded the project to paint double yellow lines at the main gate 600 feet on either side of the gate to reduce head-on collisions to drivers leaving the main gate on to Fleming road.

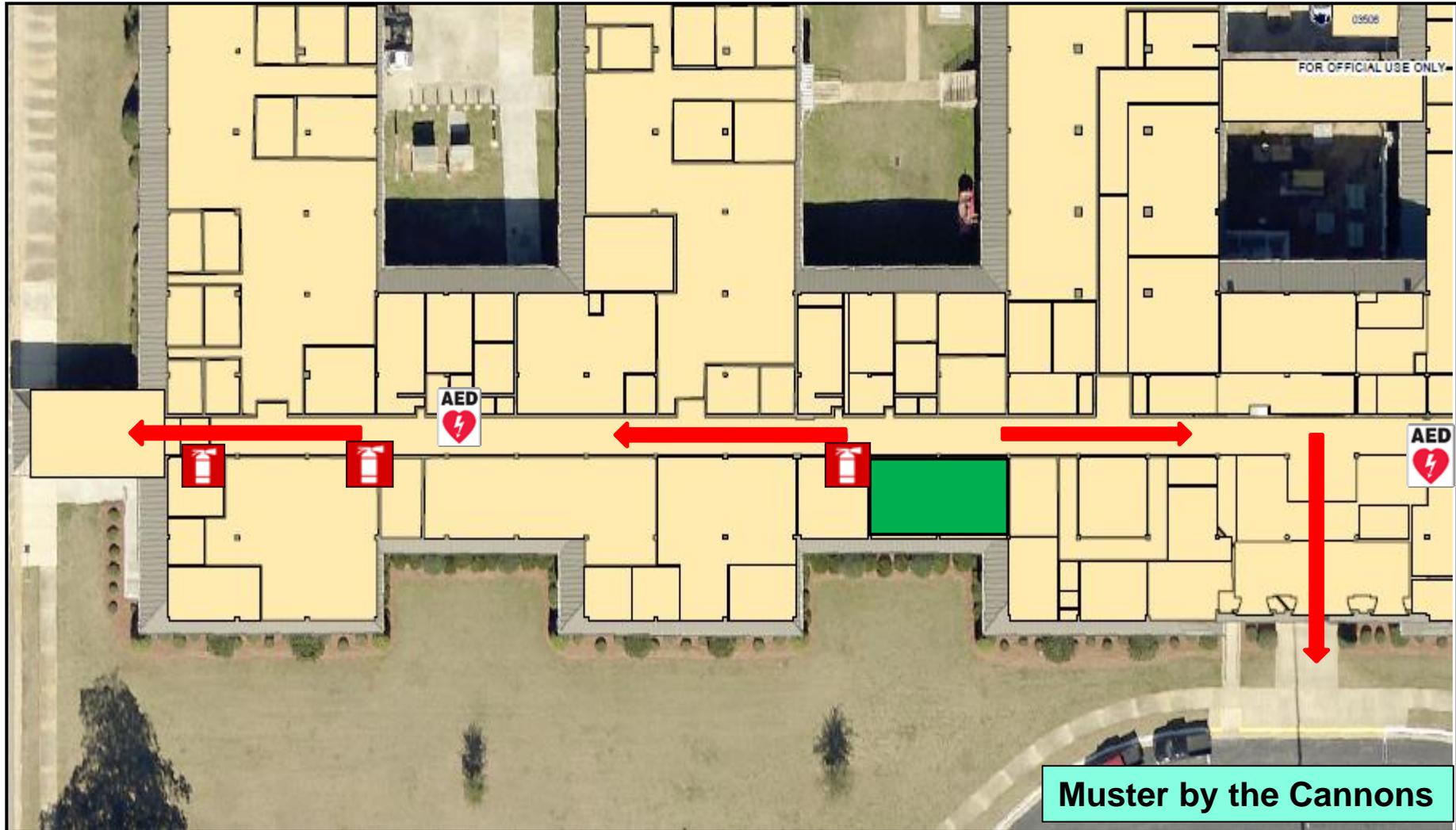




Emergency Evacuation



Coffman Hall Evacuation Routes



Muster by the Cannons



PURPOSE



The purpose of the Safety Council is to review the installation and tenant safety performance and program effectiveness, and to recommend changes to reduce unsafe practices and to strengthen the overall program.

(NAVMC DIR 5100.8 Chap. 4 Para. 4001)

This meeting serves as the command:

- 1. Safe Driving Council** (MCO 5100.19F, Chap. 2, Para. 1)
- 2. Ergonomics Committee Meeting** (NAVMC DIR 5100.8 Chap. 19 Para. 19003)



AGENDA



Safety Goals

Safety Performance Metrics

Safety Inspections

Unit Safety Reports

GOV Fleet Safety

Fire & Emergency Services

Traffic Safety

Ergonomics Program

Substance Abuse Control Officer

Naval Branch Health Clinic

Hearing Conservation Program

Safety Training

VPP

Open Discussion

CO Guidance



CALENDAR YEAR 2016

Command Safety Program Goals



CY16 Command Safety Program Goals



GOAL #1: Refresh Job Hazard Analysis

Background: Job Hazards Analysis (JHA) is a sub element of Worksite Analysis and the tool we use to identify and analyze hazards associated with a routine task. Employee interviews during safety and occupational health inspections indicate the command would benefit by refreshing our familiarity with this important tool.

References: FRN 65 FR 45650 III.F.5

Goal: Refresh JHA's within the command so employees can describe the process, prepare new JHA's and update existing JHA's.

Target Date: 16 December 2016

Goal Leader: Command Safety Officer

Goal Progress Reporting: Division Directors and HQ Company Commander will brief the progress of this goal at the Commanding Officer's Quarterly Safety Council.

	Objective	Objective Leader	Completion Date
1	90% of Marines and Civilian Marines will complete JHA on-line training using either ESAMS course: <i>Job Hazard Analysis (326)</i> or MarineNet course: <i>Job Hazard Analysis (ESHAH29)</i> . Employees who do not have MCEN-N accessibility may view the JHA training video from the Risk Management video library. Contractors are also invited to view the JHA training video.	Division Directors, Special Staff and HQ Company Commander	27 April 2016 87% completed
2	Inventory the routine tasks and processes that require a JHA to ensure the JHA's on-hand are still valid. Survey new tasks and processes that require preparation of a JHA.	Division Director, Special Staff and HQ Company Commander	27 July 2016
3	Marine and Civilian Marine supervisors will ensure that their JHA-trained personnel update and refresh existing JHA's IAW BO 5100.10 for their routine tasks. Marine and Civilian Marine supervisors will also ensure that JHA's are created for new routine tasks and processes on their inventory. The intent is to have 100% JHA's with a prepared date during calendar year 2016.	Installation Safety Manager	26 October 2016

Assessment Criteria		
No Action	In-Progress	Completed





CY16 Command Safety Program Goals



GOAL #2: Increase Electrical Panel Box Safety Awareness

Background: Familiarity with electrical panel boxes will increase safety awareness for employees who work near electrical panel boxes and provide relevant safety information that can be applied to home electrical panel boxes. In addition, a recent change to the National Fire Protection Association standard for electrical safety in the workplace requires specific warning labels to be placed on electrical panel boxes.

References: 29 CFR 1910.335 and NFPA 70E – 2015 Section 130.5

Goal: Provide training for employees on electrical panel box safety and affix hazard warning labels to all electrical panels in facilities occupied by the command.

Target Date: 16 December 2016

Goal Leader: Command Safety Officer

Goal Progress Reporting: Division Directors and HQ Company Commander will brief the progress of this goal at the Commanding Officer's Quarterly Safety Council.

	Objective	Objective Leader	Completion Date
1	All Marines and Civilian Marines will View the electrical panel box training briefing prepared by Risk Management Office as part of the 101 Critical Days of Summer Safety stand down.	Division Directors, Special Staff and HQ Company Commander	27 July 2016
2	Divisions will validate the Public Works Office inventory of electrical panel boxes in facilities occupied by the installation command for location and type of service. The inventory will include a confirmation that access (30" clearance) is maintained for each electrical panel box.	Division Directors, Special Staff and HQ Company Commander/PWO	27 July 2016
3	Risk Management will coordinate with Public Works to assign and prepare the appropriate arc flash and shock hazard warning labels for each electrical panel box.	Installation Safety Manager/PWO	26 October 2016
4	Working with PWO and unit safety officers, Risk Management will ensure that the appropriate arc flash and shock hazard warning label is affixed to each electrical panel box identified in the division's inventory.	Installation Safety Manager	16 December 2016

Assessment Criteria		
No Action	In-Progress	Completed



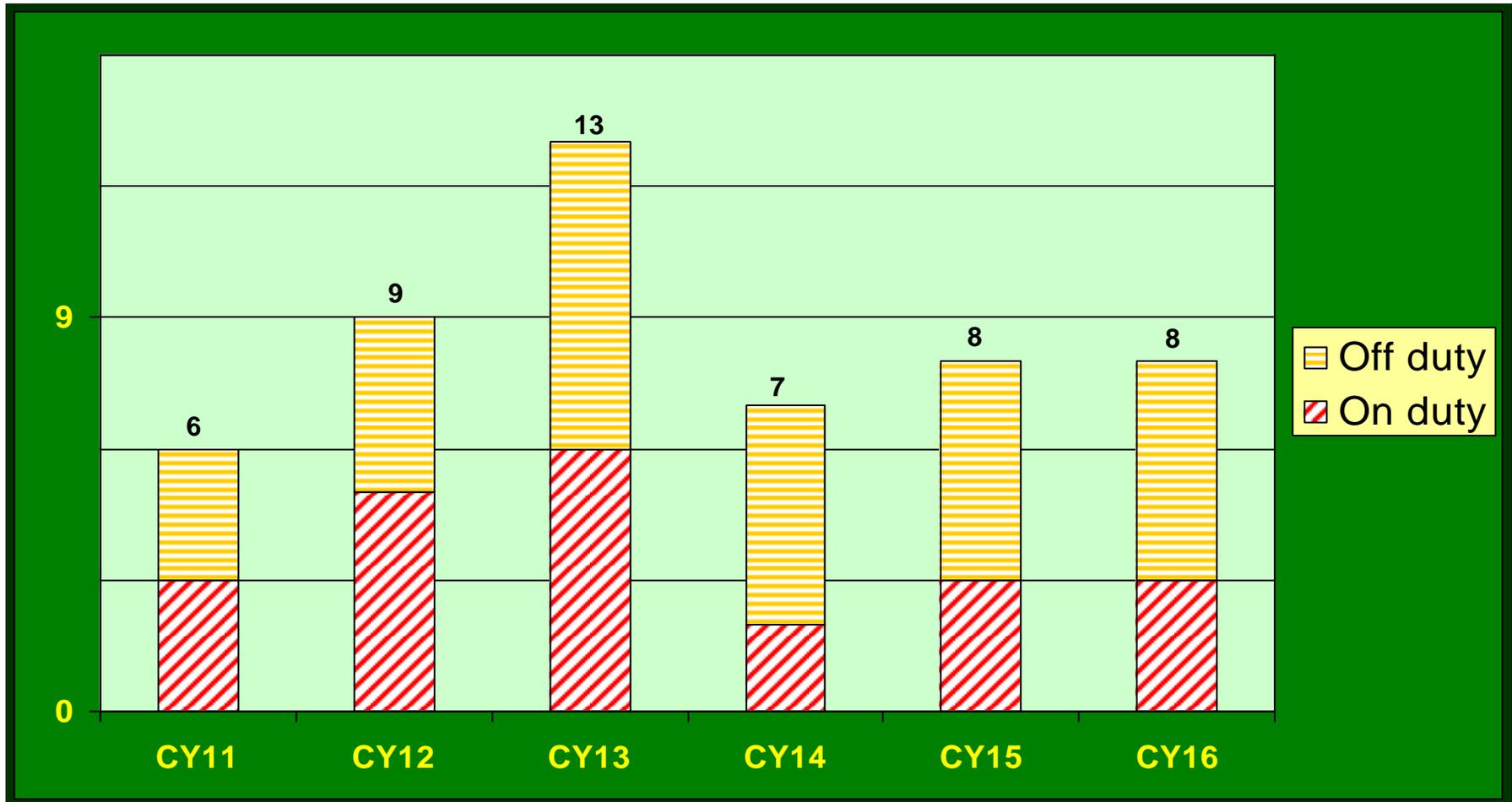


Safety Performance Metrics

As of 30 June 2016



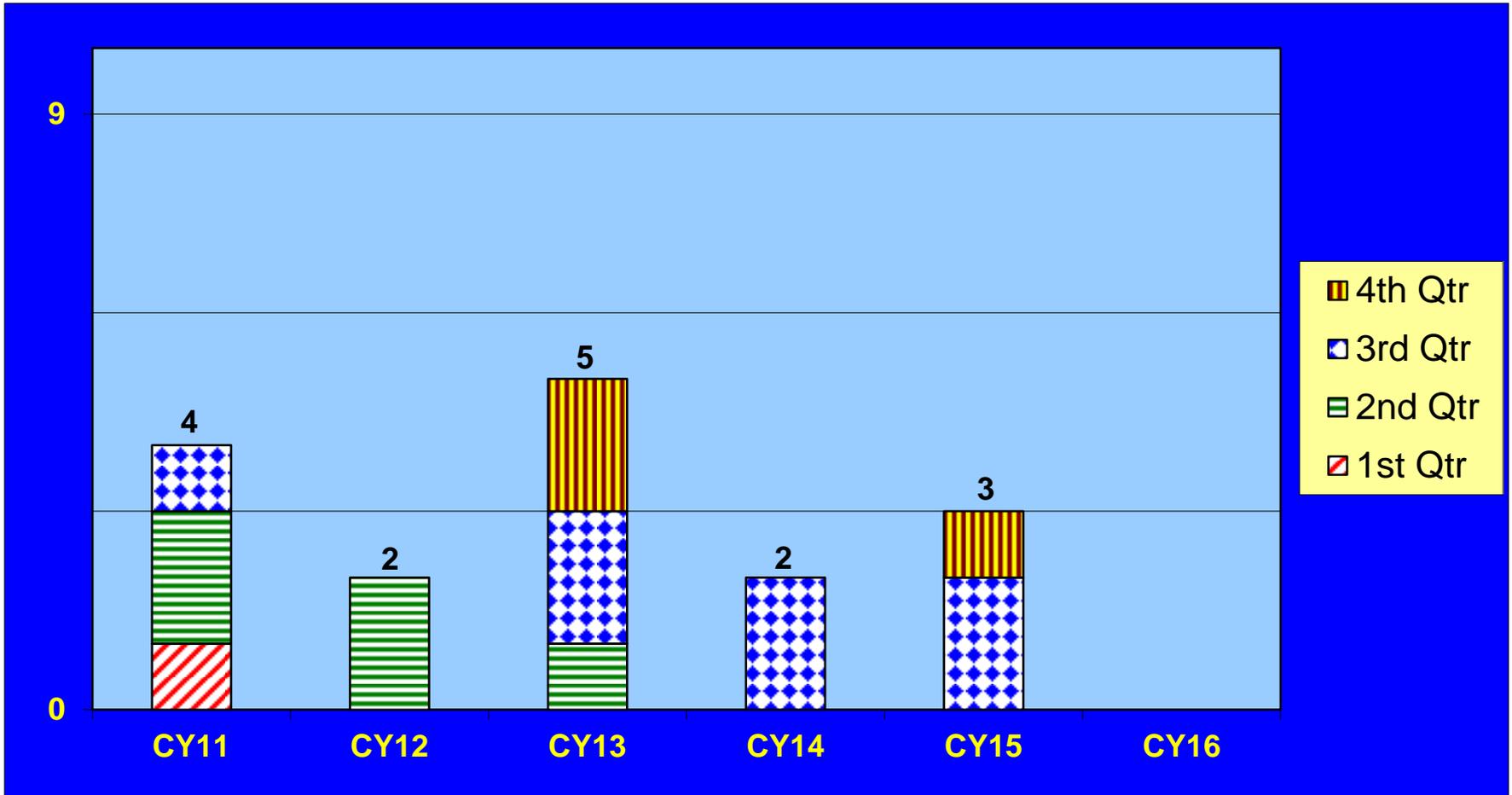
CY11-CY16 Military WESS Reportable Cases MCLB Albany



Per MCO P5102.1B, a "Reportable mishap" is any mishap which causes \$50,000 or more total cost of damage to DoD or non-DoD property, a fatality, permanent total or partial disability, 1 or more personnel hospitalized, loss of time from work, light/limited/restricted duty, job transfer, or medical treatment beyond first aid including prescription drugs.



