

Mass Communication Tool Contact Data Sheet

The information requested below is being collected for use within the Marine Corps' Mass Communication Tool. The Tool is currently being fielded across the Marine Corps, and will be used as a means of communicating with Marines and their families, especially those in a deployed status. The Tool will be used by the Family Readiness Officer and has the options for sending notifications via email, phone, or text messaging. No classified or casualty information will be distributed via this tool.

Every Marine has the ability to add up to four individual contacts. The data collected will be stored securely within the Mass Communication Tool and will not be shared with any outside sources; the data will only be used for notifications associated to your Command. Please be sure to write legibly, so we can transfer the data into the tool correctly.

MARINE CORPS FAMILY READINESS PROGRAM MASS COMMUNICATION TOOL PRIVACY ACT STATEMENT

AUTHORITY: 10 USC 5013; EO 9397.10 USC 5041

PRINCIPAL PURPOSE(S): to obtain information needed for the Family Readiness Program Mass Communication Tool that will enable Marine Corps Commanders and their designated staff members to communicate in an accurate, rapid, and efficient manner with Marine family members and others designated by the Marine en mass. The Tool has the options for sending notifications via email, phone, or text messaging. No classified or casualty information will be distributed via this tool.

ROUTINE USES(S): None.

DISCLOSURE: Voluntary; however, if an enrollee fails to furnish information requested on this form it may impair Commanders' and their staff members' ability to communicate important information to your family members or others designated by you to receive such information, particularly when you may be in a deployed status. Enrollees must provide the last four digits of the Social Security Number (SSN) in order to identify them and their selected contacts.

I authorize the following individuals to be contacted on my behalf:

Sign _____

MARINE INFORMATION:

UIC: _____

First Name and MI: _____

Last Name: _____

Last four (4) of SSN: _____

Address (street number/name): _____

Apt #: _____

City: _____ State: _____

Country: _____

Work E-mail Address: _____

Home E-Mail: _____

Alternate E-Mail: _____

Work Cell Phone: _____

Personal Cell Phone: _____

Business Phone: _____ Ext. _____

Home Phone: _____

Text Device (unlimited): _____

Text Device (limited): _____

SMS Device: _____

ZIP: _____

Language (codes are below): _____

E = English	I = Italian	SE = Spanish Europe	SW = Swedish
F = French	P = Portuguese	SLA = Spanish Latin America	
D = Danish	G = German	N = Norwegian	

NOTE: All contacts must be 18 years of age or older to be entered into the Mass Communication Tool unless the contact is a spouse.

CONTACT #1:

First Name and MI: _____ Last Name: _____

Contact Code (codes are below): _____

S = Spouse P = Parent C = Child F = Other Family/Contact (brother, sister, uncle, cousin, fiancé, friend, etc.)

Address (Street/Number): _____ Apt No. _____

City _____ State _____ Country _____

Work E-mail Address: _____

Home E-Mail: _____

Alternate E-Mail: _____

Work Cell Phone: _____

Personal Cell Phone: _____

Business Phone: _____ Ext. _____

Home Phone: _____

Text Device (unlimited): _____

Text Device (limited): _____

SMS Device: _____

ZIP _____

Language (codes on page 1): _____

CONTACT #2:

First name and MI: _____ Last Name: _____

Contact Code (codes under Contact #1): _____

Address (Street/Number): _____ Apt No. _____

City _____ State _____ Country _____

Work E-mail Address: _____

Home E-Mail: _____

Alternate E-Mail: _____

Work Cell Phone: _____

Personal Cell Phone: _____

Business Phone: _____ Ext. _____

Home Phone: _____

Text Device (unlimited): _____

Text Device (limited): _____

SMS Device: _____

ZIP _____

Language (codes on page 1): _____

CONTACT #3:

First name and MI: _____ Last Name: _____
Contact Code (codes under Contact #1): _____
Address (Street/Number): _____ Apt No. _____
City _____ State _____ Country _____
Work E-mail Address: _____
Home E-Mail: _____
Alternate E-Mail: _____
Work Cell Phone: _____
Personal Cell Phone: _____
Business Phone: _____ Ext. _____
Home Phone: _____
Text Device (unlimited): _____
Text Device (limited): _____
SMS Device: _____
ZIP _____
Language (codes on page 1): _____

CONTACT #4:

First name and MI: _____ Last Name: _____
Contact Code (codes under Contact #1): _____
Address (Street/Number): _____ Apt No. _____
City _____ State _____ Country _____
Work E-mail Address: _____
Home E-Mail: _____
Alternate E-Mail: _____
Work Cell Phone: _____
Personal Cell Phone: _____
Business Phone: _____ Ext. _____
Home Phone: _____
Text Device (unlimited): _____
Text Device (limited): _____
SMS Device: _____
Zip _____
Language (codes on page 1): _____