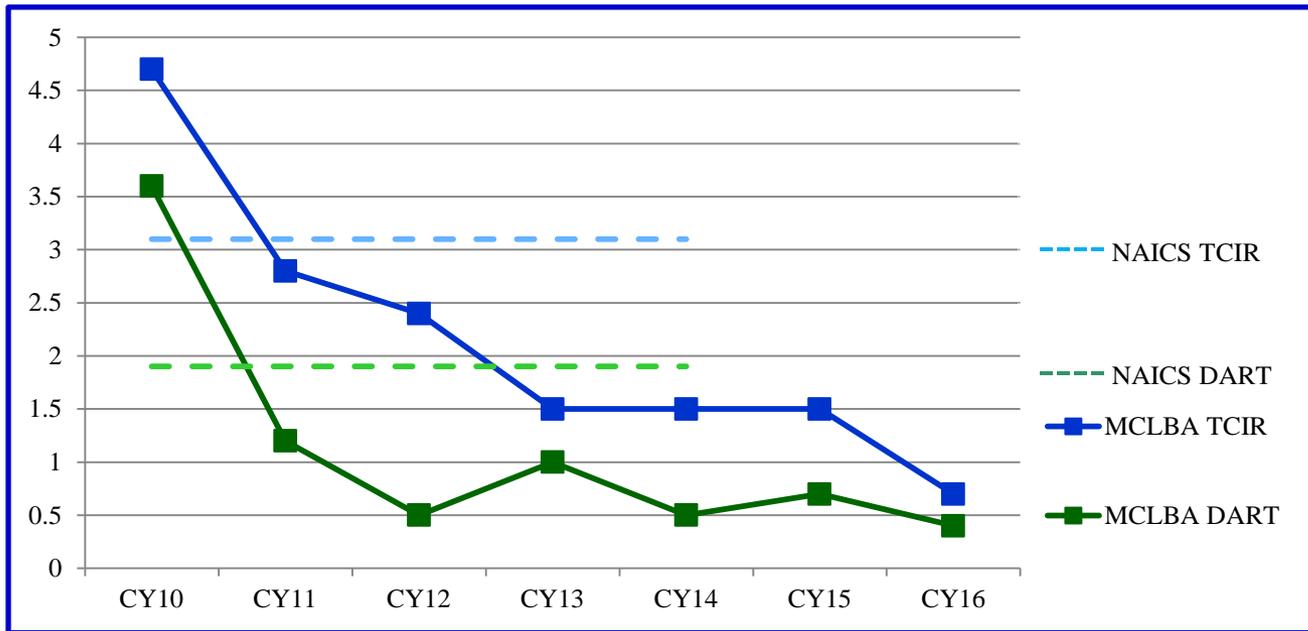
CY11-CY16 Civilian Lost Day Cases MCLB Albany





Injury Rate History - Marine Corps Logistics Base Albany

as of 30 Jun 16

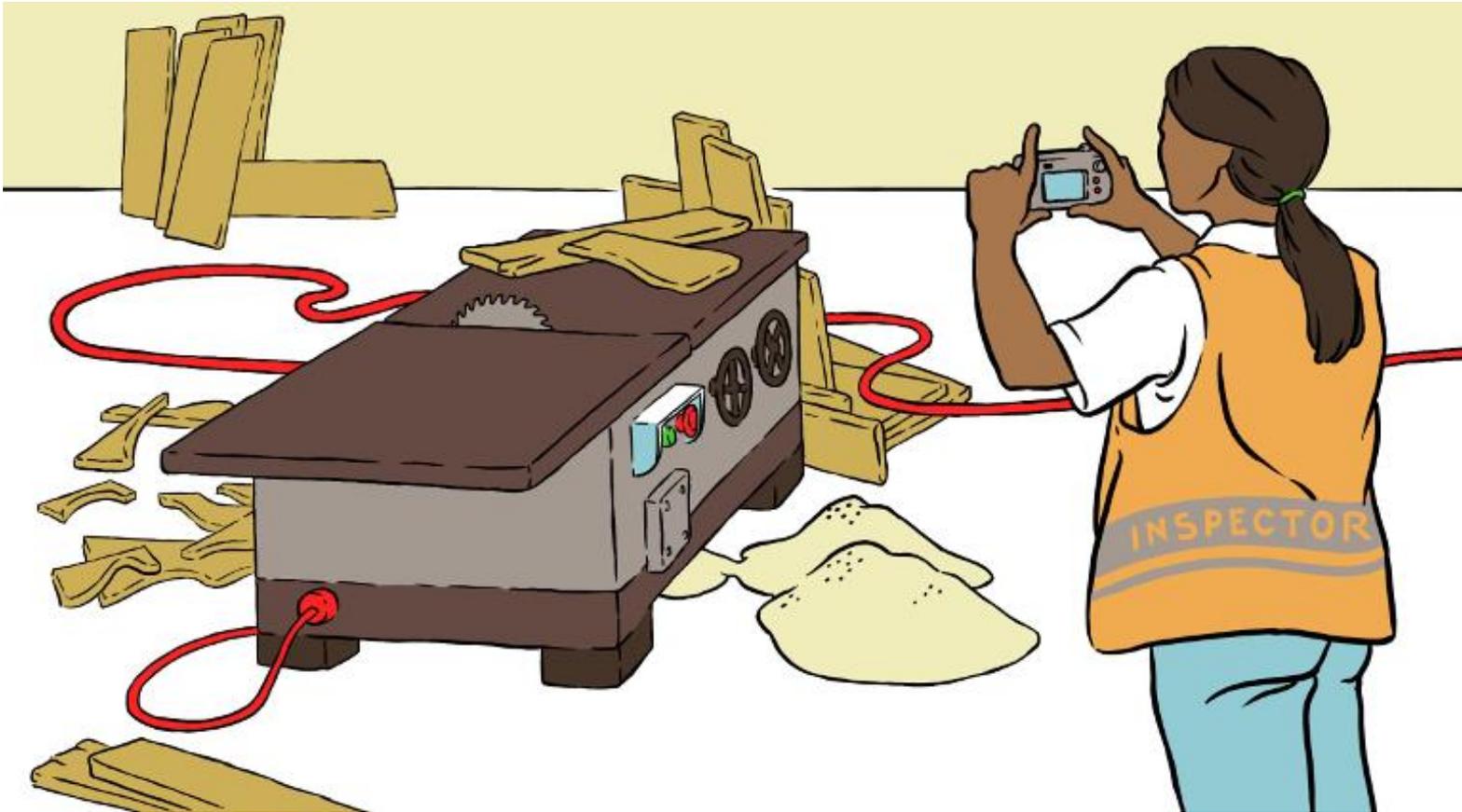


OSHA RECORDABLE CASES	
Calendar Year	# of Cases
2010	30
2011	17
2012	14
2013	09
2014	09
2015	08
2016	2

MCLB Albany Injury Rates as of 30 Jun 16							
MCLB Albany	CY10	CY11	CY12	CY13	CY14	CY15	CY16
TCIR	4.5	2.8	2.4	1.5	1.5	1.5	0.7
DART	3.6	1.2	0.5	1.0	0.5	0.7	0.4
NAICS	CY10	CY11	CY12	CY13	CY14	CY15	MCLB Albany 3-Year Average (CY13-CY15)
TCIR	3.6	3.8	3.6	3.9	3.1		1.2
DART	1.9	1.9	1.8	1.9	1.9		0.5



Safety Inspections



Cathy Brannon
Lead Safety Specialist
639-7048



Inspections Completed



FY16 Inspections 3rd Quarter
CDC (Quarterly)
DMC
DDAG
I&E
H&S Company
MCLBA HQ and Special Staff
OTD
Comptroller
Manpower

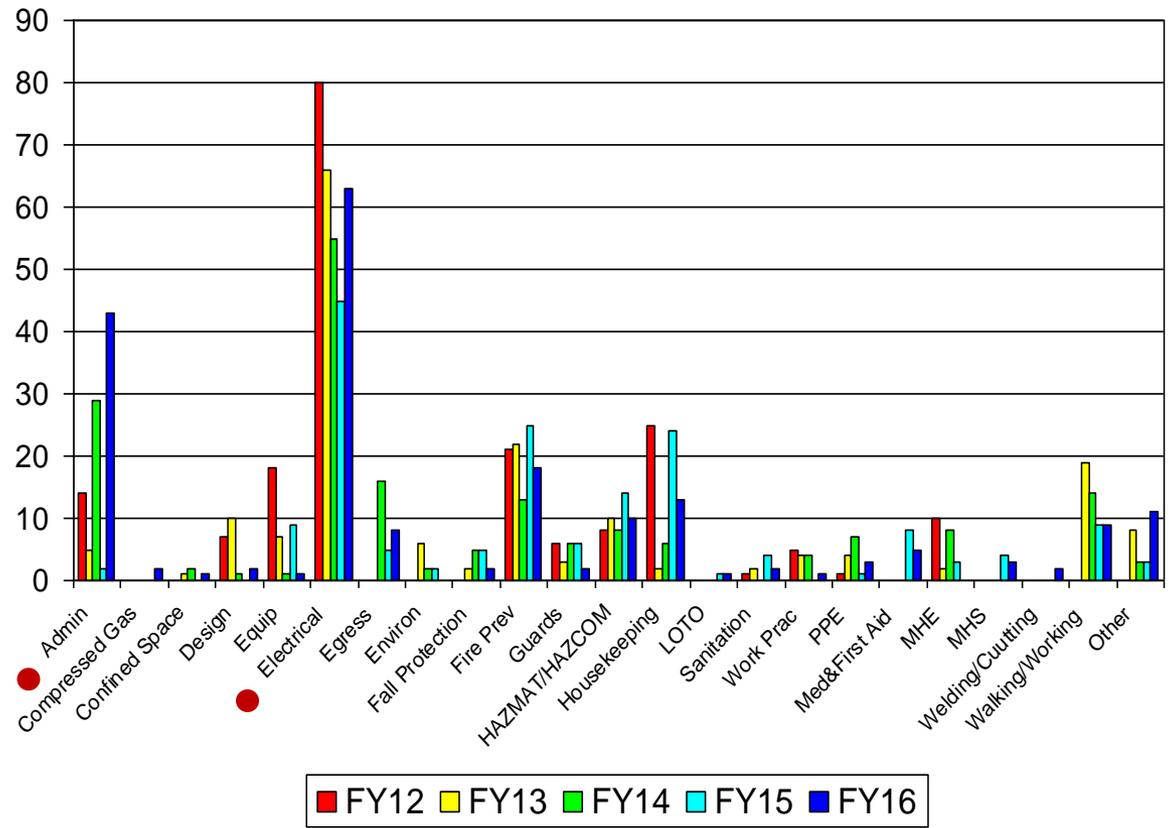


FY12-FY16 Inspection Findings (Includes all Organizations)

as of 30 Jun 16



Risk Assessment Code for all findings					
	FY 12	FY 13	FY 14	FY 15	FY 16
RAC 1	0	0	0	0	0
RAC 2	1	3	1	1	0
RAC 3	18	18	8	11	5
RAC 4	131	130	144	135	143
RAC 5	43	22	27	23	54
Total	193	173	182	170	202





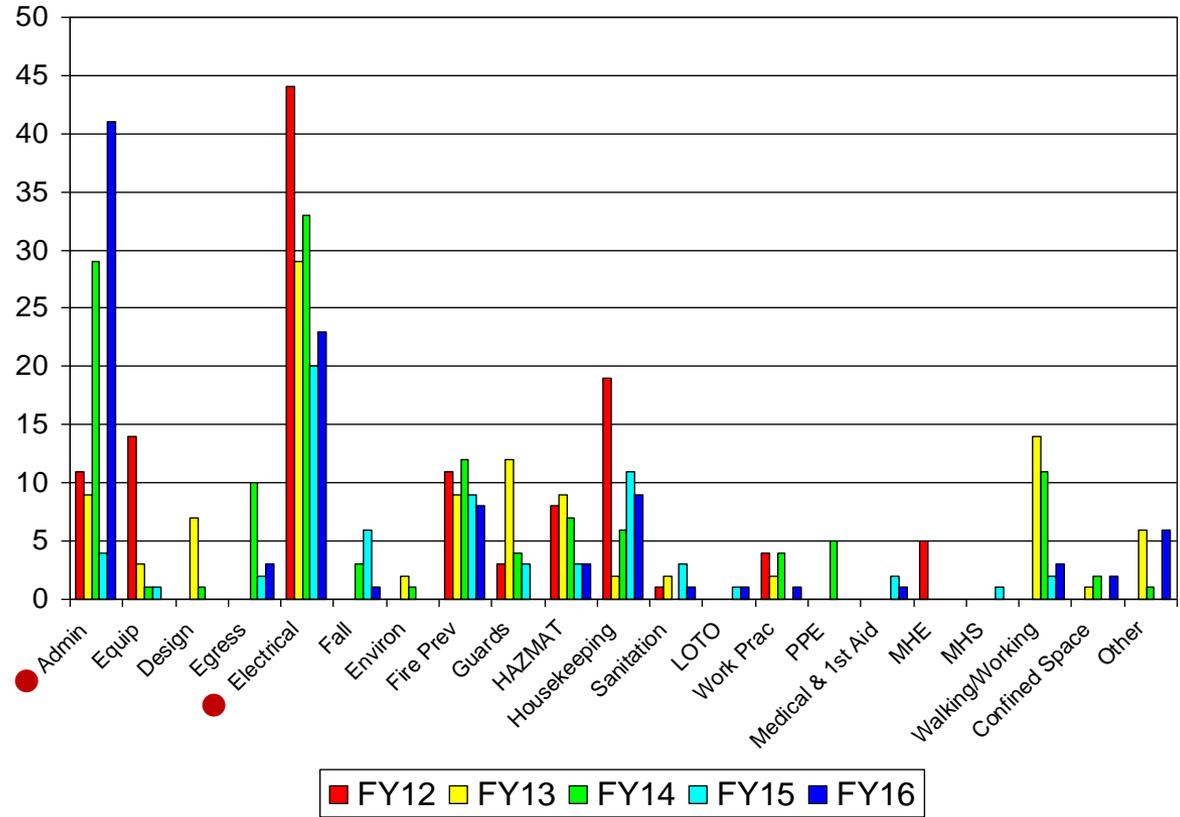
FY12-FY16 Inspection Findings

MCLB Albany

as of 30 Jun 16



Risk Assessment Code for all findings					
	FY 12	FY 13	FY 14	FY 15	FY 16
RAC 1	0	0	0	0	0
RAC 2	0	1	0	0	0
RAC 3	8	9	3	5	4
RAC 4	79	70	105	59	55
RAC 5	33	18	24	7	44
Total	120	98	132	73	103





Inspections FY16

Safety and Occupational Health Inspections

Abatement Efficiency Index: **92%**

8% (16) of the **202** Findings identified by Safety & Occupational Health Inspections during FY16 are not documented as abated within 30 days.

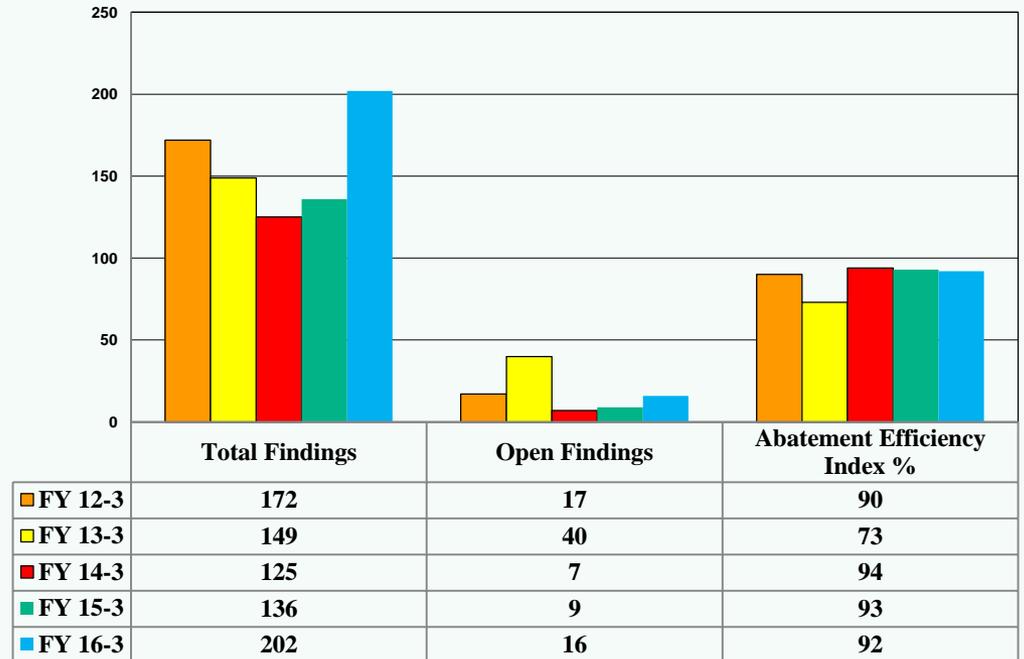
NAVMC Dir 5100.8, Chap. 7, Para 7004.4.f: Supervisor responsibilities. “Provide for or ensure abatement of all identified workplace OSH deficiencies”.

Open Findings as of 30 Jun 16

UNIT	Number	RAC
OTD	1	4
I & E	1	3
H&S Co	7	5
HQ and SS	5	5
DMC	2	4
Total	16	

Abatement Efficiency Index Trend Analysis

FY12 – FY16



It is the Unit Safety Officer’s responsibility to maintain a hazard abatement log and monitor the corrective actions (Work Requests) taken and report the status to the Risk Management.



Reports of Near Miss

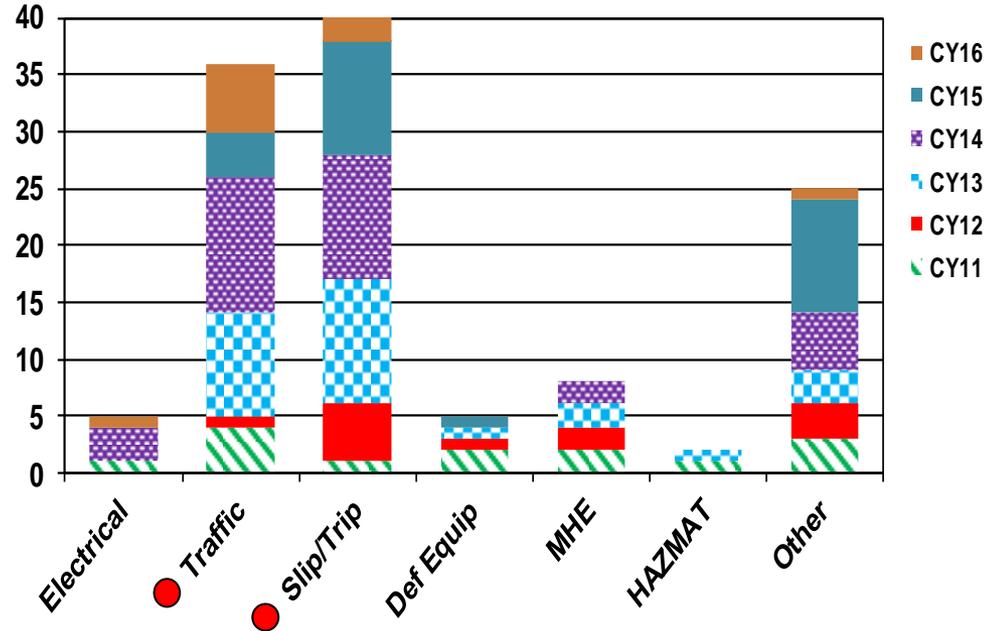
ESAMS recorded 5 valid Near Miss* Reports for this quarter

*A Near Miss is defined as: an unsafe or unhealthful action, behavior, or working condition that did not result in a mishap or property damage.

2nd Quarter CY16

CY11-CY16

Division	Current Quarter Reported	Total Reported for CY16	Current Reporting Rate	Annual Reporting Rate
LSD	3	4	19.7%	6.6%
PSD	1	3	3.8%	2.8%
CISD	0	2	0.0%	6.3%
MCCS	0	0	0.0%	0.0%
I&E	0	2	0.0%	2.0%
HQ Staff	0	0	0.0%	0.0%
HQ Co.	0	0	0.0%	0.0%
Comptroller	1	1	30.8%	7.7%
OTD	0	0	0.0%	0.0%
Total	5	12	3.4%	2.1%



Stacey Williams
 Safety Specialist/Program Manager
 639-7049



Unit Safety Reports



Unit Safety Reports



Briefing Order:

H&S Company
MCLBA HQ and Staff
OTD
MANPOWER
COMPTROLLER
LSD
CISD
I&E
PSD
MCCS
DDAG

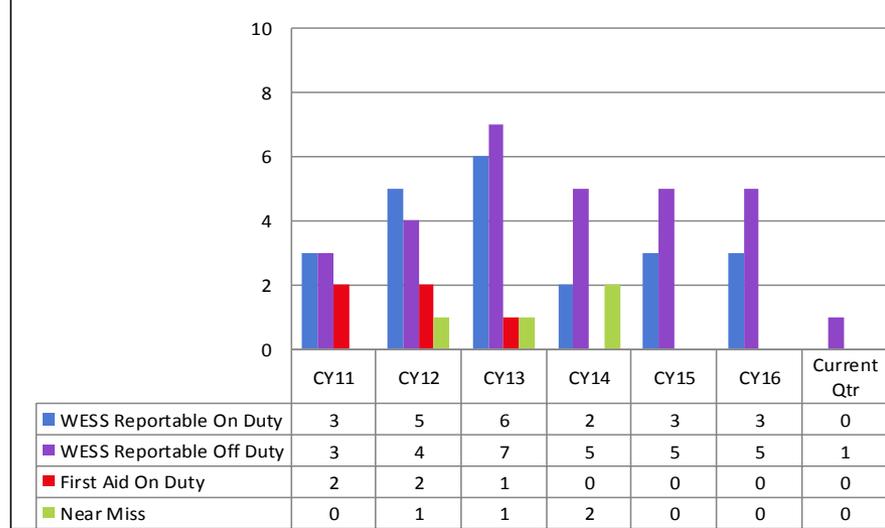
H&S Company



CY16 Total Injuries/Illnesses													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On Duty Inj.	1	0	2	0	0	0							
Off Duty Inj.	0	2	2	0	0	1							
	On		Off		On		Off		On		Off		
Injuries	3		4	0		1							
Rate	17.9		12.7	9.0		7.9							

CY16 Lost Time Injuries/Illnesses													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
On Duty Inj.	1	0	0	0	0	0							
Off Duty Inj.	0	0	0	0	0	1							
	On		Off		On		Off		On		Off		
Lost Time Injuries	1		0	0		1							
Lost Time Rate	6.0		0.0	3.0		3.2							

CY11-16 ESAMS Data



CY16 Property Damage		
1 st Qtr	None	\$0.00
2 nd Qtr	Rear Bumper	\$483.00
3 rd Qtr		
4 th Qtr		
Total	1 Property Damage	\$483.00

Inspection Results	
Apr 2016	89%

Progress toward CY16 Command Safety Goals				
Goal	Objective	Objective	Goal	
Refresh Job Hazard Analysis	90% of Marines and Civilian Marines will complete JHA on-line training using either ESAMS course: <i>Job Hazard Analysis (326)</i> or MarineNet course: <i>Job Hazard Analysis (ESHAH29)</i> . Employees who do not have MCEN-N accessibility may view the JHA training video from the Risk Management video library. Contractors are also invited to view the JHA training video.			
	Inventory the routine tasks and processes that require a JHA to ensure the JHA's on-hand are still valid. Survey new tasks and processes that require preparation of a JHA.			
	Marine and Civilian Marine supervisors will ensure that their JHA-trained personnel update and refresh existing JHA's IAW BO 5100.10 for their routine tasks. Marine and Civilian Marine supervisors will also ensure that JHA's are created for new routine tasks and processes on their inventory. The intent is to have 100% JHA's with a prepared date during calendar year 2016.			
Increase Electrical Panel Box Safety Awareness	All Marines and Civilian Marines will View the electrical panel box training briefing prepared by Risk Management Office as part of the 101 Critical Days of Summer Safety stand down.			
	Divisions will validate the Public Works Office inventory of electrical panel boxes in facilities occupied by the installation command for location and type of service. The inventory will include a confirmation that access (30" clearance) is maintained for each electrical panel box.			
	Risk Management will coordinate with Public Works to assign and prepare the appropriate arc flash and shock hazard warning labels for each electrical panel box.			
	Working with Public Works Office and unit safety officers, Risk Management will ensure that the appropriate arc flash and shock hazard warning label is affixed to each electrical panel box identified in the division's inventory.			21



Narrative of Military WESS Reportable Cases CY16



Date	Narrative	Status	Results
1 st Qtr	13 Jan 16- SNM torn right ankle ligament while walking down stairs.	On Duty	RX Meds, 31 Days Lost Time, 66 Days Light Duty
	25 Feb 16- SNM strained groin muscle while attempting to enter a vehicle with a modified lift kit assembly.	Off Duty	RX Meds, 28 Days Light Duty
	29 Feb 16- SNM hyper extended right knee joint in an attempt to break fall from tripping over interior door stop in barracks.	Off Duty	RX Meds, 28 Days Light Duty
	5 Mar 16- SNM strained left ankle while running.	Off Duty	RX Meds, 14 Days Light Duty
	8 Mar 16- SNM over exerted left knee while running during PT.	On Duty	RX Meds, 31 Days Light Duty
	11 Mar 16- SNM sprained left ankle while conducting unit PT.	On Duty	13 Days Light Duty
	13 Mar 16- SNM injured left knee while exiting the shower at home.	Off Duty	SNM on LIMDU from previous injuries, no modifications to restrictions
2 nd Qtr	14 Jun 16- SNM injured his left knee while doing yard maintenance at home.	Off Duty	RX Meds, 6 Days Lost Time, 90 Days Light Duty

Lost time
Restrict
Other
First Aid

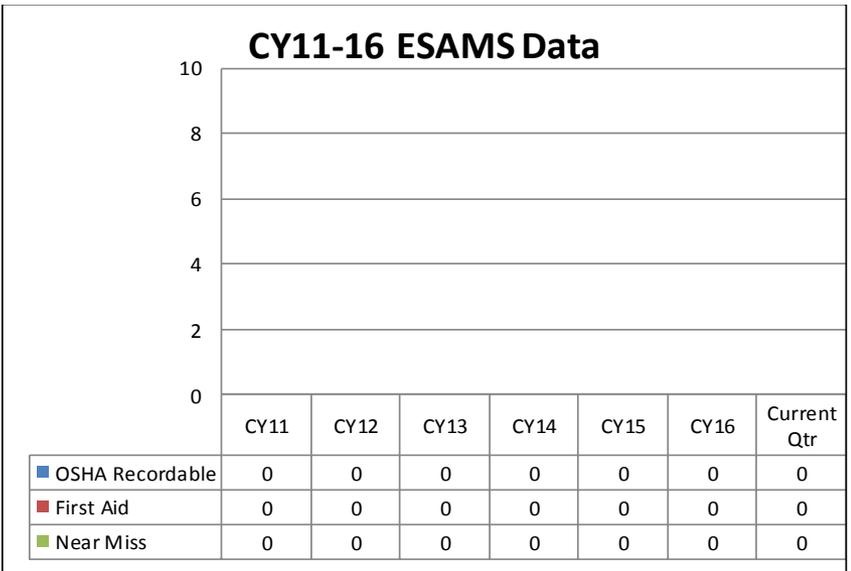


MCLB Albany Headquarters and Staff



CY16 Total Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0								
Rate	0.0			0.0								

CY16 Lost Time Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0								
Lost Time Rate	0.0			0.0								



CY16 Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr		
4th Qtr		
Total	None	\$0.00

Progress toward CY16 Command Safety Goals				
Goal	Objective	Objective	Goal	
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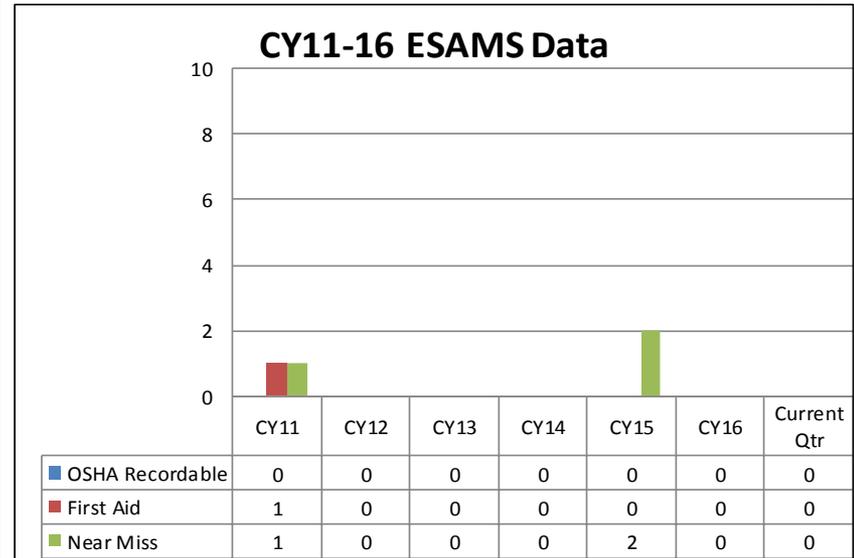
Inspection Results	
Apr 2016	92%



Operations and Training Division



CY16 Total Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0								
Rate	0.0			0.0								
CY16 Lost Time Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0								
Lost Time Rate	0.0			0.0								



CY16 Property Damage		
1 st Qtr	None	\$0.00
2 nd Qtr	None	\$0.00
3 rd Qtr		
4 th Qtr		
Total	None	\$0.00

Progress toward CY16 Command Safety Goals				
Goal	Objective	Objective	Goal	
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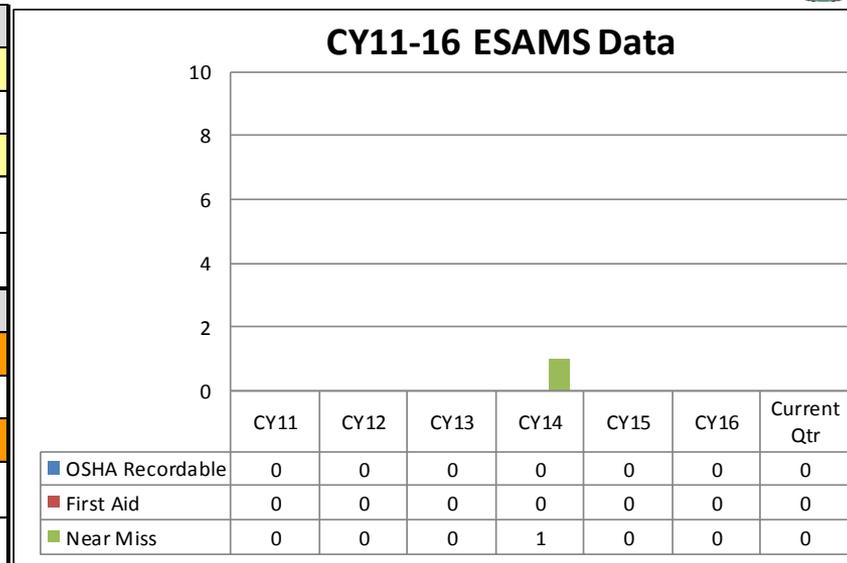
Inspection Results	
Apr 2016	98%



Manpower



CY16 Total Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0								
Rate	0.0			0.0								
CY16 Lost Time Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0								
Lost Time Rate	0.0			0.0								



CY16 Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr		
4th Qtr		
Total	None	\$0.00

Inspection Results	
Apr 2016	100%

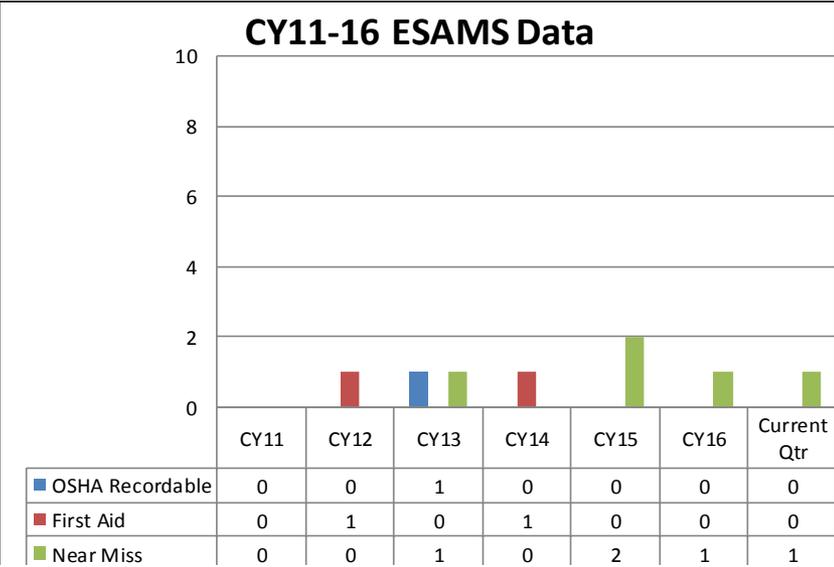
Progress toward CY16 Command Safety Goals				
Goal	Objective	Objective	Goal	
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Office of the Comptroller



CY16 Total Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0								
Rate	0.0			0.0								
CY16 Lost Time Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0								
Lost Time Rate	0.0			0.0								



CY16 Property Damage		
1 st Qtr	None	\$0.00
2 nd Qtr	None	\$0.00
3 rd Qtr		
4 th Qtr		
Total	None	\$0.00

Progress toward CY16 Command Safety Goals

Goal	Objective	Objective	Goal
Refresh Job Hazard Analysis	90% of Marines and Civilian Marines will complete JHA on-line training using either ESAMS course: <i>Job Hazard Analysis (326)</i> or MarineNet course: <i>Job Hazard Analysis (ESHAH29)</i> . Employees who do not have MCEN-N accessibility may view the JHA training video from the Risk Management video library. Contractors are also invited to view the JHA training video.		
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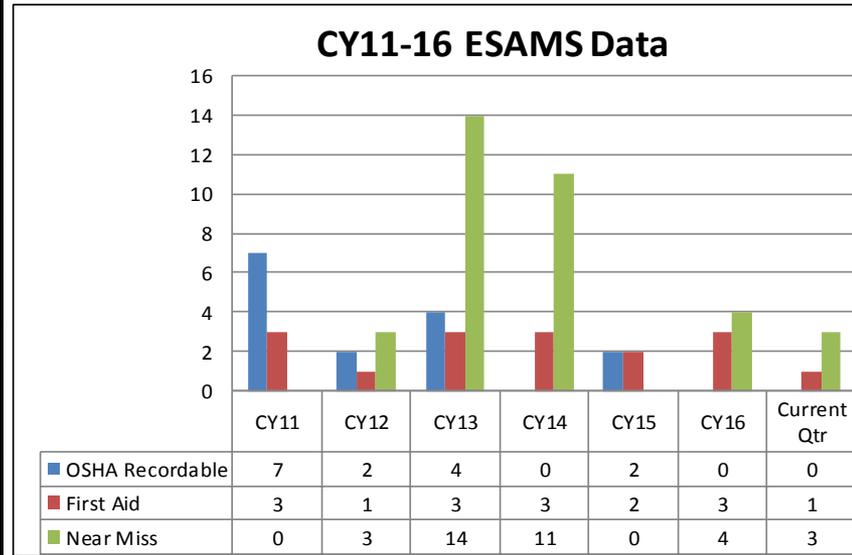
Inspection Results	
Apr 2016	100%



Logistics Support Division



CY16 Total Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	2	0	0	0	1						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			1								
Rate	13.3			10.0								
CY16 Lost Time Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0								
Lost Time Rate	0.0			0.0								



CY16 Property Damage		
1 st Qtr	None	\$0.00
2 nd Qtr	Scratch to right rear and missing bumper pad	\$668.28
3 rd Qtr		
4 th Qtr		
Total	1 Property Damage	\$668.28

Progress toward CY16 Command Safety Goals				
Goal	Objective	Objective	Goal	
Refresh Job Hazard Analysis	90% of Marines and Civilian Marines will complete JHA on-line training using either ESAMS course: <i>Job Hazard Analysis (326)</i> or MarineNet course: <i>Job Hazard Analysis (ESHAH29)</i> . Employees who do not have MCEN-N accessibility may view the JHA training video from the Risk Management video library. Contractors are also invited to view the JHA training video.			
	Inventory the routine tasks and processes that require a JHA to ensure the JHA's on-hand are still valid. Survey new tasks and processes that require preparation of a JHA.			
Increase Electrical Panel Box Safety Awareness	Marine and Civilian Marine supervisors will ensure that their JHA-trained personnel update and refresh existing JHA's IAW BO 5100.10 for their routine tasks. Marine and Civilian Marine supervisors will also ensure that JHA's are created for new routine tasks and processes on their inventory. The intent is to have 100% JHA's with a prepared date during calendar year 2016.			
	All Marines and Civilian Marines will View the electrical panel box training briefing prepared by Risk Management Office as part of the 101 Critical Days of Summer Safety stand down.			
	Divisions will validate the Public Works Office inventory of electrical panel boxes in facilities occupied by the installation command for location and type of service. The inventory will include a confirmation that access (30" clearance) is maintained for each electrical panel box.			
	Risk Management will coordinate with Public Works to assign and prepare the appropriate arc flash and shock hazard warning labels for each electrical panel box.			
	Working with Public Works Office and unit safety officers, Risk Management will ensure that the appropriate arc flash and shock hazard warning label is affixed to each electrical panel box identified in the division's inventory.			

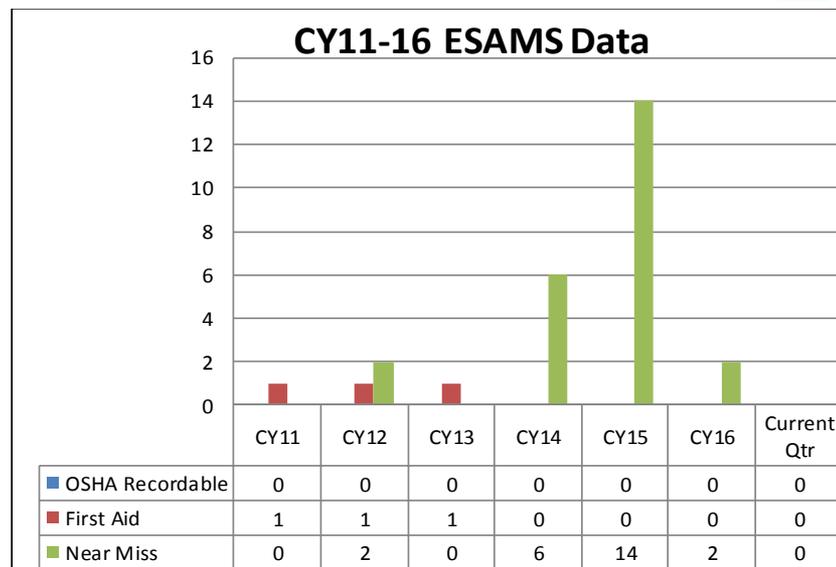
Inspection Results	
Mar 2016	94%



Communications and Information Systems Division (CISD)



CY16 Total Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			0								
Rate	0.0			0.0								
CY16 Lost Time Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0								
Lost Time Rate	0.0			0.0								



CY16 Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr		
4th Qtr		
Total	None	\$0.00

Progress toward CY16 Command Safety Goals				
Goal	Objective	Objective	Goal	
Refresh Job Hazard Analysis	90% of Marines and Civilian Marines will complete JHA on-line training using either ESAMS course: <i>Job Hazard Analysis (326)</i> or MarineNet course: <i>Job Hazard Analysis (ESHAHB29)</i> . Employees who do not have MCEN-N accessibility may view the JHA training video from the Risk Management video library. Contractors are also invited to view the JHA training video.			
	Inventory the routine tasks and processes that require a JHA to ensure the JHA's on-hand are still valid. Survey new tasks and processes that require preparation of a JHA.			
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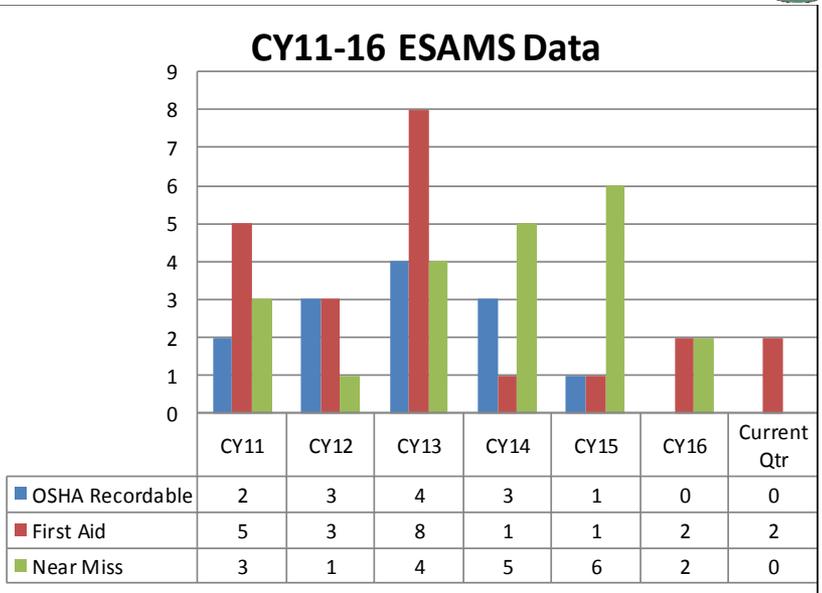
Inspection Results	
Mar 2016	95%



Installation & Environment Division



CY16 Total Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	2	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	0			2								
Rate	0.0			3.0								
CY16 Lost Time Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0								
Lost Time Rate	0.0			0.0								



CY16 Property Damage

Quarter	Property Damages	Amount
1st Qtr	3 Property Damages	\$517.00
2nd Qtr	E-cart struck bollard.	\$1,145.00
	Truck struck vent pipe.	\$1,759.00
3rd Qtr		
4th Qtr		
Total	5 Property Damages	\$2,904.00

Progress toward CY16 Command Safety Goals

Goal	Objective	Objective	Goal
Refresh Job Hazard Analysis	90% of Marines and Civilian Marines will complete JHA on-line training using either ESAMS course: <i>Job Hazard Analysis (326)</i> or MarineNet course: <i>Job Hazard Analysis (ESHAH29)</i> . Employees who do not have MCEN-N accessibility may view the JHA training video from the Risk Management video library. Contractors are also invited to view the JHA training video.		
	Inventory the routine tasks and processes that require a JHA to ensure the JHA's on-hand are still valid. Survey new tasks and processes that require preparation of a JHA.		
	Marine and Civilian Marine supervisors will ensure that their JHA-trained personnel update and refresh existing JHA's IAW BO 5100.10 for their routine tasks. Marine and Civilian Marine supervisors will also ensure that JHA's are created for new routine tasks and processes on their inventory. The intent is to have 100% JHA's with a prepared date during calendar year 2016.		
Increase Electrical Panel Box Safety Awareness	All Marines and Civilian Marines will View the electrical panel box training briefing prepared by Risk Management Office as part of the 101 Critical Days of Summer Safety stand down.		
	Divisions will validate the Public Works Office inventory of electrical panel boxes in facilities occupied by the installation command for location and type of service. The inventory will include a confirmation that access (30" clearance) is maintained for each electrical panel box.		
	Risk Management will coordinate with Public Works to assign and prepare the appropriate arc flash and shock hazard warning labels for each electrical panel box.		
	Working with Public Works Office and unit safety officers, Risk Management will ensure that the appropriate arc flash and shock hazard warning label is affixed to each electrical panel box identified in the division's inventory.		

Inspection Results

May 2016	99%
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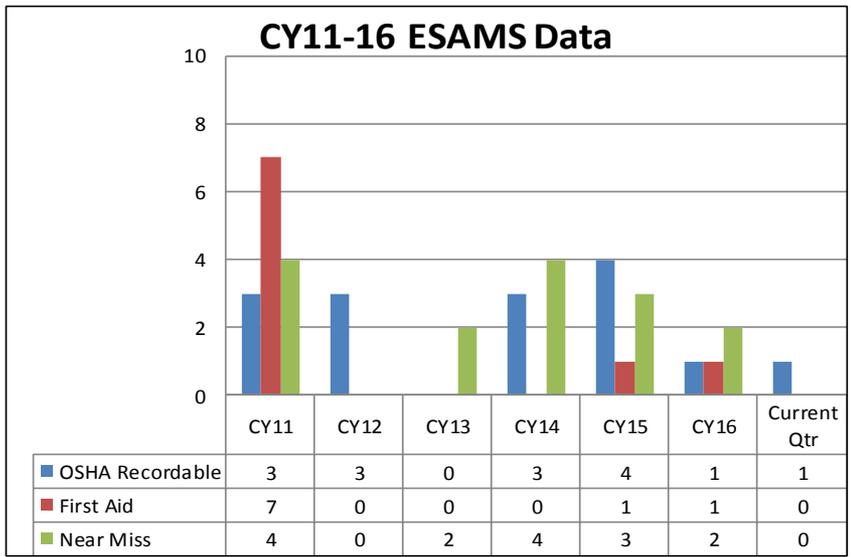


Public Safety Division



CY16 Total Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	1	0	0	1						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	1			1								
Rate	3.8			3.7								

CY16 Lost Time Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0								
Lost Time Rate	0.0			0.0								



CY16 Property Damage

Qtr	Property Damages	Amount
1 st Qtr	4 Property Damages	\$3,358
2 nd Qtr	Passenger door handle	\$121
	Rear quarter panel	\$1,144
3 rd Qtr		
4 th Qtr		
Total	6 Property Damages	\$4,623

Inspection Results

Jan 2016	94%
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Progress toward CY16 Command Safety Goals

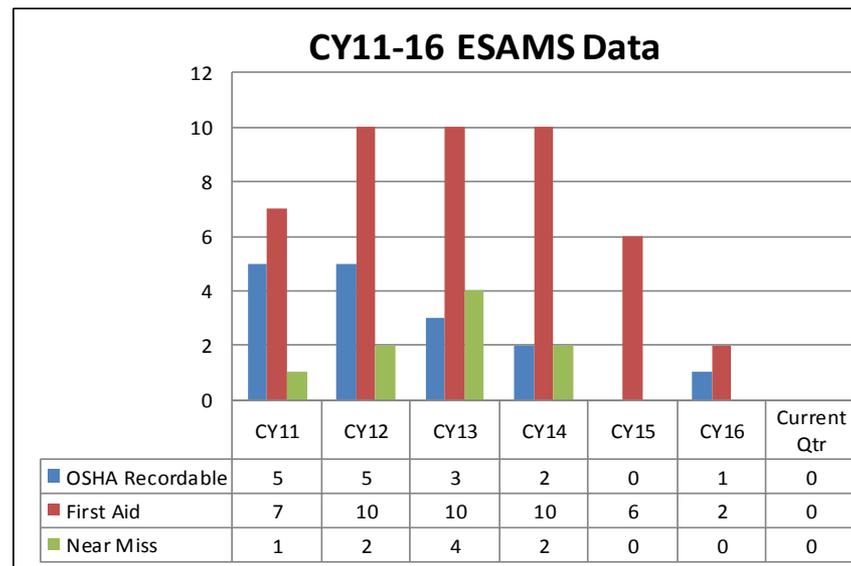
Goal	Objective	Objective	Goal
Refresh Job Hazard Analysis	90% of Marines and Civilian Marines will complete JHA on-line training using either ESAMS course: <i>Job Hazard Analysis (326)</i> or MarineNet course: <i>Job Hazard Analysis (ESHAAHB29)</i> . Employees who do not have MCEN-N accessibility may view the JHA training video from the Risk Management video library. Contractors are also invited to view the JHA training video.	Green	Yellow
	Inventory the routine tasks and processes that require a JHA to ensure the JHA's on-hand are still valid. Survey new tasks and processes that require preparation of a JHA.	Green	Yellow
	Marine and Civilian Marine supervisors will ensure that their JHA-trained personnel update and refresh existing JHA's IAW BO 5100.10 for their routine tasks. Marine and Civilian Marine supervisors will also ensure that JHA's are created for new routine tasks and processes on their inventory. The intent is to have 100% JHA's with a prepared date during calendar year 2016.	Yellow	Yellow
Increase Electrical Panel Box Safety Awareness	All Marines and Civilian Marines will View the electrical panel box training briefing prepared by Risk Management Office as part of the 101 Critical Days of Summer Safety stand down.	Yellow	Yellow
	Divisions will validate the Public Works Office inventory of electrical panel boxes in facilities occupied by the installation command for location and type of service. The inventory will include a confirmation that access (30" clearance) is maintained for each electrical panel box.	Yellow	Yellow
	Risk Management will coordinate with Public Works to assign and prepare the appropriate arc flash and shock hazard warning labels for each electrical panel box.	Red	Yellow
	Working with Public Works Office and unit safety officers, Risk Management will ensure that the appropriate arc flash and shock hazard warning label is affixed to each electrical panel box identified in the division's inventory.	Red	Yellow



Marine Corps Community Services



CY16 Total Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	1	2	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	3			0								
Rate	6.9			3.4								
CY16 Lost Time Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0								
Lost Time Rate	0.0			0.0								



CY16 Property Damage		
1st Qtr	None	\$0.00
2nd Qtr	None	\$0.00
3rd Qtr		
4th Qtr		
Total	None	\$0.00

Progress toward CY16 Command Safety Goals				
Goal	Objective	Objective	Goal	
Refresh Job Hazard Analysis	90% of Marines and Civilian Marines will complete JHA on-line training using either ESAMS course: <i>Job Hazard Analysis (326)</i> or MarineNet course: <i>Job Hazard Analysis (ESHAH29)</i> . Employees who do not have MCEN-N accessibility may view the JHA training video from the Risk Management video library. Contractors are also invited to view the JHA training video.			
	Inventory the routine tasks and processes that require a JHA to ensure the JHA's on-hand are still valid. Survey new tasks and processes that require preparation of a JHA.			
	Marine and Civilian Marine supervisors will ensure that their JHA-trained personnel update and refresh existing JHA's IAW BO 5100.10 for their routine tasks. Marine and Civilian Marine supervisors will also ensure that JHA's are created for new routine tasks and processes on their inventory. The intent is to have 100% JHA's with a prepared date during calendar year 2016.			
Increase Electrical Panel Box Safety Awareness	All Marines and Civilian Marines will View the electrical panel box training briefing prepared by Risk Management Office as part of the 101 Critical Days of Summer Safety stand down.			
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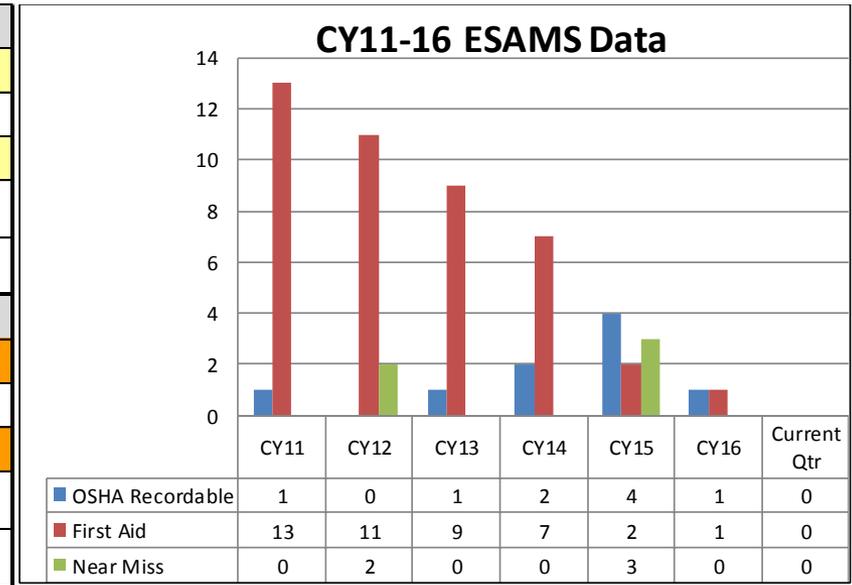
Inspection Results	
Mar 2016	98%



DLA Distribution Albany Georgia



CY16 Total Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	1	1	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Injuries	2			0								
Rate	7.2			3.6								
CY16 Lost Time Injuries/Illnesses												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Injuries	0	0	0	0	0	0						
	1st QTR			2nd QTR			3rd QTR			4th QTR		
Lost Time Injuries	0			0								
Lost Time Rate	0.0			0.0								



CY16 Property Damage		
1 st Qtr	1 Property Damage	\$1357.70
2 nd Qtr	Forklift operator hit overhead heating pipe.	\$500.00
3 rd Qtr.		
4 th Qtr.		
Total	2 Property Damages	\$1857.70

Most Recent Inspection
May 2016

Successes, Initiatives, and Concerns

1. We conducted our monthly safety briefs for April, May, and June discussing Hazard Recognition, and Seasonal Safety.
2. Conducted Safety Stand-down with entire workforce in May covering recent Mishaps across DLA, we discussed job hazard analysis, OSH Programs for DLA, policies on hazard reporting and abatement, and DLA's integrated safety strategy focusing on standard operating procedures in OSH throughout DLA.



GOV Fleet Safety

Kelly Eadie
Logistics Support Division Director

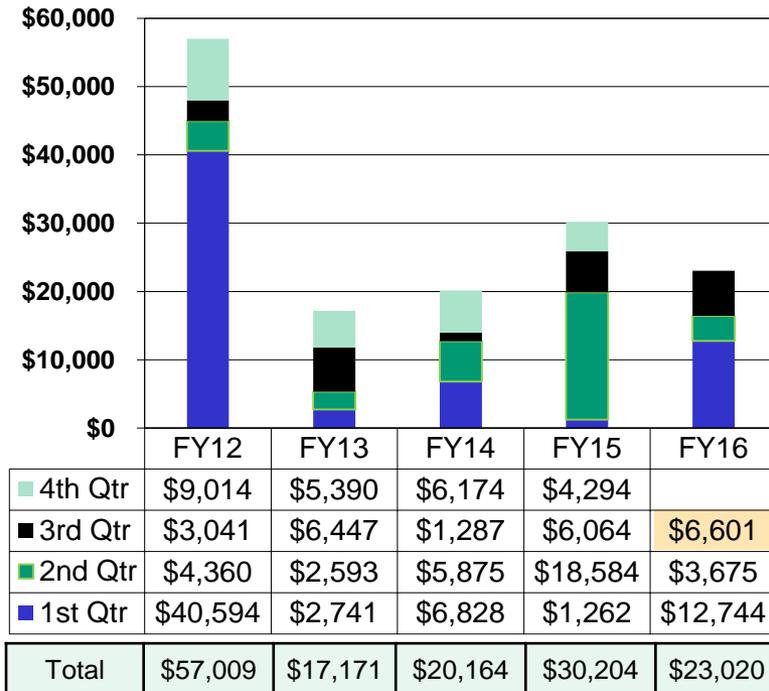


GOV Fleet Safety

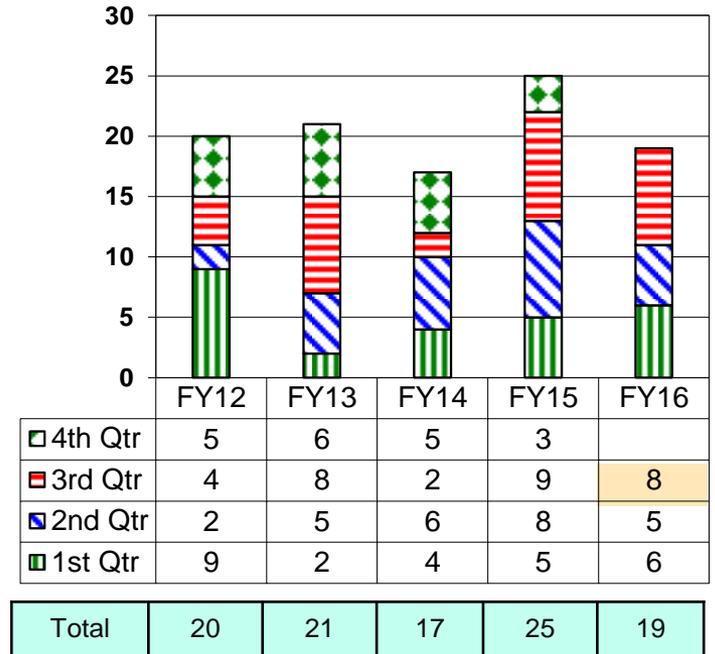
Cost of Repairs – GOV Mishaps



Cost of Repairs



Number of Repairs



Total	
FY12	\$57,009
FY13	\$17,171
FY14	\$20,164
FY15	\$30,204
FY16	\$23,020



GOV and Real Property Damage Cases

3rd Qtr FY16



Quarter	Date	Narrative	Cost
1 st Qtr	31 Dec 15	6 Property Damages	\$12,744
2 nd Qtr	8 Jan 16	7 Property Damages	\$3,675 \$20,000
3 rd Qtr	5 May 16	DMC---Contractor hit power pole with tram, poked hole and cracked concrete (Reimbursable)	\$20,000
	19 May 16	LSD---Armory backed pickup into post at pistol range	\$668
	31 May 16	PPA---No report, damage rear door	\$967
	7 Jun 16	I&E---Employee ran over gas vent pipe	\$1,759
	14 Jun 16	I&E---Employee ran GEM car into bollard	\$1,145
	Unknown	FSD---No report, rear fender	\$314
	11 May 16	SAF/Motor Pool – Passenger door handle	\$121
	20 May 16	IPAC/Motor Pool – Rear Bumper	\$483
	Unknown	SAF/Motor Pool – Rear quarter panel	\$1,144
Qtr Total			\$6,601
Total			\$23,020

Total reimbursable: \$40,000.00

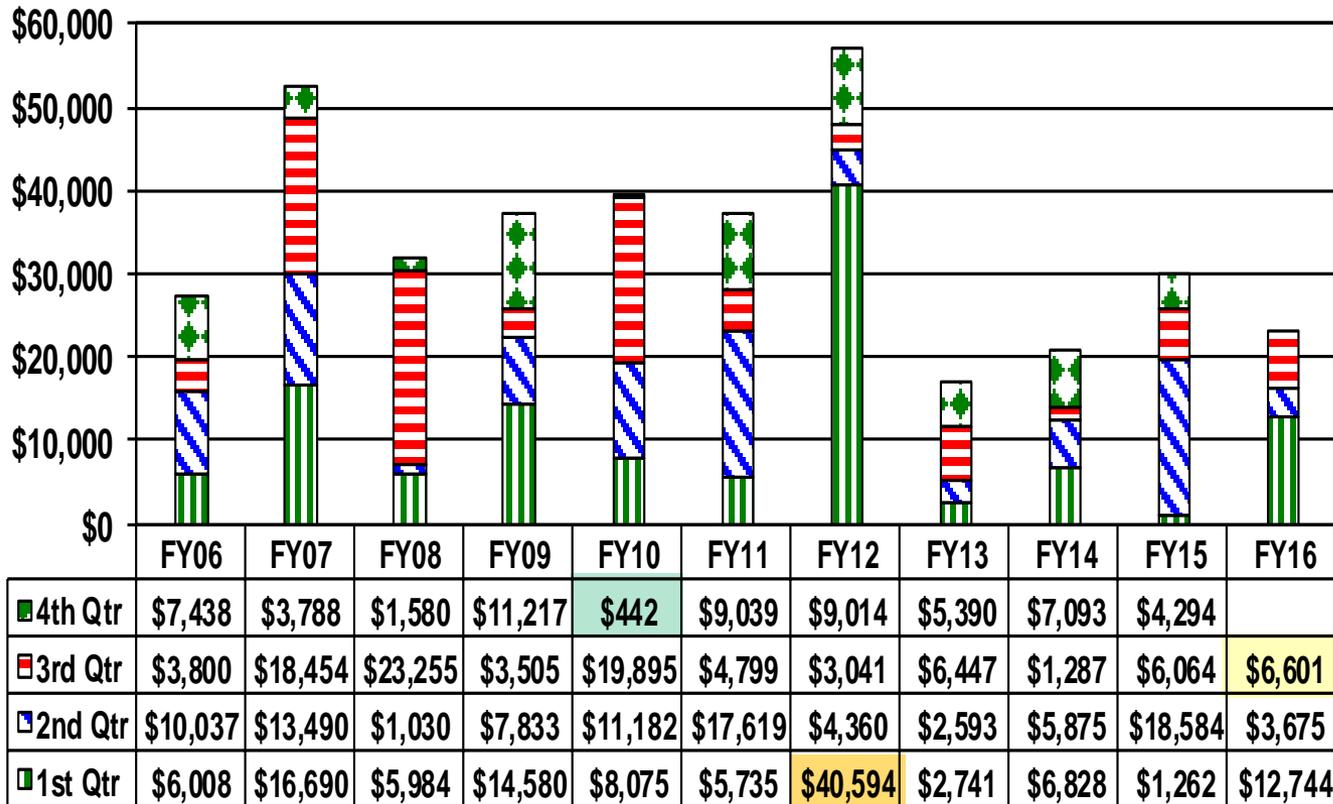
No injuries to any of the involved personnel were reported



GOV Damage

Cost of Repair Comparison Chart

FY06-FY16



Cost of repairs at it's lowest in FY10, 4th Qtr, being \$442



Real Property Damages



Contractor Tram Hit Power Pole
DMC: \$20,000 (Reimbursible)



Motor Vehicle Damages



Armorer backed pickup into post
LSD: \$668



Motor Vehicle Damages



Driver struck vent pipe at Bldg 1221
I&E: \$1,759

Motor Vehicle Damages



Driver ran into bollard
I&E FSC: \$1,145



MCLB Fire & Emergency Services

3rd QTR FY16



Phil Partin

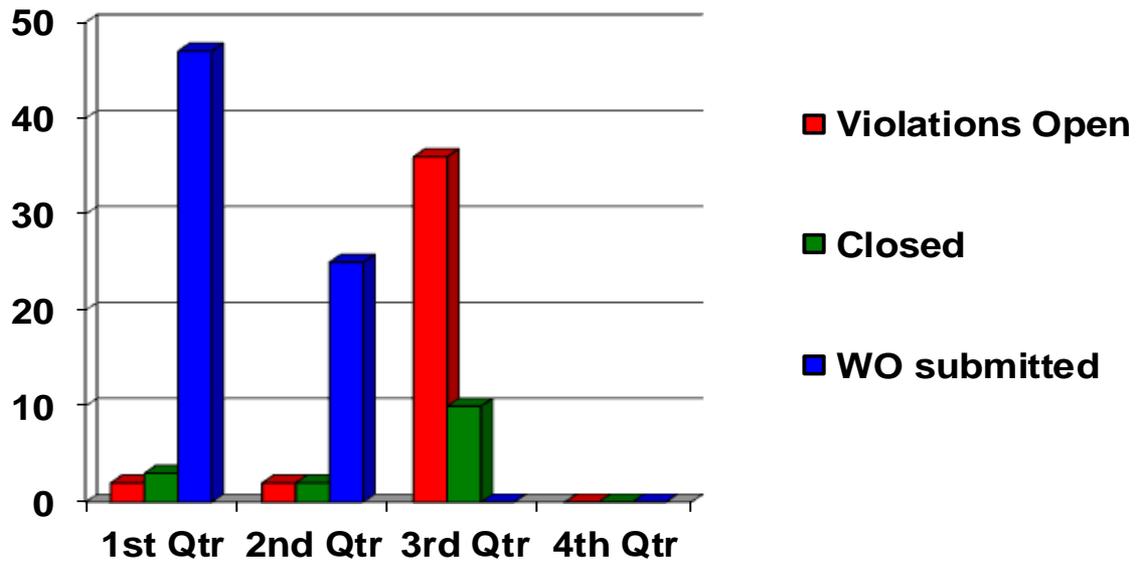
MCLBA Fire Chief



MCLB Fire Department Activity



Prevention Section		
FY-2016	Total 3rd QTR	YTD
Inspections	103	391*
Violations Open	36	40
Violations Closed	10	15
Work Orders Submitted	65	72

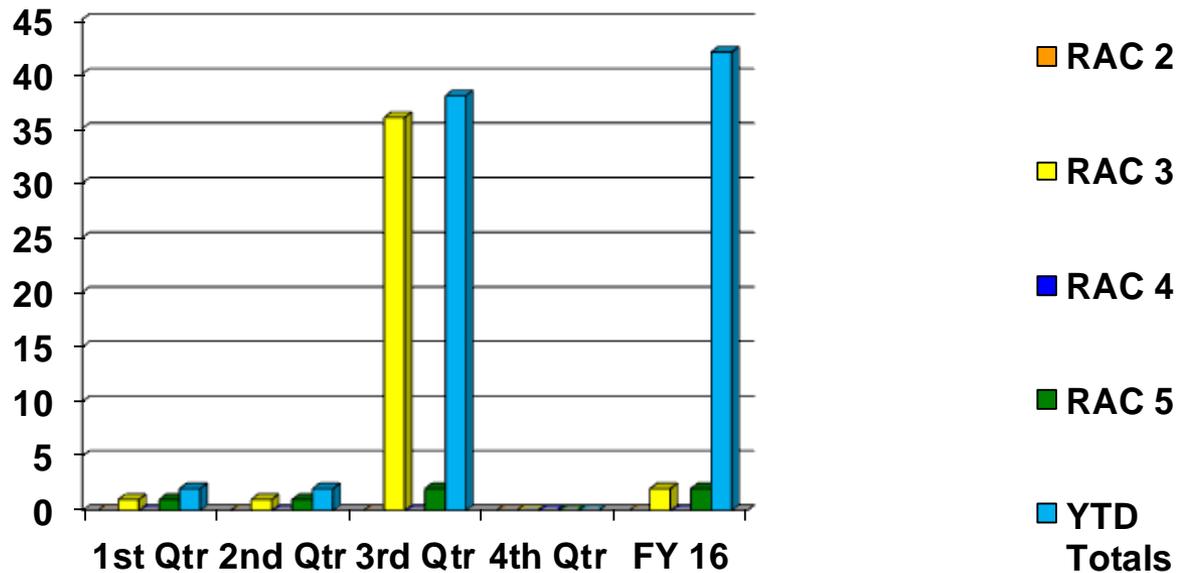




MCLB Fire Department Activity

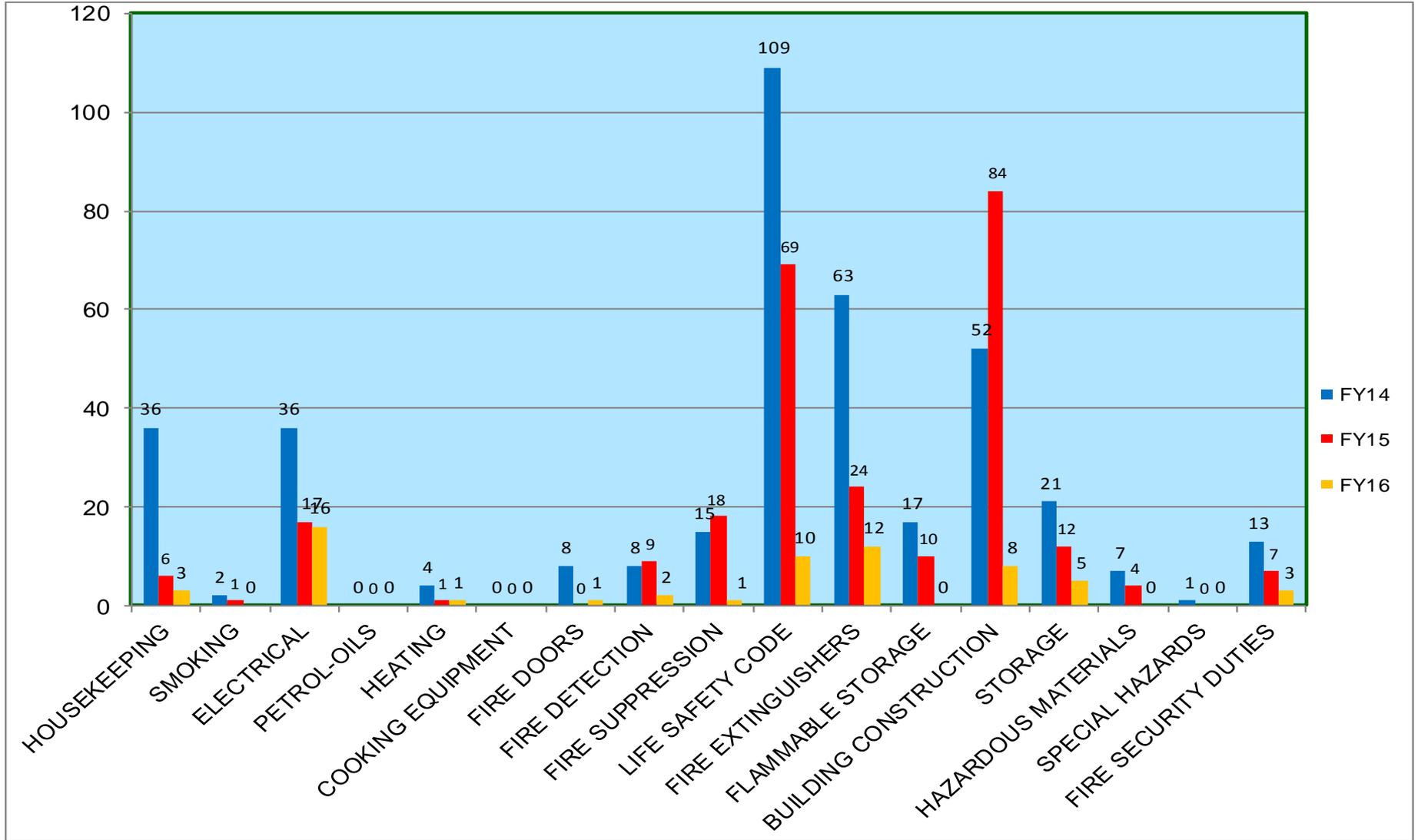


Prevention Section		
Open RAC Violations by Group YTD		
Risk Assessment Value	Violations	Percentages
RAC 1	0	0%
RAC 2	0	0%
RAC 3	36	90%
RAC 4	0	0%
RAC 5	4	10%





MCLB Fire & Emergency Services RAC TRENDS





Marine Corps Police Department

Traffic Safety

2nd Qtr CY16



Randy Jack
MCLBA Police Chief



Traffic Safety

2nd Qtr, CY16

Reported Traffic Collisions

GOV

VEHICLE TYPE	Quarter	YTD
GOV - GOV	0	0
GOV - POV	0	1
GOV - Fixed Object	2	4
GOV - Animal	0	0
GOV - Pedestrian	0	0
GOV - Bicycle	0	0
GOV - Rollover	0	0
Hit & Run (GOV)	0	0
Total	2	5

POV

VEHICLE TYPE	Quarter	YTD
POV - POV	3	6
POV - GOV	0	0
POV - Fixed Object	3	5
POV - Animal	1	4
Hit & Run (POV)	0	1
POV - Bicycle	0	0
POV - Rollover	0	1
Motorcycle	0	0
Total	7	17

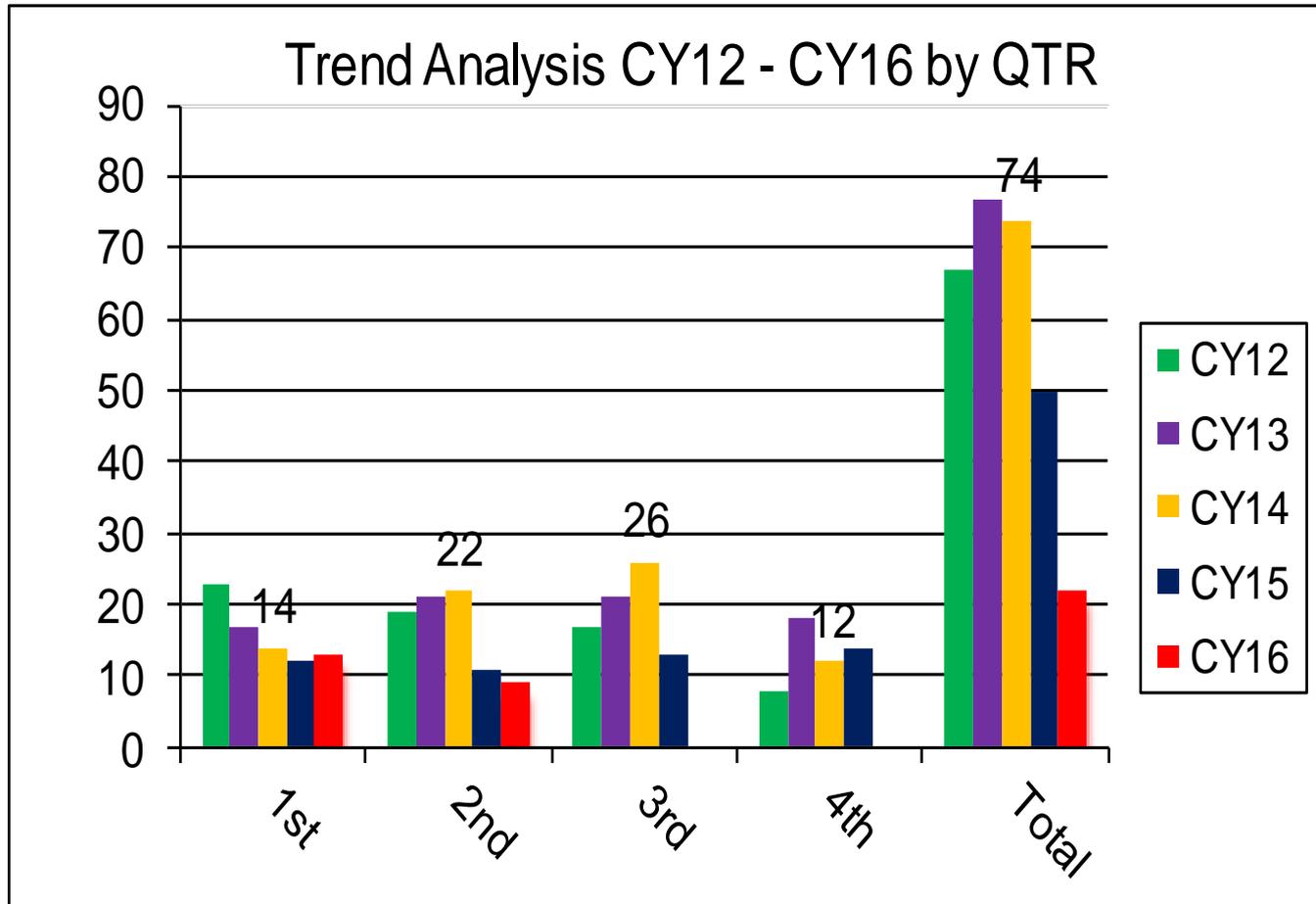
Traffic Collisions CY16 = 22



Traffic Safety

2nd Qtr, CY16

Traffic Collision Comparison by CY Quarters





Traffic Safety

2nd Qtr, CY16

Traffic Summary



- **MCLB TRAFFIC SAFETY INITIATIVES**

- *Use caution in all road areas aboard MCLB due to vehicle crashes with traveling wildlife and wet weather conditions that causes slippery roadways.*
- *MCPD is currently engaging in traffic campaigns that are geared towards awareness to drivers to operate their vehicles in a safe and orderly fashion aboard the Marine Corps Logistics Base, Albany in an effort to decrease and eliminate crashes and injuries to visitors and employees at MCLB.*
- *MCPD is actively involved in enforcing all driving regulations according to BO5560.9D in an effort to reduce driving Mishaps aboard MCLB.*





Ergonomics



SAFE LIFTING

MCLBAO 6260.4A Ergonomics Program

Donna Chalmers

Ergonomics Coordinator

639-6215



Ergonomics

Think Before You Lift



- ✓ Test the Load. See how well you can handle the object alone. Check for sharp edges, awkward handling and whether or not you can grip the object well. Ask for help or plan to use a hand truck, pushcart or mechanical device when the load is too heavy or too hard to handle alone. Don't take chances.
- ✓ Know where you are going. Is the path clear of trip or slip hazards? Where can you stop to rest? Know where you plan to unload and make sure the area is clear and prepared.
- ✓ Get into proper position. You should be close to the load in a comfortable stand, with your feet about shoulder-width apart for the best balance and stability.



Ergonomics



Proper Lifting Techniques

IMPORTANT !

This technique may be effective only if loads are small, light weight, and can easily fit between the knees. The maximum weight to be lifted with two hands, under ideal conditions, is 51 pounds.



- ✓ *Stand close to the object.*
- ✓ *Bend your knees (not at your waist).*
- ✓ *Use the strong muscles of your legs to power the lift.*
- ✓ *Balance weight evenly as you carry, rather than distributing the weight in a lopsided way.*
- ✓ *Keep the object close.*
- ✓ *When changing direction, turn with your feet (don't twist your body while holding the object).*
- ✓ *Set the object down the same way you picked it up, with your knees bent and your back straight.*

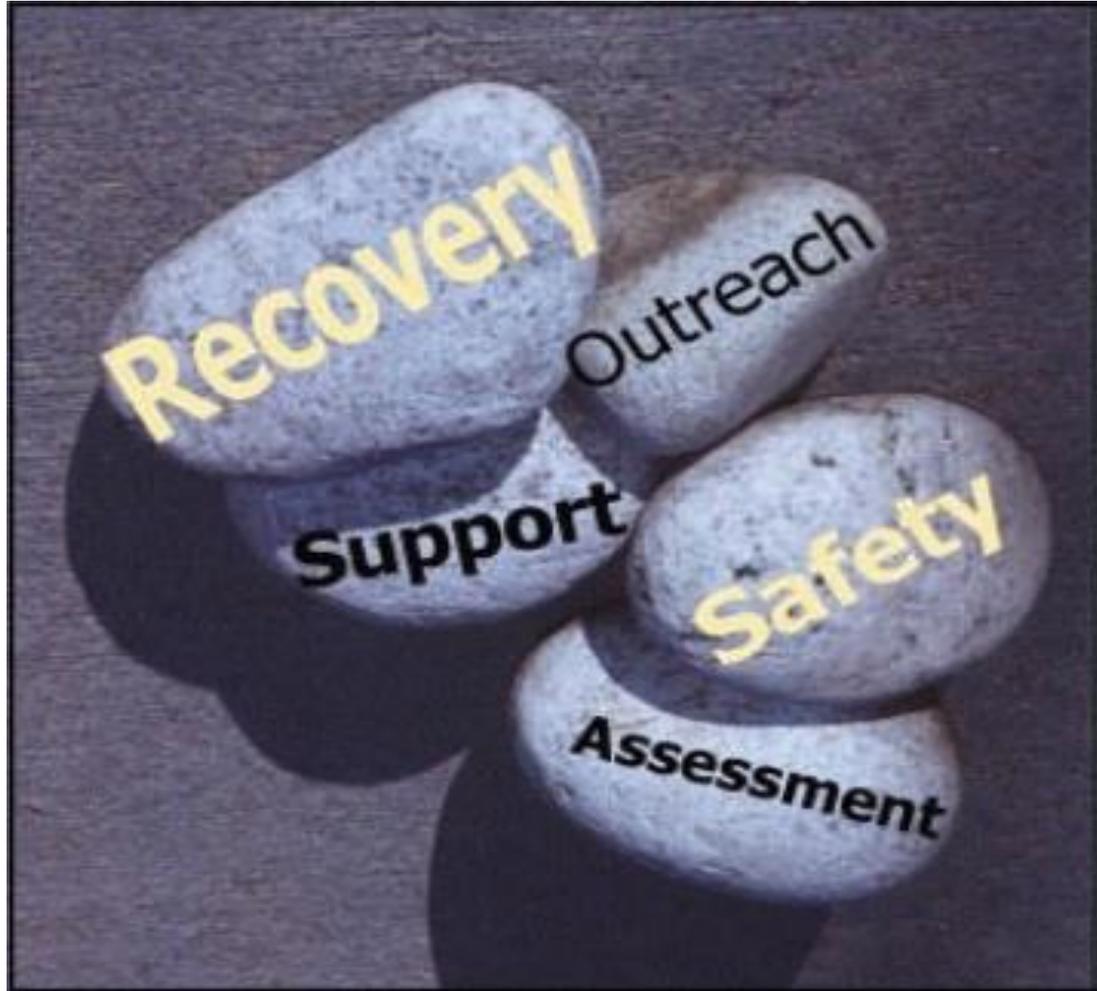
Remember: When you lift, your lower back absorbs most of the stress.

Ergonomic Guidelines for Manual Material Handling

<http://www.cdc.gov/niosh/docs/2007-131>



Substance Abuse Control Officer (SACO)



SSgt Curtis
anthony.curtis@usmc.mil
(229) 639-5570



Substance Abuse Program Information

ALCOHOL /URINALYSIS SCREENING PROGRAM FY16 3rd QUARTER TESTING RESULTS

- 0 = Alcohol Related Incidents (ARI) for 3rd Qtr
- 0 = Drug Related Incidents (DRI) for 3rd Qtr
- 0 = Tested "Positive" of .02 or above for Breathalyzer Screening



Substance Abuse Program Information

ALCOHOL /URINALYSIS SCREENING PROGRAM FY16 3rd QUARTER TESTING RESULTS

APRIL

- 19 MARINES REPORTED FOR BREATHALYZER/URINALYSIS SCREENING
- 19 MARINES WERE TESTED
- 0 TESTED POSITIVE

MAY

- 19 MARINES REPORTED FOR BREATHALYZER/URINALYSIS SCREENING
- 19 MARINES WERE TESTED
- 0 TESTED POSITIVE

JUNE

- 12 MARINES REPORTED FOR BREATHALYZER/URINALYSIS SCREENING
- 12 MARINES WERE TESTED
- 0 TESTED POSITIVE



Naval Branch Health Clinic



OCCUPATIONAL HEALTH CY16



ILLNESS AND INJURY

NO SHOW RATE

HEARING CONSERVATION

Tracy L Johnson, RN
Occupational Health Nurse



Naval Branch Health Clinic



OCCUPATIONAL HEALTH				
ILLNESS AND INJURY CY16				
	1ST	2ND	3RD	4TH
Total # visits for I&I	16	12		
Total # referred for care	0	0		
% Treated in house	100%	100%		



Naval Branch Health Clinic



OCCUPATIONAL HEALTH				
NO SHOW DATA CY16				
	1ST	2ND	3RD	4TH
# Scheduled Appointments	460	396		
# No Shows	33	21		
% No Shows	7%	5%		



Hearing Conservation Program



Tracy L. Johnson, RN
Occupational Health Nurse
639-8662

Stacey Williams
Safety Specialist/Program Manager
639-7049



Naval Branch Health Clinic



OCCUPATIONAL HEALTH				
HEARING CONSERVATION DATA CY16				
	1ST	2ND	3RD	4TH
# HC EXAMS	445	316		
# Referred to Audiologist	17	35		

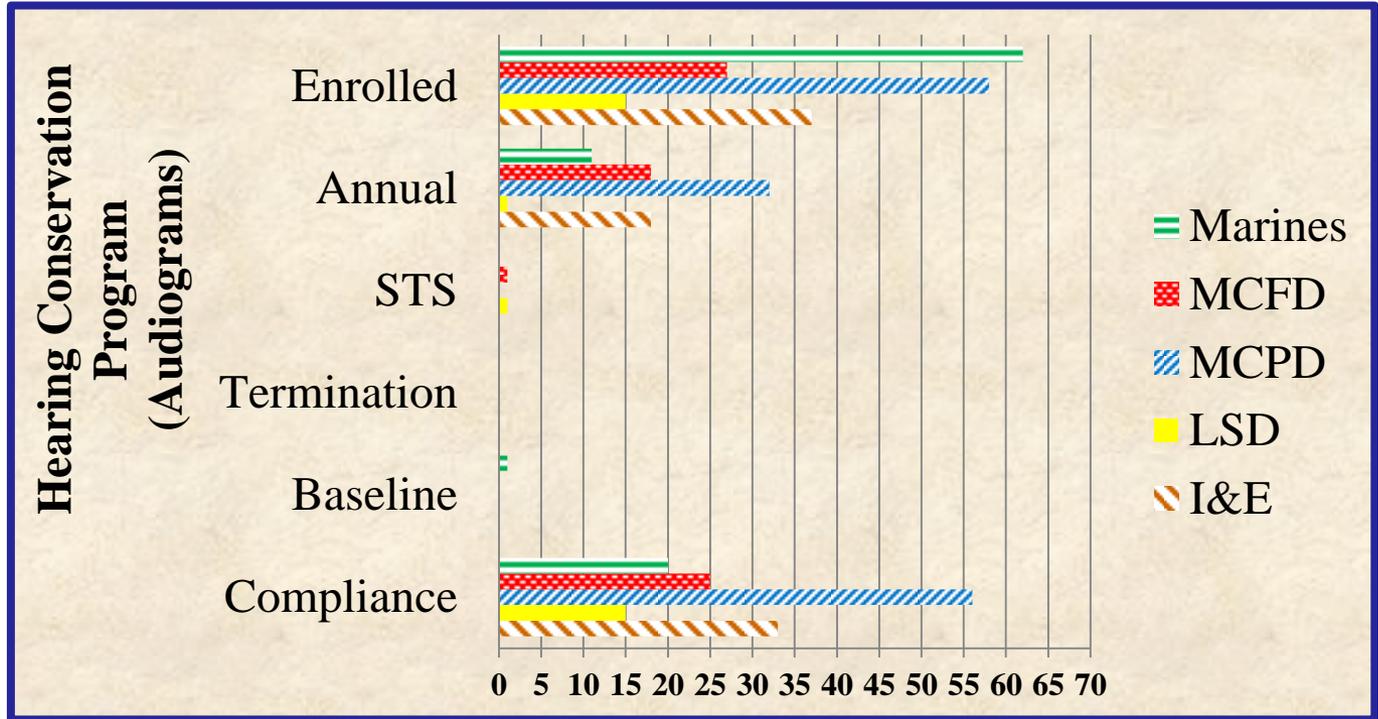


MCLBA ESAMS Hearing Readiness Metrics CY16



Reference: **MCO 6260.3**, Marine Corps Hearing Conservation Program

1. Training requirements
2. Audiogram (Baseline, Annual, and Termination)
3. STS/PTS
4. Fit Testing
5. Identifying noise hazardous area and equipment
6. Best way to manage the program is by using ESAMS



	Marines	MCFD	MCPD	LSD	I&E	Total
Enrolled	62	27	58	15	37	199
Compliance	20	25	56	15	33	149
STS	0	1	0	1	0	2
AC Rate	32.3%	92.6%	96.6%	100.0%	89.2%	74.9%
STS Rate	0.0%	3.7%	0.0%	6.7%	0.0%	1.0%



Safety Training

Motor Vehicle Safety Training

VPP 101 Training

OSH 10-hour General Industry Outreach Training

Status of Formal Safety Officer Training



Motor Vehicle Safety Training

William H. Womble, Jr.
MCLB Albany
Traffic Safety Program Manager



National Child Passenger Safety Week is September 22-29

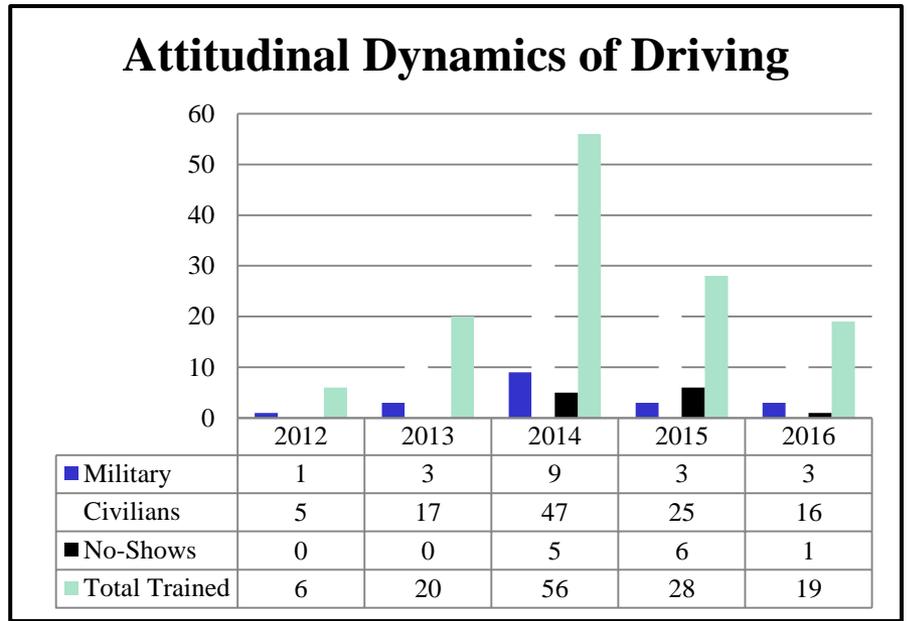
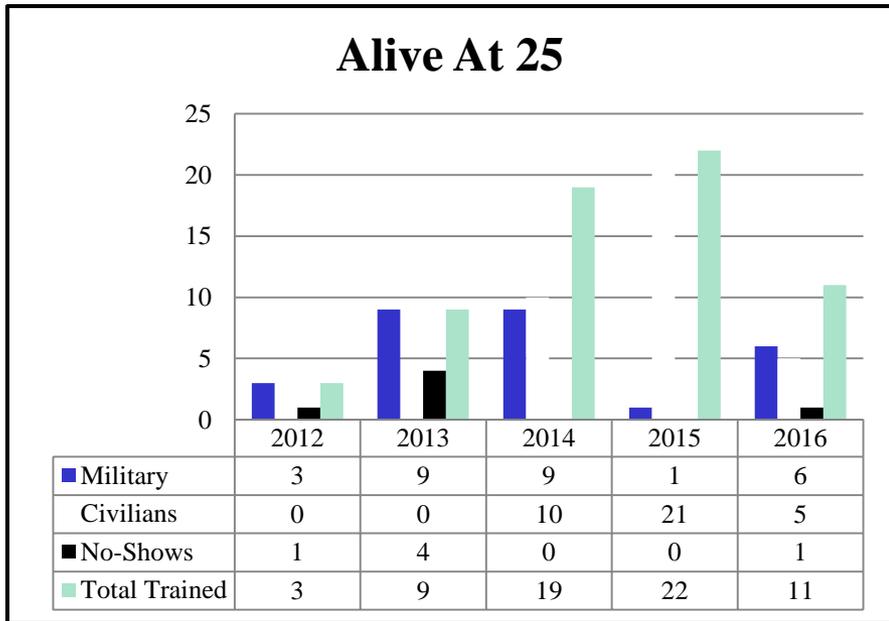
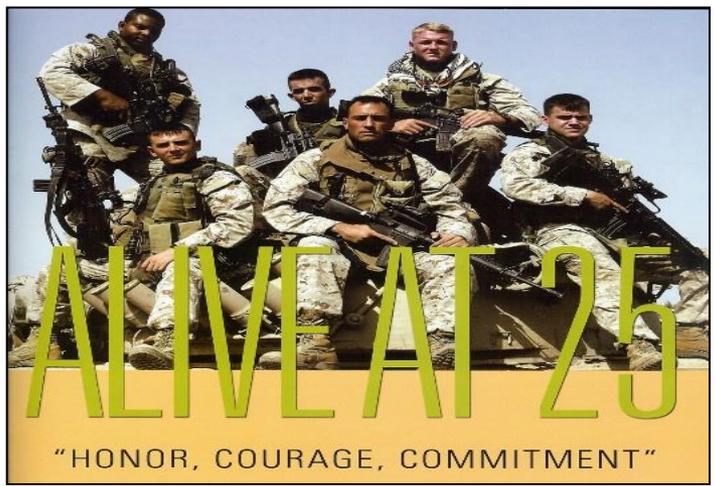


Driver Education Program



CY16

Course	Alive At 25	Attitudinal Dynamics of Driving
Hours	4 hours: 0800-1200	8 hours: 0800-1700
Required For	Marines under age 26	Drivers designated by the Base Traffic Court
Available For	Marine and Civilian Marine, family members ages 15-25	Drivers designated by the Base Traffic Court
Dress/Uniform	Marines: Uniform of the day Civilians: Business casual	Marines: Uniform of the day Civilians: Business casual
Classroom Location	HRO Classroom Bldg 3010, Room 4	HRO Classroom Bldg 3010, Room 4



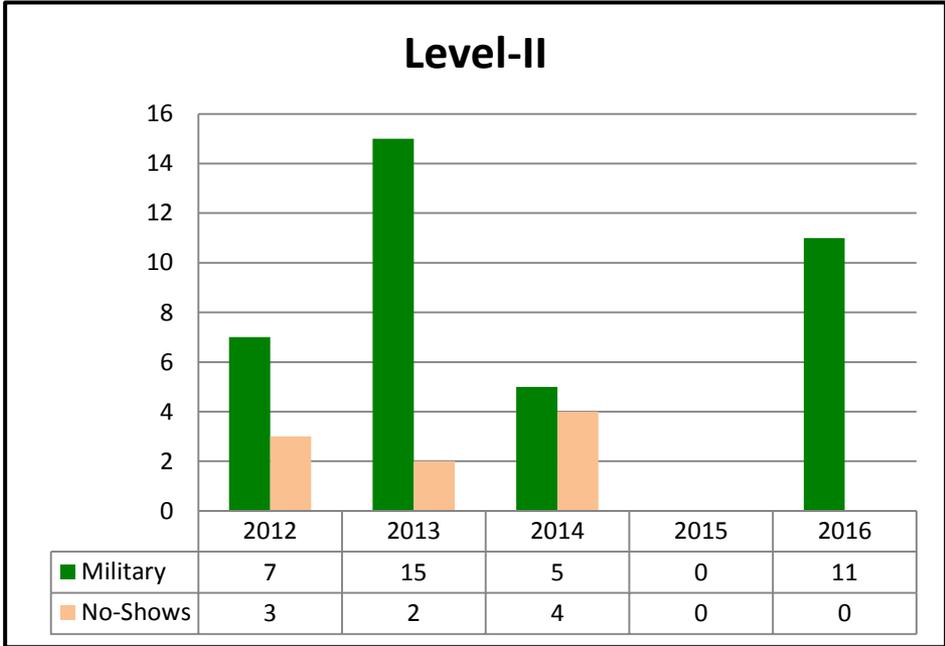
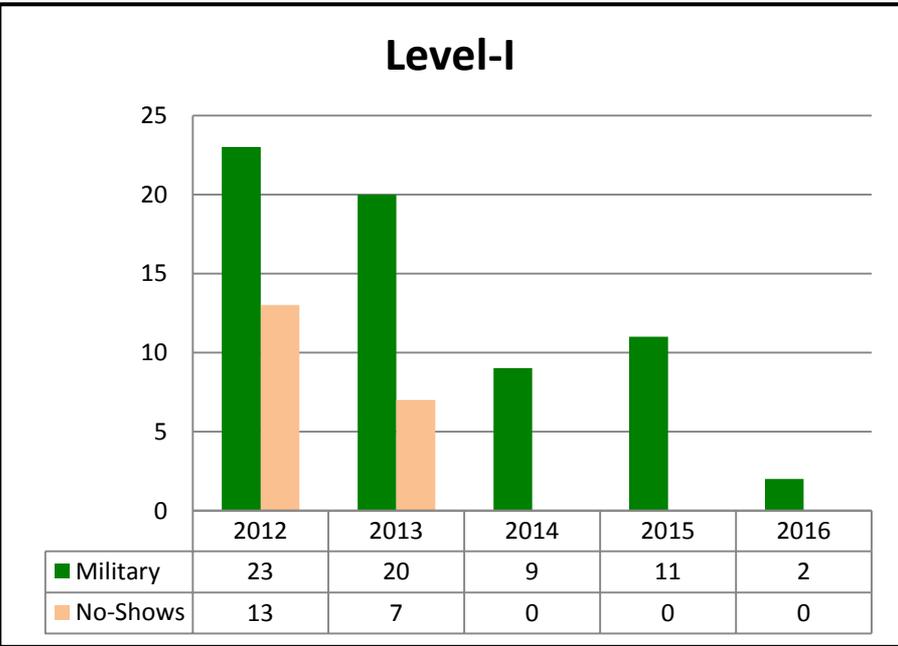
Both courses are offered the 4th Saturday of every month. Contact Will Womble at Risk Management @ 639-7050 for course registration.



Motorcycle Safety Training



CY16 Motorcycle Courses			
Course	Attended	No Shows	Remarks
Level-I (BRC)	2	0	"Heroes Ride Free" from Tifton Harley-Davidson
Level-II (BRC-2 / ARC)	11	0	Course given by Cape Fox
Level-III (Optional)	0	0	No courses available at this time

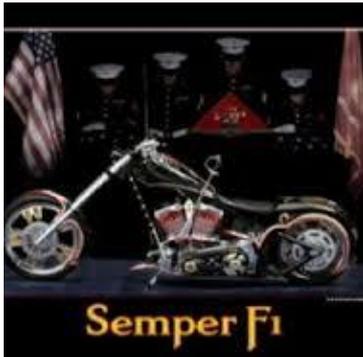




Albany Riders Club

Rider Training Status					
Level-1 (Basic Riders Course)		Level-II (Basic Riders Course-2 Advanced Riders Course)		Level-III (Optional)	
Trained	Not Trained	Trained	Not Trained	Trained	Not Trained
12	0	8	4	0	2

- Currently have 12 active riders: (3) Untrained within 120 window awaiting course and (1) Expired.
- Required to have 2 Level-III trained riders for the Motorcycle Mentorship Program (No classes currently available). Marine Corps Base and LOGCOM Motorcycle Club have blended the two clubs and utilizing the mentors from LOGCOM until course becomes available to be in compliance with the MCO.
- (2) Rider meeting conducted (TCLOCKS and Formation Riding) and (2) scheduled rides conducted (Tifton and Plains, Ga).



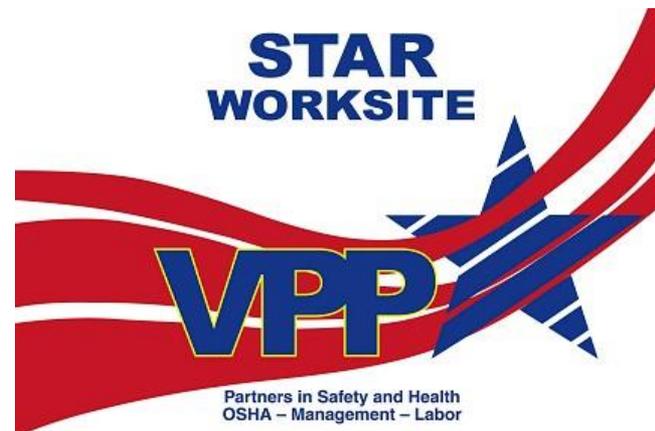


A GREAT SAFETY TRAINING OPPORTUNITY



VPP 101

- Who:** New employees and Marines that have not previously attended the course
- What:** VPP 101
- Where:** Risk Management Conference Room, Building 3500, Wing 300, Room 307
- When:** 4 August 2016, 0900-1000
- Why:** MCLB Albany is an OSHA VPP Star Site, this training will help new employees and Marines understand what VPP is and learn how they can help the Command maintain star status.
- How:** Please contact your division training coordinator to reserve your seat. Seating is limited to 30 employees.





A GREAT SAFETY TRAINING OPPORTUNITY

OSH 10-hour General Industry Outreach Training



- Who:** New supervisors, managers and employees that have not previously attended the course
- What:** Occupational Safety and Health General Industry 10-hour Outreach Training Course
- Where:** TBD
- When:** December 2016
- Why:** To impart a stronger sense of awareness of safety issues to the workforce and increase employee's understanding of the impact and importance of a robust and effective safety and health program.
- How:** Please contact your division training coordinator to reserve your seat. Seating is limited to 25 employees.

In accordance with BO P5100.1K Chapter 2 para 2001.4 Supervisor Safety Training. Marine and Civilian Marine supervisors within the MCLB Albany Installation Command are required to successfully complete the OSH General Industry 10 Hour Outreach Training Course provided by the MCLB Albany Installation Command Risk Management. The Supervisors listed below are scheduled to attend the above training course.

Name		Division
1	Christopher E. Howe	I&E
2	Brian Bailey	MCCS
3	Deborah Jenkins	MCCS



Status of Formal Safety Officer Training



Unit	Safety Officer	Trained	Remarks	Class Schedule
HQ MCLBA	LtCol Nathaniel Robinson	Not Required		CY16- MCB CAMLEJ 09-20 May 16 11-22 Jul 16 12-23 Sep 16 05-16 Dec 16
H&S Company	SSgt. Paul Delekto	10 May 07		
Comptroller	Mr. Howard Roosevelt	19 Dec 14		
LSD	Ms. Tammy Sisai	18 Dec 15		
CISD	Ms. Lois Hernandez	28 Mar 14		CY16- MCB Quantico 09-20 May 2016 08-19 Aug 2016 17-28 Oct 2016 05-16 Dec 2016
I&E	Mr. Thomas Mullen	6 Feb 09		
PSD	Mr. William Womble	27 Jun 08		
MCCS	Ms. Alisha Enfinger	12 Jun 09		
PPA	Mr. Trent Blalock	28 Sep 07		CY16- MARFORES (New Orleans) 09-20 May 2016 08-19 Aug 2016
SYSCOM	Mr. Jeffrey Wilson	9 Mar 07		
FSDA	Mr. Joseph Carson	6 Mar 09		
HAP	Ms. Deborah Jackson		Not Scheduled	
DDAG	Mr. Jon Peacock	05 Feb 16		
General Accounts	SSgt. Shane Simmons	2 Oct 09		

NAVMC DIR 5100.8 (MARCOR OSH PROGRAM MANUAL) Chapter 5, Para 5000.7 dtd May 15, 2006

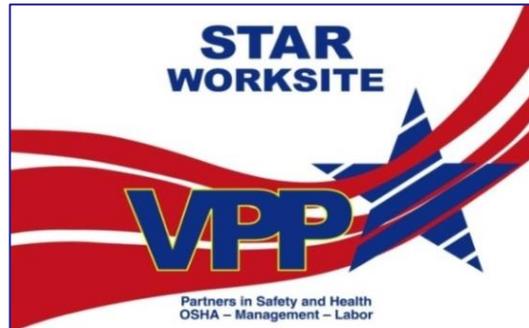
Safety Officer Training. Commanders shall ensure that safety officers attend the Ground Safety For Marines Course (CIN# A-493-0047) or an approved MARFOR Ground Safety Mobile Training Team course within 90 days of assignment. ISMs will track and document training of all safety officers.



VPP



1.	Provided training and support to JSSOH/CP-12 Students from Ft. Rucker, AL 04-07 Apr 16
2.	Two SGE employees assisted with a Readiness Assessment in Beaufort, SC 1-5 May 16
3.	Two SGE employees assisted with a VPP Star Recertification in Oglethorpe, GA 6-9 Jun 16
4.	Three employees attended SGE training and Region IV Conference in Lexington, KY 19-23 Jun 16
5.	Provided training and support to JSSOH/CP-12 Students from Ft. Rucker, AL 20-23 Jun 16
6.	Two SGE employees scheduled to assist with a VPP Star Recertification in Robins AFB, GA 15-18 Aug16
7.	Two employees attending the VPPPA National Conference in Kissimmee, FL 29 Aug - 01 Sep 16
8.	Continuous improvement in preparation for VPP Star Recertification in February 2018





Revision of MCLBA Order P5100.1L

MCLB Albany Safety and Occupational Health Program Manual



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
614 RADFORD BOULEVARD STE 20302
ALBANY, GEORGIA 31704-0302

MCLBAO P5100.1L
PSD7004
JUL 11 2016

MARINE CORPS LOGISTICS BASE ALBANY ORDER P5100.1L

From: Commanding Officer
To: Distribution List

Subj: MARINE CORPS LOGISTICS BASE ALBANY OCCUPATIONAL SAFETY
AND HEALTH PROGRAM

Ref: (a) OSHA Directive CSP 03-01-003
(b) OSHA Directive CSP 03-01-004
(c) DoDInst 6050.05
(d) DoDInst 6055.01
(e) DoDInst 6055.07
(f) 29 CFR 1904
(g) 29 CFR 1910
(h) NAVMC DIR 5100.8
(i) MCO 1710.30
(j) MCO 4450.12A
(k) MCO 4450.14
(l) MCO P5090.2A-w/Ch-3
(m) MCO 5100.19F
(n) MCO 5102.1B
(o) BO 3301.1
(p) MCLBAO 3500.1A
(q) MCLBAO 6260.4
(r) BO 5100.10
(s) MCLBAO 11320.2F
(t) BO 6200.1L
(u) MCICOM Policy Ltr 1-16

Encl: (1) MCLBA OSH Program Manual

1. **Situation.** This Order promulgates the policy and establishes procedures to eliminate or minimize the probability of mishaps occurring in the workplace or occupational environment. In addition, this Order and references (a) through (u) provide guidance for the Marine Corps Logistics Base (MCLB) Albany Occupational Safety and Health (OSH) program to provide and maintain safe and healthful conditions in the workplace or the occupational environment.

DISTRIBUTION STATEMENT A: Approved for public release;
distribution is unlimited.

- Signed 11 July 2016
- Very few new requirements
- Focused on VPP sustainment
- More detail in mishap reporting and investigation chapter
- New chapter on warehouse safety
- New chapter on MHE licensing
- Management of the SGE program



Evaluating Supervisor Safety Performance Form

(Let's get rid of it!)

- No longer needed
- We have a mature command safety program
- Never covered by a written program
- Form became an orphan when we started using web-based version of IPMS

Evaluating Supervisor Safety Performance (Ver 9 Dec 10)

1. This form is the tool by which managers evaluate the safety performance of subordinate supervisors.
 2. The criteria are an expansion of the safety clause included in a supervisor's performance objective and directed by NAVMC Dir 5100.8.
 3. This form will be used and included as an attachment to the IPMS and PARS for all supervisors in the MCLB Albany Garrison Command.

Criteria	YES	NO	N/A
The supervisor demonstrated he/she is responsible for the safety of his/her employees and work area.			
The supervisor did not knowingly violate any USMC, Navy, DoD or federal safety standards.			
The supervisor routinely enforced the use of PPE (Personnel Protective Equipment) as required for protection and control of identified hazards.			
The supervisor ensured his/her assigned employees received and maintained the required safety training qualifications and certifications to safely perform their assigned duties.			
The supervisor knew the Command Safety Program Goals for the current CY.			
The supervisor contributed to achieving the safety goals for his/her organization.			
The supervisor ensured all identified hazards were mitigated prior to the start of work.			
The supervisor promptly reported all mishaps and near miss events to the division leadership and division safety officer IAW the Division Director's policy.			
The supervisor took appropriate action for employees who failed to follow prescribed safety standards.			
The supervisor took action to stop work when unsafe conditions or behavior were identified.			
The supervisor conducted and documented weekly safety inspections of his/her work areas to ensure workplaces are free from recognized hazards.			
The supervisor involved his/her employees in developing JHAs and incorporated the results of the JHAs into standard work procedures, training, etc.			
The supervisor recognizes employees who demonstrate outstanding safety performance.			

If no to any of the above, please describe:

- Why:
- What corrective action(s) will be taken?
- The severity of not meeting these criteria:

Approved: _____
Rating Official (Signature) _____
Date

Rated Supervisor's Acknowledgement (Initials):

Beginning of Rating Period Middle of Rating Period End of Rating Period



CY16 Safety Award for the Quarter/Year

Current Standing for the MCLB Albany Quarterly Safety Award as of 30 Jun 16

Division	Avg. Number of Employees	Near Miss Reported	Near Miss Reporting Rate	Total Findings	Open Findings	Abatement Index	VPPSC Absentee	Near Miss Points	Abatement Penalty	VPPSC Penalty	Total Score	Winning Order
HQ & Staff	15	0	0.000	7	5	29%		0	-40	0	60	9
Comptroller	11	1	0.091	0	0	100%		45	0	0	145	1
OTD	11	0	0.000	2	1	50%		0	-30	0	70	7
HQ Co	65	1	0.015	10	7	30%		35	-35	0	100	3
LSD	61	3	0.049	0	0	100%		40	0	0	140	2
CISD	29	0	0.000	0	0	100%		0	0	0	100	3
I&E	94	0	0.000	14	1	93%	1	0	-25	-12	63	8
PSD	110	0	0.000	0	0	100%	1	0	0	-12	88	6
MCCS	182	0	0.000	2	0	100%		0	0	0	100	3

Current Standing for the MCLB Albany Yearly Safety Award as of 30 Jun 16

Division	Avg. Number of Employees	Near Miss Reported	Near Miss Reporting Rate	Total Findings	Open Findings	Abatement Index	VPPSC Absentee	Near Miss Points	Abatement Penalty	VPPSC Penalty	Total Score	Winning Order
HQ & Staff	15	0	0.000	7	5	29%		0	-35	0	65	8
Comptroller	12	1	0.083	0	0	100%	1	45	0	-12	133	1
OTD	12	0	0.000	2	2	0%		0	-40	0	60	9
HQ Co	66	0	0.000	10	7	30%		0	-30	0	70	7
LSD	61	4	0.066	13	0	100%	1	35	0	-12	123	2
CISD	31	2	0.066	7	0	100%	1	35	0	-12	123	2
I&E	98	2	0.020	14	1	93%	2	30	-25	-25	80	6
PSD	108	2	0.019	6	0	100%	1	25	0	-12	113	4
MCCS	175	0	0.000	5	0	100%		0	0	0	100	5



Open Discussion and CO Guidance



Mark your Calendars

The next Safety Officer's Council is:

26 October 2016

The next Commanding Officer's Safety Council is:

2 November 2016